

The Education Jobs Fund

Office of P-12 Education School Operations and Management Services Educational Management Services New York State Education Department <u>emscmgts@mail.nysed.gov</u>

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http://usny.nysed.gov/arra/ejf/



Overview

- Education Jobs Fund (EJF) is a new grant award under the American Recovery and Reinvestment Act of 2009 (ARRA)
- While it serves the same overall purpose to retain or create school-level jobs as the ARRA Education Stabilization Fund, there are important differences
- EJF allowable uses are more restrictive aimed more directly at school-level jobs
- Quarterly reporting, however, will be the same process in the on-line ARRA system



Planning and Budgeting

- Districts can plan flexibly to allocate funds in either or both of the 2010-11 and 2011-12 school years
- Districts are asked to provide a budget summary only for the first year by 1/14/11
- Budget only for obligations incurred beginning August 10, 2010 and ending June 30, 2011
- Any portion of the total allocation can be budgeted for each year, including zero
- A 2011-12 budget summary and narrative will be filed for the balance of each district's allocation and may include carryover



Allowable Uses

- Compensation and benefits and other expenses, such as support services, to:
 - Retain existing school-level employees
 - Rehire former employees
 - Hire new employees
- Includes salaries, bonuses, insurance and other direct employee benefits
- Additional detail available on our EJF website



Non-allowable Uses

- Purchased services including BOCES
 - Only salaries and benefits for direct employees of the school district receiving the grant
- Central administration services
- Infrastructure (construction)
- Equipment
- Additional detail available on our EJF website



Frequently Asked Questions

- How did New York State allocate Education Jobs Funds?
 - Through the State's primary elementary and secondary education funding formula(e)
- Will charter schools get Education Jobs Funds?
 - No. Charter schools get funds from districts based on overall district spending. EJF go to school districts by way of the State's primary funding formula



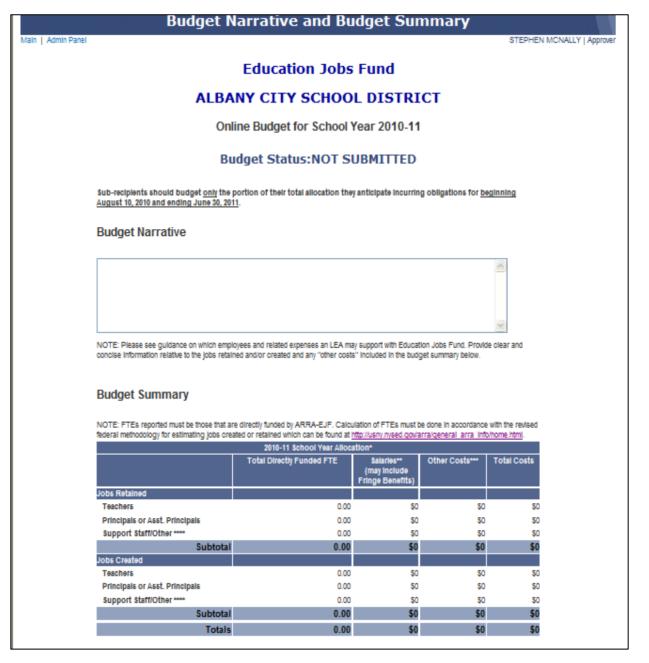
Accounting FAQ's

- How should school districts account for Education Jobs Funds?
 - Separately, in the Special Aid Fund under account code F-4287
- What differences will result from treating EJF as Special Aid, instead of General Aid?
 - Like other federal grants, EJF funds will be less flexible compared to general State Aid, however-
 - As a grant-in-aid, EJF may be excluded when calculating allowable contingency budgets



Submitting EJF Budget and Narrative

- Submitted in the existing NYSED-ARRA on-line system at <u>http://portal.nysed.gov/portal/</u> (See following screenshot)
- Information posted on NYSED ARRA website: <u>http://usny.nysed.gov/arra/ejf/</u>
- Narratives should include:
 - Two-year plan for allocating EJF
 - Jobs saved, recovered or created
 - Any costs for "related services"



http://usny.nysed.gov/arra/ejf/



Quarterly Reporting

- Quarterly reports in the existing NYSED-ARRA on-line system at: <u>http://portal.nysed.gov/portal/</u>
- Information posted on NYSED ARRA website: <u>http://usny.nysed.gov/arra/quarterly_reporting/</u>
- Additional guidance on US Education Dept. web site: <u>http://www2.ed.gov/programs/educationjobsfund</u>



Districts Report Limited Data

- Online ARRA System collects:
 - Brief Program Narrative
 - Jobs saved, including rehired, that existed before
 July 1, 2009 (start of ARRA)
 - Jobs created since July 1, 2009
- The Department uses expenditure information from existing financial systems



Receiving EJF Funds

- Submit a brief narrative and budget summary in the NYSED-ARRA on-line system on the Business Portal
- Submit an FS-25 claim for expenses to the Grants Finance Office to draw down funds
- No prospective first payment
- Districts must obligate all EJF funds by <u>June</u> <u>30, 2012</u>



Timeline

- 8/10/10: Signed into law to support school-level education jobs
- 12/7/10: Appropriated by New York State
- 12/17/10: On-line Budget open
- 1/14/11: Budget and narrative due
- March 31, 2011: First Quarterly Report Due in NYSED - ARRA system



For More Information

- http://usny.nysed.gov/arra/ejf/
- Email: <u>emscmgts@mail.nysed.gov</u>
- 518.474.6541 (Quarterly Reporting)
- 518.474.3936 (Budget and Narrative)
- 518.474.4815 (requesting payment)





Questions?

http://usny.nysed.gov/arra/ejf/