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June 3, 2010

Mr. Eric Ely
Superintendent of Schools
Schenectady City School District
108 Education Drive
Schenectady, NY 12303-3442

Dear Superintendent Ely:

Thank you for your response, dated May 24, 2010, to the draft results of the monitoring visit of the Schenectady City School District's (District) use of American Reinvestment and Recovery Act (ARRA) funds awarded for the July 1, 2009 – June 30, 2010 school year. The scope of monitoring was limited to the Education Stabilization Funds (ESF). Ruth Singer conducted the monitoring visit on April 15, 2010 in accordance with standards consistent with federal guidelines for monitoring ESF. Your letter outlined the corrective actions that the District has undertaken to address the findings.

Monitoring Results and Corrective Actions Identified by District:

Reporting Compliance

- District will work collaboratively with the New York State Education Department (NYSED) to insure timely and accurate reporting on all ARRA funds, including ESF.

Preparation and Review of On-site Documentation for Monitoring

- The District will insure ongoing coordination between the District Business Office and their Federal and State Programs Office to insure that Board resolutions for new or reassigned positions are properly coded and expensed and that there is accuracy and consistency in payments, specifically to vendors and consultants.

Claiming Payments

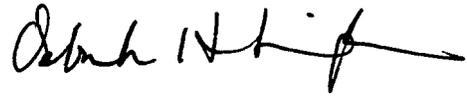
- The District will continue to seek payment through the FS-25 process for expensed items and will complete a final expenditure report for final reimbursement of 2009-10 funds when this becomes available as part of the ARRA Reporting System. This is expected in July 2010.

Calculation of Jobs Retained and Created

- The District will continue to review the FTE positions funded through ESF to insure that they are allowable under the grant.

Thank you again for your comprehensive response to the monitoring findings outlined in the draft report. This report process should now be considered final. If you have any questions or require additional information, please contact Ruth Singer or me at (518) 474-6541.

Sincerely,



Deborah H. Cunningham

C: C. Szuberla
B. Porter
J. Conway
M. Lavare
M. Zollo
R. Singer
M. Gardy
Maxine Brisport, Board President



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Assistant Superintendent for Business

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Associate Superintendent

May 24, 2010

Deborah Cunningham
Office of Educational Management Services
New York State Education Department
Albany, New York 12234

Dear Ms. Cunningham,

I am writing in response to the recently completed draft results of the monitoring visit and the Schenectady City School District's (SCSD) use of American Reinvestment and Recovery Act (ARRA) Education Stabilization Funds awarded for the July 1, 2009-June 30, 2010 school year.

Upon review of the findings and recommendations addressed in the draft results, I have discussed and reviewed the corrective actions as well as the continued grants management of ESF with my leadership team in the following areas:

Reporting Compliance:

The district will continue to facilitate ongoing communication, collaboration, and coordination between the NYSED and the SCSD to insure on-time and accurate reporting for all ARRA grants.

Preparation and Review of On-site Documentation for Monitoring:

The Business Office and Federal and State Programs Office will continue to have ongoing communication, collaboration, and coordination between the SCSD Business Office and Federal and State Programs Office to insure:

- Accuracy and consistency in Board of Education resolutions for all positions, specifically, grant funded positions;
- Accuracy and consistency in payment of all vendors, specifically consultants; and
- Processes and procedures are in alignment with Federal and State regulations.

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Claiming Payments:

The Business Office and Federal and State Programs Office will continue to submit FS-25s on a regular basis for expenses incurred, including vendor payments

Calculations of Jobs Retained and Created:

The district will continue to:

- Accurately identify FTE positions retained through ESF;
- Appropriately fund allowable positions supported with ESF; and
- Frequently review positions to insure they are allowable under the ESF.

NYSED Recommendations:

- SCSD will continue to be cognizant of the areas addressed during the monitoring visit for ESF;
- These include positions created through board resolution are properly coded for the correct amount and percentages, vendors are coded and paid correctly, positions supported by ESF are allowable, and on-time reporting for all ARRA funds.

Thank you for the opportunity to review and comment on the results and recommendations made in the draft report prior to the final ESF Monitoring Report.

Sincerely,



Eric D. Ely

Superintendent, Schenectady City Schools

Cc:

Dr. Michael San Angelo

Mr. Matthew Weinheimer

Mr. James Alescio

Ms. Lori McKenna

Ms. Sheri Tyrell

Ms. Maxine Brisport, BOE President

Ms. Ruth Singer

Mr. C. Szuberla