



NEW YORK STATE EDUCATION DEPARTMENT

Title: 2012-2014 Commissioner's Schools – Dissemination Grant RFP # TA-06

Background	<p>The New York State Education Department (NYSED) is participating in the United States Department of Education's (USED) Race To The Top initiative, which includes a component relating to Commissioner's Schools. Highest performing or high progress schools awarded Dissemination Grants through this competitive grant application process will be designated by the Commissioner as "Commissioner's Schools." Schools chosen for this honor should exemplify autonomy, accountability and high performance. These schools will have practices that are evidence-based, proven to advance student achievement and can be replicated by low performing schools. Low performing schools are defined in this application as persistently lowest achieving (PLA)/Schools Under Registration Review (SURR) schools, and schools in improvement, corrective action or restructuring under Differentiated Accountability (DA) during the 2011-12 school year.</p>
Purpose	<p>The Dissemination Grant is consistent with the State's broader agenda for school improvement. Five (5) Dissemination Grants will be awarded. The Dissemination Grant will enable the selected Commissioner's Schools to disseminate information to the recipients of the Replication Grant about their best practice(s) that have helped them to raise the academic achievement of all students and to close the achievement gaps among subgroups of students within their schools. Replication Grant Schools are low performing schools in New York State that have been awarded a Replication Grant through a competitive grant application process. Commissioner's Dissemination Grant Schools will use grant funds to: 1) disseminate their best practices to recipients of the Replication Grant; 2) mentor Replication Grant Schools; and 3) refine and enhance their own best practice(s). Mentoring is defined in this application as providing direction and/or on-site support to include instructional planning, coaching, modeling and overall coordination to ensure the Replication Grant Schools' successful implementation of the Commissioner's Dissemination Grant Schools' best practice(s).</p>
Goal	<p>The goal of the Dissemination Grant is to enable highest performing or high progress schools to provide assistance and information to low performing schools to improve their practices and subsequently raise the academic performance for all students and to close the gaps among subgroups of students. This grant will be instrumental in building a cadre of schools that will endure as models of effective practice to other schools striving to implement best practice(s) and improve student performance.</p>
Eligible Applicants	<p>Public school districts that contain one or more highest performing or high progress schools are eligible to apply. The criteria used by the Commissioner to determine which schools qualify as highest performing/high progress are outlined in Appendix B.</p>

	<p>Charter schools cannot apply for Commissioner’s Dissemination Grants.</p> <p>A list of all schools that meet the criteria is attached as Appendix C.</p>
<p>Responsibilities and Description of Services to Be Provided</p>	<p>Each Commissioner’s Dissemination Grant School will use grant funds to help up to four (4) low performing schools replicate their best practice(s). Up to twenty Replication Grant Schools will be identified based on a separate competitive grant application process.</p> <p>To help the Replication Grant Schools replicate their best practices, Commissioner’s Dissemination Grant Schools will:</p> <ol style="list-style-type: none"> 1) <i>disseminate the best practice(s) to the matched Replication Grant Schools.</i> Commissioner’s Dissemination Grant Schools will package the best practice(s) to ensure successful replication. Dissemination activities may include, but are not limited to, workshops, webinars, e-mails and telephone conferences; 2) <i>mentor and provide professional development to the matched Replication Grant Schools.</i> Commissioner’s Dissemination Grant Schools will develop strategies that will assist the Replication Grant Schools in adopting the best practice(s) and help them to sustain the practice(s) beyond the grant period. Methods for mentorship might include coaching and modeling. Methods for professional development might include peer demonstration and peer review processes. Professional Development is defined in this application as providing activities and/or presenting methods to the matched Replication Grant Schools to extend professional knowledge. 3) <i>evaluate the effectiveness of the implemented best practice(s) in the Replication Grant Schools.</i> To evaluate the effectiveness, Commissioner’s Dissemination Grant Schools should consider how well the Replication Grant Schools adopted the best practice(s) and the impact on student achievement. Applicants will use qualitative and quantitative methods to measure student success.
<p>Mandatory use of Grant Funds</p>	<p>Commissioner’s Dissemination Grant Schools must use 15% of the grant to enhance or refine their own best practice(s) and sustain them beyond the grant period. Activities to enhance, refine, and sustain best practice(s) might include staff attendance at educational conferences and engaging external experts in the focus area(s).</p>
<p>Allocation</p>	<p>Five (5) schools will each be awarded up to a maximum of \$150,000 each year for two years and up to \$300,000 for the entire grant period.</p>
<p>Application Requirement</p>	<p>Each applicant must submit an 8-10 minute DVD with an accompanying transcript. The DVD can be produced in any way that the applicant feels is appropriate, as long as it is sufficiently detailed to demonstrate and capture the key components of the best practice(s). It also must illustrate how those components have closed the achievement gap among subgroups and/or significantly raised the academic achievement of all students. These</p>

	materials, the proposed dissemination plan and the workplan, will be posted on NYSED's website for Replication Grant applicants to utilize in the selection of best practice models and in the development of their own proposed replication plans. The DVD/transcript will not be reviewed or considered during the application scoring process.
Grant Period	Grants will begin October 1, 2012 and end August 31, 2014. The first program period, Year 1, will be from October 1, 2012 to August 31, 2013 and the second program period, Year 2, will be from September 1, 2013 to August 31, 2014.
Application Due Date and Submission Instructions	<p>Applicants must submit five (5) copies of the completed application (one bearing an original signature in blue ink). Applicants must also submit an electronic version in Microsoft Word (the FS-10 budget form may be submitted in Word or Excel) in CD format to the address below.</p> <p>The application must be submitted in a sealed envelope and received at NYSED no later than July 31, 2012 by 3:00 PM.</p> <p>Mail the application to: New York State Education Department Contract Administration Unit, RFP #TA-06 89 Washington Avenue Room 505WEB Albany, NY 12234 Attention: Lynn Caruso</p> <p>Only complete applications received by the due date, and submitted by districts included on the Commissioner's list of highest performing or high progress schools, will be reviewed.</p> <p>(Facsimile copies of the application will NOT be accepted)</p>
Questions and Answers	All questions must be submitted by email to CDISSEMGRT@mail.nysed.gov by close of business June 29, 2012. A complete list of all Questions and Answers will be posted to http://usny.nysed.gov/rttt/rfp/ no later than July 13, 2012. No individual responses will be provided.

Post Grant Award Requirements	<p>Each Commissioner's Dissemination Grant School must:</p> <ol style="list-style-type: none"> 1. complete Attachments A, B and C, detailing how the Commissioner's Dissemination Grant School will specifically support the Replication Grant Schools with which they have been matched; include the methods of communication (e.g., ongoing telephone support, email, meetings) that are tailored to the particular needs of each school. Attachment A and B should be completed within two weeks after receiving notice of the match. Attachment C should be completed before the beginning of the second program period of the grant;
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	<ol style="list-style-type: none"> 2. be available for quarterly face-to-face meetings to share successes and challenges of the project with NYSED. In addition, video/teleconferences and webinars will occur on an as needed basis, and may include Replication Grantees. It is anticipated that each year three of the quarterly face-to-face meetings will take place at the Commissioner’s Dissemination Schools and one at the NYSED offices in Albany; 3. submit annual reports at the end of each program period, no later than August 31, 2013 and August 31, 2014. The reports will be in a form and format to be determined by NYSED and shall demonstrate: progress made toward achieving program goals and objectives; the program’s effectiveness on improving student performance; and any specific concerns or issues encountered during program implementation. Receipt of the annual report will be necessary to receive continued program funding; 4. submit budget no later than August 1, 2013 for the second program period; 5. if after awarded a Dissemination Grant there is any change in personnel, the grantee must submit the individual(s)’ name and qualifications to NYSED for approval.
<p>Budget Guidance</p>	<p>The applicant must adhere to the conditions and limitations for each code* listed in the FS-10 budget form, as well as the following guidelines:</p> <ul style="list-style-type: none"> • Salaries for Professional Staff: In NYC, schools may indicate the number of hours at the per session rate or at the training rate, as appropriate. • Fifteen percent (15%) of the grant funding must be used to refine and sustain the best practice(s) of the Commissioner’s Dissemination Grant School and should be reflected in the budget. These funds (15%) must be supplemental to and must not supplant or duplicate services/activities currently provided. Please ensure that any line items that include a portion of this 15% allocation are clearly identified on the Budget Summary and explained in the Budget Narrative. • No more than 30% of the grant may be used for equipment. • Minor remodeling is not an allowable expense. • Carryover funds for the first grant period are subject to the approval of NYSED. <p>*Please note that the expenditures in the budget codes must directly support the project’s activities that contribute to the program’s goals and objectives.</p>
<p>Payment Schedule</p>	<ul style="list-style-type: none"> • Payments are generated by the submission of an FS-25: Request for Funds for a Federal or State Project form. Requests for Interim Payments may only represent actual expenditures. All FS-25's must be

submitted directly to the State Education Department Grants Finance Unit at the address listed on the form for payment.

- A final payment for the balance of the program period will be made after an FS-10-F: Final Expenditure Report for a State or Federal Project is submitted to the Grants Finance Unit and approved. The FS-10-F for Year 1 (ending August 31, 2013) is due in the Grants Finance Unit no later than 90 days after the end of the first program period. The FS-10-F for the second and final program period (ending August 31, 2014) must be submitted by September 11, 2014.
- Commissioner's Dissemination Grant Schools will only be reimbursed for actual expenses incurred, which may not be equal to award amount.

Please see the Fiscal Guidelines for Federal and State Grants for further guidance and access to fiscal forms:

<http://www.oms.nysed.gov/cafe/guidance/guidelines.html>

Application Checklist

Applicant Name _____

NYSED Agency Code _____

Use this checklist to ensure that your application is complete and in the order required. This checklist must be submitted with the application. Failure to include all required items will result in non-consideration of your proposal.

1. _____ One (1) electronic copy of all forms, budget items (FS-10 can be submitted in Excel or Microsoft Word) and proposal narrative in Microsoft Word, on CD.
2. _____ One (1) original signature (in blue ink) plus four (4) copies of all forms, budget items and proposal narrative. The proposal narrative must be no more than twenty-five (25) pages double spaced (excluding attachments). Proposals will not be read beyond page twenty-five.
3. _____ All forms are completed and included in the grant application packet in the order as noted below:
 - _____ Grant Application Cover Page
 - _____ Grant Application Checklist
 - _____ Proposal Narrative for the entire grant period
 - _____ Budget Summary Form for the entire grant period (October 1, 2012 - August 31, 2014)
 - _____ Budget Narrative for the **first program period** (Year 1) only (October 1, 2012 - August 31, 2013)
 - _____ FS-10 budget form for the **first program period** (Year 1) only (October 1, 2012 - August 31, 2013) (FS-10 is available at <http://www.oms.nysed.gov/cafe/forms/>)
 - _____ Assurances and Certifications
4. _____ One (1) Best Practices DVD and Transcript

Signature (of person completing this form):	Date:
Typed Name:	Title:
E-mail address:	



**THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT**

Albany, New York 12234

2012-2014 Commissioner's Schools Dissemination Grant

Application Cover Page

Agency Code

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Name of School District		
Address		
City	County	Zip Code
Contact Person	Telephone ()	
Email Address	Fax ()	
<p>I hereby certify that I am the chief administrative officer of the applicant LEA and that the information contained in this application is, to the best of my knowledge, complete and accurate. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, attached Assurances and Certifications and that the requested budget amounts are necessary for the implementation of this project. It is also understood by the applicant that immediate written notice will be provided to the grant program office if at any time the applicant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.</p>		
Original Signature (in blue ink) of Chief Administrative Officer – Superintendent	Typed Name of Chief Administrative Officer (Superintendent):	
Date:		

Program Narrative

The program narrative is an opportunity for the applicant to provide a comprehensive description of the best practices and strategies that will be used to achieve the goals of the project. The responses must be clear, specific and adhere to the required structure of the questions.

Note: Applicants must have best practice(s) aligned with the Regents Reform Agenda, including either Common Core State Standards, Data Driven Instruction or Teacher/Leader Effectiveness. (See www.Engageny.org.)

In addition, schools must have implemented evidence-based strategies for increasing student achievement that are replicable by low performing schools.

A. BEST PRACTICES

The applicant must:

1. describe the school's best practice(s) to raise student achievement. The school must select **one theme from a, b or c**, and must describe how their best practice(s) are aligned with that theme.

- a) rigorous curricular and instructional practices aligned with the Common Core Learning Standards;
- b) assessment practices and data-use strategies that enable ongoing monitoring of student progress and adjustment of curricular, instructional and professional development practices aligned with Data Driven Instruction;
- c) teacher or principal effectiveness assessment systems or practices aligned with Teacher/Leader Effectiveness;

2. and two themes from d through l that are aligned with your above selection. Please clearly describe how these themes relate to one another and describe how the school's best practices are aligned with these themes.

- d) practices to ensure that all students are prepared for college and/or career ready;
- e) student support and personalization (for closing the achievement gap between subgroups and/or significantly raising academic achievement of all students);
- f) explicit support of literacy and writing skills across content areas and grade levels;
- g) strong parental, family and community involvement and feedback;
- h) targeted ongoing professional development to ensure fidelity to the practices;
- i) technology to expand learning opportunities;
- j) supporting educator teams for systematic interaction to collaboratively plan, evaluate and refine practices through common vertical and horizontal planning time;
- k) management and development of teacher talent (recruitment, retention, teacher-leadership opportunities and dismissals); and
- l) improving operational efficiencies and allocating resources appropriately and strategically.

B. EVOLUTION OF BEST PRACTICES AND MULTIPLE SOURCES OF EVIDENCE THAT SUPPORT THEIR SUCCESS

The applicant must:

- 1) provide a detailed description of the evolution of the best practice(s) and how they were initiated and their development over time. Include the basis for the original selection of the practice(s), the methods/strategies used to introduce the practices to the school, stages of implementation, as well as barriers and how they were overcome.
- 2) present compelling quantitative and qualitative evidence in the form of data, tables/charts, and/or other sources, and a narrative description of the evidence that demonstrate the impact on academic performance improvement due to the best practice(s) as described in **A.1 and A.2**.

C. DISSEMINATION PLAN DEVELOPED FOR REPLICATION GRANT SCHOOLS

The applicant must:

- 1) describe how the Commissioner's Dissemination Grant School will develop the proposed plan and package the proposed practice(s) to ensure successful replication by Replication Grant Schools;
- 2) describe the methods and procedures that will be used to disseminate the best practice(s), which may include, but are not limited to, printed materials, CDs, websites, workshops, webinars, emails, site visits and telephone conferences. Please be as specific as possible in preparing the dissemination plan. Please include numbers of site visits, phone conferences, workshops, etc., and prospective locations, as well as the approximate duration of each activity.

D. WORKPLAN AND MENTORSHIP SUPPORT PROVIDED TO REPLICATION GRANT SCHOOLS

The applicant must:

- 1) detail the workplan. Please be as specific as possible. Include:
 - Goals and objectives that will guide the Commissioner's Dissemination Grant Schools in providing professional development in the Replication Grant Schools.
 - Strategies and activities that will assist the Replication Grant Schools in adopting the Commissioner's Dissemination Grant Schools' best practice(s) and sustaining the best practice(s) beyond the grant period.

The applicant must:

- 2) describe how the Commissioner's Dissemination Grant School will mentor/collaborate with the Replication Grant Schools. Include:
 - Methods of collaboration such as peer demonstration/peer review processes between Commissioner's Dissemination Grant School and Replication Grant Schools and methods of mentorship such as coaching and modeling. Please include numbers of site visits and/or

other collaborative activities, and prospective locations, as well as approximate duration of each activity.

- Plans for the evaluation of the effectiveness of the implemented best practice(s) including qualitative and quantitative methods to measure student success.
- Name(s), title(s) and a brief description of the qualifications of the individual(s) responsible for the dissemination/implementation of best practice(s).

E. ENHANCEMENT OF THE COMMISSIONER’S DISSEMINATION GRANT SCHOOL BEST PRACTICE(S)

The applicant must:

1) describe how it will use the funds to enhance and refine its best practice(s) and sustain it/them beyond the grant period. Fifteen percent (15%) of grant funding is to be used to enhance, refine, and sustain Commissioner’s Dissemination Grant Schools’ best practice(s). Activities to enhance, refine, and sustain best practice(s) might include, for example, staff attendance at educational conferences and engaging external experts in the focus area(s).

F . BUDGET SUMMARY, FS-10 FORM AND BUDGET NARRATIVE

The applicant must:

1) submit the Budget Summary Form for the entire grant period. Also submit the FS-10 budget form and a Budget Narrative for the first program period only. The Budget Narrative must indicate how the expenses of the project are reasonable and necessary to achieve project goals and objectives. Clearly indicate how these funds will supplement and not supplant any services currently provided.

The Budget Narrative should include sufficient detail to allow reviewers to understand how the funds will be used and the relationship between the proposed expenditures and project activities and goals. The totals from the Budget Narrative must correspond to the amounts shown on the FS-10.

The proposed budget will be reviewed for the appropriateness of the expenditures. NYSED will eliminate any items deemed to be non-allowable or inappropriate and score the budget accordingly.

Review and Scoring of Project Proposal

Each eligible proposal will be reviewed and scored by two Reviewers. Each Reviewer will independently read and score each proposal according to the indicated point criteria listed below. The final score will be the average of the two Reviewers' scores. If there is a difference of 20 points or more between the two scores, a third review will be conducted and the two scores mathematically closest to each other will be averaged for the score unless the difference between the third review score and the first two are equidistant; in which case the third reviewer's score will be solely used as the score. In the event of a tie score, the applicant with the highest total score for items A.1 and A.2 in the Proposal Narrative will be ranked higher.

Note: Applicants must have best practice(s) aligned with the Regents Reform Agenda, including Common Core State Standards, Data Driven Instruction or Teacher/Leader Effectiveness. (See www.Engageny.org.)

When the final scores are compiled, any proposal that scores less than 65 points out of 100 (65%) will not be considered for the grant.

	Points
A. Best Practices	20
A.1 The applicant describes the school's best practice(s) to raise student achievement. They select one of the best practice(s) themes from A.1 – a, b or c—and describe how their best practices are aligned with that theme.	10
A.2 The applicant selects two best practice themes from A.2 – d through l—that relate to the theme selected in A.1. The applicant clearly describes how these themes relate to one another and describes how the school's best practices are aligned with these themes.	10
B. Evolution of Best Practices and Multiple Sources of Evidence that Support their Success	10
B.1 The applicant provides a detailed description of how the best practice(s) came to be initiated and their development over time. The applicant includes the basis for the original selection of the practice(s), the methods/strategies used to introduce the practices to the school, stages of implementation, as well as barriers and how they were overcome.	5
B.2 The applicant provides quantitative as well as qualitative evidence in the form of data, tables/charts, and/or other sources, and a narrative description that demonstrate that the best practices as described in A.1 and A.2 have resulted in improved academic performance.	5
C. Dissemination Plan Developed for Replication Grant Schools	20
C.1 The applicant describes how its best practice(s) will be developed and packaged for replication that will ensure successful adoption by Replication Grant Schools.	10
C.2 The applicant describes the various procedures (e.g. printed material, CD, emails, website, webinars, workshops, site visits and telephone conferences) it will utilize in disseminating information/materials to Replication Grant Schools that are adopting the practice(s).	10
D. Workplan and Mentorship Support Provided for Replication Grant Schools	20
D.1 The applicant describes the workplan in detail and includes the goals and objectives that will guide the Commissioner's Dissemination Grant School in working with the Replication Grant Schools. The applicant also describes the strategies and activities that will assist the Replication Grant Schools in adopting and sustaining the Commissioner's School's best practices beyond the grant period.	10

D.2 The applicant describes in detail how it will mentor and collaborate with the Replication Grant Schools. The description must also include the plans for the evaluation of the effectiveness of the implemented best practice(s) including qualitative and quantitative methods to measure student success. The applicant also identifies the individual(s) who will be responsible for the implementation of the best practice(s) including the name(s), title(s) and brief description of the qualifications.

10

E. Enhancement of the Commissioner’s Dissemination Grant School Best Practice(s)

10

The applicant provides a clear, articulate and detailed description of the steps it will take during the grant period to enhance or refine its best practice(s) and how the practice(s) will be sustained.

10

F. Budget Summary, FS-10 Form and Budget Narrative

20

The applicant completes the Budget Summary Form for the entire grant period. Also submits the FS-10 budget form and Budget Narrative for the first program period only. The Budget Narrative indicates how the expenses of the project are reasonable and necessary to achieve project goals and objectives. The applicant clearly indicates how these funds will supplement and not supplant any services currently provided.

The Budget Narrative should include sufficient detail to allow reviewers to understand what the funds will be used for and the relationship between the proposed expenditures and project activities and goals. The totals from the Budget Narrative must correspond to the amounts shown on the FS-10.

The proposed budget will be reviewed for the appropriateness of the expenditures. NYSED will eliminate any items deemed to be non-allowable or inappropriate and score the budget accordingly.

20

Method of Determining Award

When the final scores are compiled, any proposal that scores less than 65 points out of 100 (65%) will not be considered for the grant. The five applicants that receive the highest scores will be awarded the Commissioner's Dissemination Grant.

Debriefing Procedures

All unsuccessful applicants may request a debriefing within five (5) business days of receiving notice from NYSED. Applicants may request a debriefing letter on the selection process regarding this RFP by submitting a written request to:

New York State Education Department
Contract Administration Unit, RFP # TA-06
89 Washington Avenue, Room 505W EB
Albany, NY 12234
Attn: Lynn Caruso

The Contract Administration Unit will make arrangements with program staff to provide a written summary of the proposal's strengths and weaknesses, as well as recommendations for improvement. Within ten (10) business days, the program staff will issue a written debriefing letter to the applicant.

Appeals Process

If an application is not recommended for funding, the applicant may file a formal written appeal of the award results within ten (10) business days of receipt of the notice of non-award. The process is as follows:

The Contract Administration Unit (CAU) will convene a review team that will include at least one staff member from NYSED's Office of Counsel, CAU, and the Program Office. The appeal review team will review the written appeal, discuss the merits of the appeal and decide to approve or deny the appeal. Counsel's Office will provide the applicant with written notification of the review team's decision within seven (7) business days of receipt of the appeal. The original appeal and decision will be filed with the Office of the State Comptroller (OSC) when the contract procurement record is submitted for approval and CAU will advise OSC that an appeal was filed. The appeal and any documentation should be sent to:

New York State Education Department
Contract Administration Unit, RFP # TA-06
89 Washington Avenue, Room 505W EB
Albany, New York 12234
Attn: Lynn Caruso

**COMMISSIONER'S DISSEMINATION GRANT SCHOOL MUST COMPLETE THIS FORM AFTER
THE REPLICATION GRANTS ARE AWARDED**

Attachment A

Partner School Identification Form

(Duplicate as Needed)

The Commissioner's Dissemination Grant School must complete this form for each Replication Grant School with which it is matched to implement the selected best practice model.

Name of Replication Grant School			
Address			
City	State	County	Zip code
Contact Person			Telephone ()
Email Address			Fax ()
Name of Replication Grant School			
Address			
City	State	County	Zip code
Contact Person			Telephone ()
Email Address			Fax ()

**COMMISSIONER’S DISSEMINATION GRANT SCHOOL MUST COMPLETE THIS FORM AFTER
THE REPLICATION GRANTS ARE AWARDED**

The Commissioner’s Dissemination Grant School must complete this form for each Replication Grant School with which it is matched to implement the selected best practice model.

Attachment B

Workplan – Year 1: October 1, 2012 to August 31, 2013

Please duplicate this form for each of the Replication Grant Schools to be mentored.

Complete the chart below by briefly listing the proposed activities to support the best practice(s) of the Commissioner’s Dissemination Grant School for the first program period that will be replicated by the Replication Grant School.

Name of Replication Grant School: _____

Activities	Individual Responsible in Commissioner’s Dissemination Grant School	Beginning Date	Ending Date

**COMMISSIONER’S DISSEMINATION GRANT SCHOOL MUST COMPLETE THIS FORM AFTER
THE REPLICATION GRANTS ARE AWARDED**

The Commissioner’s Dissemination Grant School must complete this form for each Replication Grant School with which it is matched to implement the selected best practice model.

Attachment C

Workplan – Year 2: September 1, 2013 to August 31, 2014

Please duplicate this form for each of the Replication Grant Schools to be mentored.

Complete the chart below by briefly listing the proposed activities to support the best practice(s) of the Commissioner’s Dissemination Grant School for the second program period that will be replicated by the Replication Grant School.

Name of Replication Grant School: _____

Activities	Individual Responsible in Commissioner’s Dissemination Grant School	Beginning Date	Ending Date

Budget Summary for the Entire Grant Period

Categories	Code	Year 1: 10/1/12 to 8/31/13	Year 2: 9/1/13 to 8/31/14	TOTAL	*15% Mandatory Use of Grant Funds
Salaries for Professional Staff	15				
Salaries for Support Staff	16				
Purchased Services	40				
Materials and Supplies	45				
Travel Expenses	46				
Employee Benefits	80				
Indirect Cost	90				
Purchased Services with BOCES	49				
Equipment	20				
TOTAL		\$	\$	\$	\$

Amounts must be rounded to the nearest dollar. Awards will be made up to \$150,000 per year/program period.

Justifications for these expenditures must be included in the Budget Narrative.

* In this column, please indicate the dollar amount for each line item that will support enhancing, refining, and sustaining the Commissioner’s Dissemination Grant School’s own best practices. Fifteen percent (15%) of the total grant award must be used to refine and sustain the best practice(s) of the Commissioner’s Dissemination Grant School and should be reflected in the budget. These funds (15%) must be supplemental to and must not supplant or duplicate services/activities currently provided. Please ensure that any line items that include a portion of this 15% allocation are clearly identified on the Budget Summary and explained in the Budget Narrative.

Assurances for Federal Discretionary Program Funds

The following assurances are a component of your application. By signing the certification on the application cover page you are ensuring accountability and compliance with State and federal laws, regulations, and grants management requirements.

Federal Assurances and Certifications, General:

- Assurances – Non-Construction Programs
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions
- General Education Provisions Act Assurances

Federal Assurances and Certifications, NCLB (if appropriate):

The following are required as a condition for receiving any federal funds under the Elementary and Secondary Education Act, as amended by the No Child Left Behind Act of 2001.

- NCLB Assurances
- School Prayer Certification

New York State Assurances and Certifications: (For discretionary grant programs only.)

- Appendix A
- Appendix A-1G
- Appendix A-2

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Education Department Program Contact listed in the Application. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, and by signing the Application Cover Page, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) "§§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§" 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §§874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Standard Form 424B (Rev. 7-97), Prescribed by OMB Circular A-102, Authorized for Local Reproduction, as amended by New York State Education Department

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER

RESPONSIBILITY MATTERS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of the Application Cover Page provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

ED 80-0013, as amended by the New York State Education Department

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND

VOLUNTARY EXCLUSION — LOWER TIER COVERED TRANSACTIONS

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing the Application Cover Page, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ED 80-0014, as amended by the New York State Education Department

NEW YORK STATE DEPARTMENT OF EDUCATION
GENERAL EDUCATION PROVISIONS ACT ASSURANCES

These assurances are required by the General Education Provisions Act for certain programs funded by the U.S. Department of Education. These assurances are not applicable to certain programs, such as the No Child Left Behind Act. If you have any questions, please contact NYSED.

As the authorized representative of the applicant, by signing the Application Cover Page, I certify that:

- (1) that the local educational agency will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans, and applications;
- (2) that the control of funds provided to the local educational agency under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
- (3) that the local educational agency will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program;
- (4) that the local educational agency will make reports to the State agency or board and to the Secretary as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under section [1232f](#) of this title, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties;
- (5) that the local educational agency will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
- (6) that any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
- (7) that in the case of any project involving construction –
 - (A) the project is not inconsistent with overall State plans for the construction of school facilities, and
 - (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section [794](#) of title [29](#) in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
- (8) that the local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
- (9) that none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

NEW YORK STATE DEPARTMENT OF EDUCATION

NO CHILD LEFT BEHIND ACT ASSURANCES

These assurances are required for programs funded under the No Child Left Behind Act.

As the authorized representative of the applicant, by signing the Application Cover Page, I certify that:

- (1) each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications;
- (2) (A) the control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and
(B) the public agency, nonprofit private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes;
- (3) the applicant will adopt and use proper methods of administering each such program, including—
 - (A) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
 - (B) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation;
- (4) the applicant will cooperate in carrying out any evaluation of each such program conducted by or for the State educational agency, the Secretary, or other Federal officials;
- (5) the applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program;
- (6) the applicant will—
 - (A) submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and the Secretary to perform their duties under each such program; and
 - (B) maintain such records, provide such information, and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties;
- (7) before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment;
- (8) the applicant has consulted with teachers, school administrators, parents, nonpublic school representatives and others in the development of the application to the extent required for the applicant under the program pursuant to the applicable provisions of the No Child Left Behind Act;
- (9) in the case of a local educational agency, as a condition of receiving funds under the No Child Left Behind Act, the applicant is complying with the requirements of Education Law § 3214(3)(d) and (f) and the Gun-Free Schools Act (20 U.S.C. § 7151);
- (10) in the case of a local educational agency, as a condition of receiving funds under the No Child Left Behind Act, the applicant is complying with the requirements of 20 U.S.C. § 7908 on military recruiter access;
- (11) in the case of a local educational agency, as a condition of receiving funds under the No Child Left Behind Act, the applicant is complying with the requirements of 20 U.S.C. § 7904 on constitutionally protected prayer in public elementary and secondary schools;
- (12) in the case of a local educational agency, as a condition of receiving funds under the No Child Left Behind Act, the applicant is complying with the requirements of Education Law § 2802(7), and any state regulations implementing such statute and 20 U.S.C. § 7912 on unsafe school choice; and

(13) in the case of a local educational agency, the applicant is complying with all fiscal requirements that apply to the program, including but not limited to any applicable supplement not supplant or local maintenance of effort requirements.

SCHOOL PRAYER CERTIFICATION

As a condition of receiving federal funds under the Elementary and Secondary Education Act, as amended by the No Child Left Behind Act of 2001 (NCLB), the local educational agency hereby certifies that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed in the current guidance issued pursuant to NCLB Section 9524(a).

APPENDIX A
STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licenser, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$50,000 (or the minimum thresholds agreed to by the Office of the State Comptroller for certain S.U.N.Y. and C.U.N.Y. contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$10,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services is required when such contracts exceed \$85,000 (State Finance Law Section 163.6.a).

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, sexual orientation, age, disability, genetic predisposition or carrier status, or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at

independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2NYCRR 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION. (a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law and 5 NYCRR 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and

improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in §165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
30 South Pearl St -- 7th Floor
Albany, New York 12245
Telephone: 518-292-5220
Fax: 518-292-5884
<http://www.empire.state.ny.us>

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
30 South Pearl St -- 2nd Floor
Albany, New York 12245
Telephone: 518-292-5250
Fax: 518-292-5803
<http://www.empire.state.ny.us>

The Omnibus Procurement Act of 1992 requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

- (a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;
- (b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;
- (c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and
- (d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 15, 2002, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii. Contact NYS Department of Economic Development for a current list of jurisdictions subject to this provision.

22. COMPLIANCE WITH NEW YORK STATE INFORMATION SECURITY BREACH AND NOTIFICATION ACT.

Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law Section 899-aa; State Technology Law Section 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW.

If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4-g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller.

24. PROCUREMENT LOBBYING.

To the extent this agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law Section 5-a, if the contractor fails to make the certification required by Tax Law Section 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State. (December 2011)

APPENDIX A-1 G

General

- A. In the event that the Contractor shall receive, from any source whatsoever, sums the payment of which is in consideration for the same costs and services provided to the State, the monetary obligation of the State hereunder shall be reduced by an equivalent amount provided, however, that nothing contained herein shall require such reimbursement where additional similar services are provided and no duplicative payments are received.
- B. This agreement is subject to applicable Federal and State Laws and regulations and the policies and procedures stipulated in the NYS Education Department Fiscal Guidelines found at <http://www.nysed.gov/cafe/>.
- C. For each individual for whom costs are claimed under this agreement, the contractor warrants that the individual has been classified as an employee or as an independent contractor in accordance with 2 NYCRR 315 and all applicable laws including, but not limited to, the Internal Revenue Code, the New York Retirement and Social Security Law, the New York Education Law, the New York Labor Law, and the New York Tax Law. Furthermore, the contractor warrants that all project funds allocated to the proposed budget for Employee Benefits represent costs for employees of the contractor only and that such funds will not be expended on any individual classified as an independent contractor.
- D. Variations in each budget category not exceeding ten percent (10%) or One Thousand Dollars (\$1,000.00) of such category, whichever is greater, may be approved by the Commissioner of Education. Any such variations shall be reflected in the final expenditure report and filed in the Office of the State Comptroller.
- E. Funds provided by this contract may not be used to pay any expenses of the State Education Department or any of its employees.

Terminations

- A. The State may terminate this Agreement without cause by thirty (30) days prior written notice. In the event of such termination, the parties will adjust the accounts due and the Contractor will undertake no additional expenditures not already required. Upon any such termination, the parties shall endeavor in an orderly manner to wind down activities hereunder.

Safeguards for Services and Confidentiality

- A. Any copyrightable work produced pursuant to said agreement shall be the sole and exclusive property of the New York State Education Department. The material prepared under the terms of this agreement by the Contractor shall be prepared by the Contractor in a form so that it will be ready for copyright in the name of the New York State Education Department. Should the Contractor use the services of consultants or other organizations or individuals who are not regular employees of the Contractor, the Contractor and such organization or individual shall, prior to the performance of any work pursuant to this agreement, enter into a written agreement, duly executed, which shall set forth the services to be provided by such organization or individual and the consideration thereof. Such agreement shall provide that any copyrightable work produced pursuant to said agreement shall be the sole and exclusive property of the New York State Education Department and that such work shall be prepared in a form ready for copyright by the New York State Education Department. A copy of such agreement shall be provided to the State.
- B. All reports of research, studies, publications, workshops, announcements, and other activities funded as a result of this proposal will acknowledge the support provided by the State of New York.
- C. This agreement cannot be modified, amended, or otherwise changed except by a written agreement signed by all parties to this contract.
- D. No failure to assert any rights or remedies available to the State under this agreement shall be considered a waiver of such right or remedy or any other right or remedy unless such waiver is contained in a writing signed by the party alleged to have waived its right or remedy.
- E. Expenses for travel, lodging, and subsistence shall be reimbursed in accordance with the policies stipulated in the aforementioned Fiscal guidelines.
- F. No fees shall be charged by the Contractor for training provided under this agreement.
- G. Nothing herein shall require the State to adopt the curriculum developed pursuant to this agreement.

- H. All inquiries, requests, and notifications regarding this agreement shall be directed to the Program Contact or Fiscal Contact shown on the Grant Award included as part of this agreement.
- I. This agreement, including all appendices, is, upon signature of the parties and the approval of the Attorney General and the State Comptroller, a legally enforceable contract. Therefore, a signature on behalf of the Contractor will bind the Contractor to all the terms and conditions stated therein.
- J. The parties to this agreement intend the foregoing writing to be the final, complete, and exclusive expression of all the terms of their agreement.

Appendix A-2

American Recovery and Reinvestment Act of 2009 (ARRA) ADDITIONAL CONTRACT RECORD KEEPING REQUIREMENTS

This contract, is funded, in whole or in part, by the American Recovery and Reinvestment Act of 2009 (ARRA). The United States Office of Management and Budget (OMB) has released, "Implementing Guidance for Reports on Use of Funds Pursuant to the American Recovery and Reinvestment Act of 2009." (M-09-21) This guidance provides detailed information on reporting requirements included in Section 1512 of the Recovery Act.

Recipient vendors receiving ARRA funding will be required to submit quarterly information which will include at a minimum the following information:

- Vendor name and zip code of Vendor headquarters;
- Expenditures (per quarter and cumulative);
- Expenditure description; and
- Estimates on jobs created or retained via the expenditure of these funds by the Vendor.

Additional data may be required from vendors as a result of guidance issued by OMB.

Vendors will be required to submit the ARRA data in a form and format to be determined by the New York State Education Department (NYSED). NYSED anticipates that the reporting information will be provided to Vendors no later than August 30th. There will be no additional compensation for this reporting activity and it is anticipated that the Quarterly Reporting forms will be required in both paper and electronic formats.

An employee of any non-federal employer receiving ARRA funds may not be discharged, demoted, otherwise discriminated against as a reprisal for disclosing to law enforcement and other officials information that the employee reasonably believes is evidence of:

- Gross mismanagement;
- Gross waste of covered funds;
- A danger to public health and safety;
- An abuse of authority; or
- A violation of law.

NEW YORK STATE EDUCATION DEPARTMENT

Proposal Evaluation Rubric

2012-2014 Commissioner’s Dissemination Grant

Name of Reviewer:	Date of Review	Total Score:
Applicant:		

Directions for Reviewers

Reviewers are to read the entire Request for Proposal (RFP) prior to evaluating each component listed in the proposal. Reviewers should independently read and score each proposal, using separate scoring sheets for each. Two reviewers will review each proposal. The final score will be the average of the two reviewers’ scores. If there is a difference of 20 points or more between the two scores, a third review will be performed and the two scores mathematically closest to each other will be averaged for the score unless the difference between the third review score and the first two are equidistant; in which case the third reviewer’s score will be solely used as the score. In the event of a tie score, the applicant with the highest total score of items A.1 and A.2 in the Proposal Narrative will be ranked higher. The Reviewer must provide detailed comments to justify the score given for each component.

When final scores are compiled, any proposal that scores less than 65 points out of 100 (65%) will not be considered for this grant. Reviewers are urged to keep the proposals secure. Reviewers’ comments are required in the spaces provided.

Rating Guidelines:

- A. **Outstanding:** Specific and comprehensive. Complete, detailed and clearly articulated information as to how the criteria are met. Response is well-conceived and thoroughly detailed ideas in accordance with the specifications of the RFP.
- B. **Good:** Stronger than average presentation of how the criteria described in the RFP are to be met, but some areas are not fully explained and/or some questions are not addressed completely. Response contains some minor inconsistencies or weaknesses.
- C. **Poor:** Does not meet most of the criteria in accordance with the RFP, provides vague or inadequate information in accordance with the RFP specifications.
- D. **N/A:** Does not meet the criteria specified in the RFP or simply re-states the criteria.

Total Possible Points: 100 Points

The scoring is divided between the following sections:

- A. Best Practices (20 points). This includes a maximum of: 10 points each for A.1 and A.2.**
- B. Evolution of Best Practices and Multiple Sources of Evidence that Support Their Success (10 points). This includes a maximum of: 5 points each for B.1 and B.2.**
- C. Dissemination Plan Developed for Replication Grant Schools (20 points). This includes a maximum of: 10 points each for C.1 and C.2.**
- D. Workplan and Mentorship Support Provided for Replication Grant Schools (20 points). This includes a maximum of 10 points each for D.1 and D.2.**
- E. Enhancement of the Commissioner’s Dissemination Grant School Best Practices (10): A maximum of 10 points for E.1.**
- F. Budget Summary, FS-10 Form and Budget Narrative (20). A maximum of 20 points for F.1.**

Note: Applicants must have best practice(s) aligned with the Regents Reform Agenda, including Common Core State Standards, Data Driven Instruction or Teacher/Leader Effectiveness. (See www.Engageny.org.)

A) *Best Practices*

(20 Possible Points for Sections A.1. and A.2)

A.1 The applicant describes the school’s best practice(s) to raise student achievement. They select one of the best practice(s) themes from A.1 – a, b or c —and describe how their best practices are aligned with that theme. **(10 Points)**

- i. **Outstanding** (8 - 10 points)
- ii. **Good** (5 - 7 points)
- iii. **Poor** (1 - 4 points)
- iv. **N/A** (0 points)

Score: _____

A.2 The applicant selects two best practice themes from A.2 – d through l—that relate to the theme selected in A.1. The applicant clearly describes how these themes relate to one another and how the school’s best practices are aligned with these themes. **(10 Points)**

- i. **Outstanding** (8 - 10 points)
- ii. **Good** (5 - 7 points)
- iii. **Poor** (1 - 4 points)

iv. **N/A** (0 points)

Score: _____

B) Evolution of Best Practices and Multiple Sources of Evidence that Support Their Success. (10 Possible Points for Sections B.1 and B.2)

B.1 The applicant provides a detailed description of the evolution of the best practice(s) and how they were initiated and their development over time. The applicant includes the basis for the original selection of the practice(s), the methods/strategies used to introduce the practices to the school; stages of implementation, as well as barriers and how they were overcome. **(5 Points)**

- i. **Outstanding** (5 points)
- ii. **Good** 3-4 points)
- iii. **Poor** (1-2 points)
- iv. **N/A** (0 points)

Score: _____

B.2 The applicant presents compelling quantitative as well as qualitative evidence in the form of data, tables/charts and/or other sources and a descriptive narrative that demonstrate that the best practice(s) as described in **A.1 and A.2** have resulted in improved academic performance. **(5 Points)**

- i. **Outstanding** (5 points)
- ii. **Good** (3-4 points)
- iii. **Poor** (1-2 points)
- iv. **N/A** (0 points)

Score: _____

C) Dissemination Plan Developed for Replication Grant Schools (20 Possible Points for Sections C.1 and C.2).

C.1 The applicant describes how its best practice(s) will be developed and packaged for replication that will ensure successful adoption by Replication Grant Schools. **(10 Points)**

- i. **Outstanding** (8-10 points)
- ii. **Good** (5-7 points)
- iii. **Poor** (1-4 points)
- iv. **N/A** (0 points)

Score: _____

C.2 The applicant describes the various procedures (e.g. printed material, CD, website, webinar, workshops, site visits and telephone conferences) it will utilize in disseminating information/materials to Replication Grant schools that are adopting the practice(s). **(10 Points)**

- i. **Outstanding** (8-10 points)
- ii. **Good** (5-7 points)
- iii. **Poor** (1-4 points)
- iv. **N/A** (0 points)

Score: _____

D) Workplan and Mentorship Support Provided for Replication Grant Schools (20 Possible Points for Sections D.1 and D.2)

D.1 The applicant describes the workplan in detail and includes the goals and objectives that will guide the Commissioner's Dissemination Grant School in providing professional development in the Replication Grant Schools. The applicant also describes the strategies and activities that will assist the Replication Grant Schools in adopting and sustaining the Commissioner's Dissemination Grant Schools' best practice(s) beyond the grant period. **(10 Points)**

- i. **Outstanding** (8-10 points)
- ii. **Good** (5-7 points)
- iii. **Poor** (1-4 points)
- iv. **N/A** (0 points)

Score: _____

D.2 The applicant describes in detail how it will mentor/collaborate with the Replication Grant Schools and describes the plans for the evaluation of the effectiveness of the implemented best practice(s) including the qualitative and quantitative methods to measure student success. The applicant also identifies the individual(s) responsible for the dissemination/implementation of the best practice(s). **(10 Points)**

- i. **Outstanding** (8-10 points)
- ii. **Good** (5-7 points)
- iii. **Poor** (1-4 points)
- iv. **N/A** (0 points)

Score: _____

E) Enhancement of the Commissioner's Dissemination Grant School Best Practice(s) (10 Possible Points)

E.1 The school provides a clear, articulate, and detailed description of the steps it will take during the grant period to enhance or refine its best practice(s) and how the practice(s) will be sustained.

- i. **Outstanding** (8-10 points)
- ii. **Good** (5-7 points)
- iii. **Poor** (1-4 points)
- iv. **N/A** (0 points)

Score: _____

F) Budget Summary, FS-10 Form and Budget Narrative (20 Possible Points)

F.1 The applicant provides the Budget Summary for the entire grant period. Also submits the FS-10 budget form and a Budget Narrative for the first program period only. The Budget Narrative indicates how the expenses of the project are reasonable and necessary to achieve project goals and objectives. The applicant clearly indicates how these funds will supplement and not supplant any services currently provided.

- i. **Outstanding** (15-20 points)
- ii. **Good** (8-14 points)
- iii. **Poor** (1-7 points)
- iv. **N/A** (0 points)

Score: _____

Total Score A-F: _____

Reviewer's Signature: _____

Date: _____

Appendix B

Highest Performing/High Progress Schools Criteria Methodology

Highest Performing Schools - Elementary

Performance Index – a school’s composite ELA and Math performance index must be among the top 20% statewide in 2009-10 & 2010-11.

- Each school’s ELA and Math performance index for both years was combined into a student-weighted composite and given a percentile rank.
- Schools are identified if their composite performance index in both years places them among the top 20%

Adequate Yearly Progress – the school must have made adequate yearly progress for the past two academic school years.

Growth – a school’s average ELA and Math student growth percentiles must be above average for the past two years.

- The school-level student growth percentiles were first averaged for each subject across 2009-10 & 2010-11;
- The across-year school-level growth percentiles were averaged again for a single percentile measure from 1-99.
 - Schools with fewer than **30** students in either subject were ineligible for this metric.
- Schools are identified if their average growth percentile, as outlined above, exceeds 50.

Bottom Quartile Student Growth – students in the bottom quartile of the school last year must demonstrate above average growth in the current year.

- As a first step, every student within a school was ranked by their student growth percentile in 2009-10 to determine which made up the bottom quartile for that particular school. Note: Students who were above the statewide average could be in the bottom quartile for that school.
- Next, the average SGP of the bottom quartile students was calculated within subject, and then averaged across subjects for a single percentile measure from 1-99.
- Schools could be included if they only had one subject of growth scores for bottom quartile students.
- Schools were excluded if there were fewer than **15** students in the bottom quartile.
- Schools are identified if the average growth percentile for bottom quartile students, as measured by their previous year’s growth percentile, exceeds 50 in the current year.

Gap Closing - the school does not have a gap in performance larger in 2010-11 than it did three years prior for all subgroups of students and students who are not members of that subgroup.

- For all schools, the performance index gap between each subgroup and students who are not part of that subgroup was calculated using a student weighted formula for all subgroups in 2007-08 & 2010-11.
- The maximum subgroup gap for both years was calculated.
- The difference in the maximum gap was calculated next to determine if any gaps had grown between the two years.

- For instance, a school that had a performance index gap for any group of 30 points in 2007-08 and 40 points in 2010-11 would not have made this measure.
- Gaps in subgroup performance index were considered across all levels for which the school was accountable, i.e. gaps were not considered only at the elementary or only at the high school level. A K-12 school with a performance index could not make this criterion if their elementary performance index gaps were reduced, but their high school performance index gaps grew in the same time period.
- Schools that had closed the gap within their school made this criterion, even if the gap grew in 2010-11. For instance, if the gap was -7 in 2007-08 and -4 in 2010-11, the school would have made the metric.
- Schools where the gap was smaller than five points in 2010-11 also would have met the criteria
- Schools that did not have enough the minimum number of students to calculate a gap within their school for either year made this criterion as well. For instance, a school with 19 students with disabilities could be identified as making this measure.

Highest Performing – High Schools

Performance Index – a school’s composite ELA and Math performance index must be among the top 20% statewide in 2009-10 & 2010-11.

- Each school’s ELA and Math performance index for both years was combined into a student-weighted composite and given a percentile rank.
- Schools are identified if their composite performance index in both years places them among the top 20%

Adequate Yearly Progress – the school must have made adequate yearly progress for the past two academic school years.

Graduation Rate – a school must have a cohort graduation rate that exceeds 80% and exceed the state average for students graduating with advanced designation or a CTE designation.

- Using 2010-11 graduation data that includes diploma code (for advanced designation and CTE) as well as their district exit code for having graduated, a school-level graduation rate for students with these types of diplomas was calculated for all schools with graduates.
- Next, the state average for students graduating with these diplomas was calculated, and a determination was made as to whether the school exceeded the state average for students with either.
- A school could have made this criteria if it exceeded either the state average for students graduating with advanced designation OR a CTE endorsement.
- Schools that had fewer than 30 graduates in either group were excluded.

Graduating At-Risk Students – the percentage of the students who scored Level 1 or Level 2 on an ELA or mathematics exam in Grade 8 who subsequently graduated within four years of first entry in Grade 9 exceeded the State average for these students

- Students 8th grade assessment data from 2006-07 were first related to graduation data provided to the state for 2010-11.
- Using these data, a school-level graduation rate for all students who scored a Level 1 or L2 on either the ELA or Math assessment in 8th grade was calculated.
- The state average graduation rate for these students was calculated next, and the difference between the two was calculated to determine if the school exceeded the state average.

- Schools that did not have sufficient L1 or L2s but had a cohort graduation rate above 80% made this criterion.
- Students were considered a L1 or L2 as long as they scored in one of those performance categories in either subject, and could be included in this calculation if they scored a L3 on one assessment.

Gap Closing - the school does not have a gap in performance larger in 2010-11 than it did three years prior for all subgroups of students and students who are not members of that subgroup.

- For all schools, the performance index gap between each subgroup and students who are not part of that subgroup was calculated using a student weighted formula for all subgroups in 2007-08 & 2010-11.
- The maximum subgroup gap for both years was calculated.
- The difference in the maximum gap was calculated next to determine if any gaps had grown between the two years.
 - For instance, a school that had a performance index gap for any group of 30 points in 2007-08 and 40 points in 2010-11 would not have made this measure.
- Gaps in subgroup performance index were considered across all levels for which the school was accountable, i.e. gaps were not considered only at the elementary or only at the high school level. A K-12 school with a performance index could not make this criterion if their elementary performance index gaps were reduced, but their high school performance index gaps grew in the same time period.
- Schools that had closed the gap within their school made this criterion, even if the gap grew in 2010-11. For instance, if the gap was -7 in 2007-08 and -4 in 2010-11, the school would have made the metric.
- Schools where the gap was smaller than five points in 2010-11 also would have met the criteria
- Schools that did not have enough the minimum number of students to calculate a gap within their school for either year made this criterion as well. For instance, a school with 19 students with disabilities could be identified as making this measure.

High Progress – Elementary

Performance Index – the school’s combined ELA and mathematics Performance Index places it among the top ten percent in the State in terms of gains between the most recent assessment data and the data from the prior year.

- The difference between each school’s percentile rank for 2009-10 and 2010-11 school-wide composite performance index was calculated.
- Next, each school was given a percentile rank based on the difference in the percentile ranks between the two years.
- Schools that were in the top 10 percent were considered to have made this criterion.

Adequate Yearly Progress – the school must have made adequate yearly progress for the past two academic school years.

Growth – a school’s average ELA and Math student growth percentiles must be above average for the past two years.

- The school-level student growth percentiles were first averaged for each subject across 2009-10 & 2010-11;

- The across-year school-level growth percentiles were averaged again for a single percentile measure from 1-99.
 - Schools with fewer than **30** students in either subject were ineligible for this metric.
- Schools are identified if their average growth percentile, as outlined above, exceeds 50.

Bottom Quartile Student Growth – students in the bottom quartile of the school last year must demonstrate above average growth in the current year.

- As a first step, every student within a school was ranked by their student growth percentile in 2009-10 to determine which made up the bottom quartile for that particular school. Note: Students who were above the statewide average could be in the bottom quartile for that school.
- Next, the average SGP of the bottom quartile students was calculated within subject, and then averaged across subjects for a single percentile measure from 1-99.
- Schools could be included if they only had one subject of growth scores for bottom quartile students.
- Schools were excluded if there were fewer than **15** students in the bottom quartile.
- Schools are identified if the average growth percentile for bottom quartile students, as measured by their previous year’s growth percentile, exceeds 50 in the current year.

Gap Closing - the school does not have a gap in performance larger in 2010-11 than it did three years prior for all subgroups of students and students who are not members of that subgroup.

- For all schools, the performance index gap between each subgroup and students who are not part of that subgroup was calculated using a student weighted formula for all subgroups in 2007-08 & 2010-11.
- The maximum subgroup gap for both years was calculated.
- The difference in the maximum gap was calculated next to determine if any gaps had grown between the two years.
 - For instance, a school that had a performance index gap for any group of 30 points in 2007-08 and 40 points in 2010-11 would not have made this measure.
- Gaps in subgroup performance index were considered across all levels for which the school was accountable, i.e. gaps were not considered only at the elementary or only at the high school level. A K-12 school with a performance index could not make this criterion if their elementary performance index gaps were reduced, but their high school performance index gaps grew in the same time period.
- Schools that had closed the gap within their school made this criterion, even if the gap grew in 2010-11. For instance, if the gap was -7 in 2007-08 and -4 in 2010-11, the school would have made the metric.
- Schools where the gap was smaller than five points in 2010-11 also would have met the criteria
- Schools that did not have enough the minimum number of students to calculate a gap within their school for either year made this criterion as well. For instance, a school with 19 students with disabilities could be identified as making this measure.

High Progress – High School

Performance Index – the school’s combined ELA and mathematics Performance Index places it among the top ten percent in the State in terms of gains between the most recent assessment data and the data from the prior year.

- The difference between each school’s percentile rank for 2009-10 and 2010-11 school-wide composite performance index was calculated.

- Next, each school was given a percentile rank based on the difference in the percentile ranks between the two years.
- Schools that were in the top 10 percent were considered to have made this criterion.

Adequate Yearly Progress – the school must have made adequate yearly progress for the past two academic school years.

- Note: Schools that made AYP in only one year were ineligible.

Graduation Rate – a school must have a cohort graduation rate that exceeds 80% and exceed the state average for students graduating with advanced designation or a CTE designation.

- Using 2010-11 graduation data that includes diploma code (for advanced designation and CTE) as well as their district exit code for having graduated, a school-level graduation rate for students with these types of diplomas was calculated for all schools with graduates.
- Next, the state average for students graduating with these diplomas was calculated, and a determination was made as to whether the school exceeded the state average for students with either. A school could have made this criteria if it exceeded either the state average for students graduating with advanced designation OR a CTE endorsement.
- Schools that had fewer than 30 graduates in either group were excluded.

Graduating At-Risk Students – the percentage of the students who scored Level 1 or Level 2 on an ELA or mathematics exam in Grade 8 who subsequently graduated within four years of first entry in Grade 9 equaled or exceeded the State average for these students

- Students 8th grade assessment data from 2006-07 were first related to graduation data provided to the state for 2010-11.
- Using these data, a school-level graduation rate for all students who scored a Level 1 or L2 on either the ELA or Math assessment in 8th grade was calculated.
- The state average graduation rate for these students was calculated next, and the difference between the two was calculated to determine if the school exceeded the state average.
- Schools that did not have sufficient L1 or L2s but had a cohort graduation rate above 80% made this criterion.
- Students were considered a L1 or L2 as long as they scored in one of those performance categories in either subject, and could be included in this calculation if they scored a L3 on one assessment.

Gap Closing - the school does not have a gap in performance larger in 2010-11 than it did three years prior for all subgroups of students and students who are not members of that subgroup.

- For all schools, the performance index gap between each subgroup and students who are not part of that subgroup was calculated using a student weighted formula for all subgroups in 2007-08 & 2010-11.
- The maximum subgroup gap for both years was calculated.
- The difference in the maximum gap was calculated next to determine if any gaps had grown between the two years.
 - For instance, a school that had a performance index gap for any group of 30 points in 2007-08 and 40 points in 2010-11 would not have made this measure.
- Gaps in subgroup performance index were considered across all levels for which the school was accountable, i.e. gaps were not considered only at the elementary or only at the high school level. A

K-12 school with a performance index could not make this criterion if their elementary performance index gaps were reduced, but their high school performance index gaps grew in the same time period.

- Schools that had closed the gap within their school made this criterion, even if the gap grew in 2010-11. For instance, if the gap was -7 in 2007-08 and -4 in 2010-11, the school would have made the metric.
- Schools where the gap was smaller than five points in 2010-11 also would have met the criteria
- Schools that did not have enough the minimum number of students to calculate a gap within their school for either year made this criterion as well. For instance, a school with 19 students with disabilities could be identified as making this measure.

Appendix C

List of Eligible Schools

Legend

HPerf - Highest Performing

HProg - High Progress

BEDs Code	School Name	District BEDs	District Name	EM	HS
142101040002	AKRON HIGH SCHOOL	142101040000	AKRON CSD		HPerf
140101060006	ALDEN SENIOR HIGH SCHOOL	140101060000	ALDEN CSD		HPerf
020101040002	ALFRED-ALMOND JUNIOR-SENIOR HIGH SCH	020101040000	ALFRED-ALMOND CSD		HPerf
040302060001	ALLEGANY-LIMESTONE HIGH SCHOOL	040302060000	ALLEGANY-LIMESTONE CSD		HPerf
660405030001	ARDSLEY HIGH SCHOOL	660405030000	ARDSLEY UFSD		HPerf
240101040002	AVON HIGH SCHOOL	240101040000	AVON CSD		HPerf
580101030002	BABYLON JUNIOR-SENIOR HIGH SCHOOL	580101030000	BABYLON UFSD		HProg
401301040003	BARKER HIGH SCHOOL	401301040000	BARKER CSD		HPerf
580505020004	BAYPORT-BLUE POINT HIGH SCHOOL	580505020000	BAYPORT-BLUE POINT UFSD		HPerf
660102060001	BEDFORD VILLAGE ELEMENTARY SCHOOL	660102060000	BEDFORD CSD	HPerf	
660102060004	POUND RIDGE ELEMENTARY SCHOOL	660102060000	BEDFORD CSD	HProg	
220909040010	BELLEVILLE HENDERSON CENTRAL SCHOOL	220909040000	BELLEVILLE HENDERSON CSD		HProg
280253070007	JOHN F KENNEDY HIGH SCHOOL	280253070000	BELLMORE-MERRICK CENTRAL HS DISTRICT		HPerf
280253070005	SANFORD H CALHOUN HIGH SCHOOL	280253070000	BELLMORE-MERRICK CENTRAL HS DISTRICT		HProg
061001040005	MAPLE GROVE JUNIOR-SENIOR HIGH SCH	061001040000	BEMUS POINT CSD		HPerf
010306060008	BETHLEHEM CENTRAL SENIOR HIGH SCHOOL	010306060000	BETHLEHEM CSD		HPerf
280521030006	BETHPAGE SENIOR HIGH SCHOOL	280521030000	BETHPAGE UFSD		HPerf
661905020003	BLIND BROOK-RYE MIDDLE SCHOOL	661905020000	BLIND BROOK-RYE UFSD	HPerf	
661402020002	BRIARCLIFF HIGH SCHOOL	661402020000	BRIARCLIFF MANOR UFSD		HPerf
661402020001	TODD ELEMENTARY SCHOOL	661402020000	BRIARCLIFF MANOR UFSD	HPerf	
321100860859	BRONX CHARTER SCH-EXCELLENCE	321100860859	BRONX CHARTER SCH-EXCELLENCE	HPerf	
580203020008	COMSEWOGUE HIGH SCHOOL	580203020000	BROOKHAVEN-COMSEWOGUE UFSD		HProg
520101060002	CHARLTON HTS ELEMENTARY SCHOOL	520101060000	BURNT HILLS-BALLSTON LAKE CSD	HPerf	
520101060004	PASHLEY ELEMENTARY SCHOOL	520101060000	BURNT HILLS-BALLSTON LAKE CSD	HProg	
240201040002	CALEDONIA-MUMFORD HIGH SCHOOL	240201040000	CALEDONIA-MUMFORD CSD		HPerf
280411030003	CARLE PLACE MIDDLE SENIOR HIGH SCH	280411030000	CARLE PLACE UFSD		HPerf
250201060002	CAZENOVIA HIGH SCHOOL	250201060000	CAZENOVIA CSD		HPerf
090601020002	CHAZY CENTRAL RURAL JUNIOR-SENIOR HS	090601020000	CHAZY UFSD		HPerf
030101060003	CHENANGO FORKS HIGH SCHOOL	030101060000	CHENANGO FORKS CSD		HPerf
251601060005	CHITTENANGO HIGH SCHOOL	251601060000	CHITTENANGO CSD		HProg
140801060003	LEDGEVIEW ELEMENTARY SCHOOL	140801060000	CLARENCE CSD	HPerf	
580402060002	LLOYD HARBOR SCHOOL	580402060000	COLD SPRING HARBOR CSD	HPerf	
660202030003	CROTON-HARMON HIGH SCHOOL	660202030000	CROTON-HARMON UFSD		HPerf
120501040002	DELAWARE ACADEMY HIGH SCHOOL	120501040000	DELHI CSD		HProg
660403030002	DOBBS FERRY HIGH SCHOOL	660403030000	DOBBS FERRY UFSD		HPerf
660403030001	SPRINGHURST ELEMENTARY SCHOOL	660403030000	DOBBS FERRY UFSD	HPerf	
140301030005	EAST AURORA HIGH SCHOOL	140301030000	EAST AURORA UFSD		HPerf
580503030006	EAST ISLIP HIGH SCHOOL	580503030000	EAST ISLIP UFSD		HPerf

580503030004	TIMBER POINT ELEMENTARY SCHOOL	580503030000	EAST ISLIP UFSD	HPerf	
280203030001	BARNUM WOODS SCHOOL	280203030000	EAST MEADOW UFSD	HPerf	
580234020001	EAST MORICHES SCHOOL	580234020000	EAST MORICHES UFSD	HPerf	
280402030003	WHEATLEY SCHOOL	280402030000	EAST WILLISTON UFSD	HPerf	HPerf
660301030003	GREENVALE SCHOOL	660301030000	EASTCHESTER UFSD	HPerf	
660406030002	SEELY PLACE SCHOOL	660406030000	EDGEMONT UFSD	HPerf	
580401020003	ELWOOD/JOHN GLENN HIGH SCHOOL	580401020000	ELWOOD UFSD		HPerf
421001060002	FAYETTEVILLE-MANLIUS SENIOR HIGH SCH	421001060000	FAYETTEVILLE-MANLIUS CSD		HPerf
022001040001	FILLMORE CENTRAL SCHOOL	022001040000	FILLMORE CSD		HProg
520701040003	GALWAY MIDDLE SCHOOL	520701040000	GALWAY CSD	HProg	
650902040001	GANANDA/R A CIRILLO HIGH SCHOOL	650902040000	GANANDA CSD		HProg
280218030007	GARDEN CITY HIGH SCHOOL	280218030000	GARDEN CITY UFSD		HPerf
280218030006	GARDEN CITY MIDDLE SCHOOL	280218030000	GARDEN CITY UFSD	HPerf	
480404020001	GARRISON SCHOOL	480404020000	GARRISON UFSD	HPerf	
430901060001	MARCUS WHITMAN HIGH SCHOOL	430901060000	GORHAM-MIDDLESEX CSD (MARCUS WHITMAN)		HProg
280407030015	GREAT NECK NORTH HIGH SCHOOL	280407030000	GREAT NECK UFSD		HPerf
010802060001	ALTAMONT ELEMENTARY SCHOOL	010802060000	GUILDERLAND CSD	HPerf	
010802060003	GUILDERLAND ELEMENTARY SCHOOL	010802060000	GUILDERLAND CSD	HPerf	
010802060009	PINE BUSH ELEMENTARY SCHOOL	010802060000	GUILDERLAND CSD	HPerf	
010802060004	WESTMERE ELEMENTARY SCHOOL	010802060000	GUILDERLAND CSD	HPerf	
480401040001	HALDANE ELEMENTARY/MIDDLE SCHOOL	480401040000	HALDANE CSD	HPerf	
141601060007	HAMBURG HIGH SCHOOL	141601060000	HAMBURG CSD		HPerf
250701040001	HAMILTON JUNIOR-SENIOR HIGH SCHOOL	250701040000	HAMILTON CSD		HPerf
572901040004	HAMMONDSPORT JUNIOR-SENIOR HIGH SCH	572901040000	HAMMONDSPORT CSD		HPerf
660501060002	HARRISON AVENUE ELEMENTARY SCHOOL	660501060000	HARRISON CSD	HPerf	
660404030003	HASTINGS HIGH SCHOOL	660404030000	HASTINGS-ON-HUDSON UFSD		HPerf
580506030007	HAUPPAUGE HIGH SCHOOL	580506030000	HAUPPAUGE UFSD		HPerf
280409030001	CENTER STREET SCHOOL	280409030000	HERRICKS UFSD	HPerf	
280214030002	HEWLETT ELEMENTARY SCHOOL	280214030000	HEWLETT-WOODMERE UFSD	HPerf	
141701040001	HOLLAND HIGH SCHOOL	141701040000	HOLLAND CSD		HPerf
412201060006	HOLLAND PATENT CENTRAL HIGH SCHOOL	412201060000	HOLLAND PATENT CSD		HProg
260901060004	HONEOYE FALLS-LIMA SENIOR HIGH SCH	260901060000	HONEOYE FALLS-LIMA CSD		HPerf
141301060006	IROQUOIS SENIOR HIGH SCHOOL	141301060000	IROQUOIS CSD		HPerf
660402020001	IRVINGTON HIGH SCHOOL	660402020000	IRVINGTON UFSD		HPerf
660402020002	MAIN STREET SCHOOL (4-5)	660402020000	IRVINGTON UFSD	HPerf	
280515030001	CANTIAGUE ELEMENTARY SCHOOL	280515030000	JERICO UFSD	HPerf	
280515030002	GEORGE A JACKSON SCHOOL	280515030000	JERICO UFSD	HPerf	
420501060003	JORDAN-ELBRIDGE HIGH SCHOOL	420501060000	JORDAN-ELBRIDGE CSD		HProg
660101030003	LEWISBORO ELEMENTARY SCHOOL	660101030000	KATONAH-LEWISBORO UFSD	HPerf	
142601030006	CHARLES A LINDBERGH ELEMENTARY SCH	142601030000	KENMORE-TONAWANDA UFSD	HPerf	
630701040003	LAKE GEORGE JUNIOR-SENIOR HIGH SCHOO	630701040000	LAKE GEORGE CSD		HPerf
610801040002	LANSING HIGH SCHOOL	610801040000	LANSING CSD		HPerf
280205030009	SUMMIT LANE SCHOOL	280205030000	LEVITTOWN UFSD	HPerf	
400301060006	LEWISTON PORTER SENIOR HIGH SCHOOL	400301060000	LEWISTON-PORTER CSD		HPerf
280503060001	BAYVILLE ELEMENTARY SCHOOL	280503060000	LOCUST VALLEY CSD	HPerf	
280503060004	LOCUST VALLEY ELEMENTARY SCHOOL	280503060000	LOCUST VALLEY CSD	HPerf	
280503060003	LOCUST VALLEY HIGH SCHOOL	280503060000	LOCUST VALLEY CSD		HPerf

280503060002	LOCUST VALLEY MIDDLE SCHOOL	280503060000	LOCUST VALLEY CSD	HPerf	
280220030007	LYNBROOK SENIOR HIGH SCHOOL	280220030000	LYNBROOK UFSD		HPerf
660701030002	CHATSWORTH AVENUE SCHOOL	660701030000	MAMARONECK UFSD	HPerf	
660701030004	MURRAY AVENUE SCHOOL	660701030000	MAMARONECK UFSD	HPerf	
280406030002	MANHASSET SECONDARY SCHOOL	280406030000	MANHASSET UFSD		HPerf
421101060003	MARCELLUS HIGH SCHOOL	421101060000	MARCELLUS CSD		HPerf
170801040002	MAYFIELD JR/SR HIGH SCHOOL	170801040000	MAYFIELD CSD		HProg
580208020003	MILLER PLACE HIGH SCHOOL	580208020000	MILLER PLACE UFSD		HProg
660801060006	WESTLAKE HIGH SCHOOL	660801060000	MT PLEASANT CSD		HPerf
500108030004	NANUET SENIOR HIGH SCHOOL	500108030000	NANUET UFSD		HPerf
411501060001	NEW HARTFORD SENIOR HIGH SCHOOL	411501060000	NEW HARTFORD CSD		HPerf
280405020001	GARDEN CITY PARK SCHOOL	280405020000	NEW HYDE PARK-GARDEN CITY PARK UFSD	HPerf	
280405020003	HILLSIDE GRADE SCHOOL	280405020000	NEW HYDE PARK-GARDEN CITY PARK UFSD	HPerf	
280405020004	MANOR OAKS WILLIAM BOWIE SCHOOL	280405020000	NEW HYDE PARK-GARDEN CITY PARK UFSD	HPerf	
661100010011	DANIEL WEBSTER ELEMENTARY SCHOOL	661100010000	NEW ROCHELLE CITY SD	HPerf	
661100010008	TRINITY ELEMENTARY SCHOOL	661100010000	NEW ROCHELLE CITY SD	HProg	
400701060005	ERRICK ROAD ELEMENTARY SCHOOL	400701060000	NIAGARA-WHEATFIELD CSD	HPerf	
530301060001	BIRCHWOOD ELEMENTARY SCHOOL	530301060000	NISKAYUNA CSD	HPerf	
530301060005	ROSENDALE SCHOOL	530301060000	NISKAYUNA CSD	HPerf	
280204020007	MARTIN AVENUE ELEMENTARY SCHOOL	280204020000	NORTH BELLMORE UFSD	HPerf	
280204020003	NEWBRIDGE ROAD SCHOOL	280204020000	NORTH BELLMORE UFSD	HPerf	
280204020004	PARK AVENUE SCHOOL	280204020000	NORTH BELLMORE UFSD	HPerf	
010623060007	LOUDONVILLE SCHOOL	010623060000	NORTH COLONIE CSD	HPerf	
280229020001	CAMP AVENUE SCHOOL	280229020000	NORTH MERRICK UFSD	HPerf	
280229020002	HAROLD D FAYETTE SCHOOL	280229020000	NORTH MERRICK UFSD	HPerf	
280229020003	OLD MILL ROAD SCHOOL	280229020000	NORTH MERRICK UFSD	HPerf	
280501060004	NORTH SHORE SENIOR HIGH SCHOOL	280501060000	NORTH SHORE CSD		HPerf
280501060001	GLEN HEAD ELEMENTARY SCHOOL	280501060000	NORTH SHORE CSD	HPerf/HProg	
280501060003	SEA CLIFF ELEMENTARY SCHOOL	280501060000	NORTH SHORE CSD	HProg	
580404030001	DICKINSON AVENUE ELEMENTARY SCHOOL	580404030000	NORTHPORT-EAST NORTHPORT UFSD	HPerf	
580404030004	NORWOOD AVENUE SCHOOL	580404030000	NORTHPORT-EAST NORTHPORT UFSD	HPerf	
310200010416	ELEANOR ROOSEVELT HIGH SCHOOL	310200010000	NYC GEOG DIST # 2 - MANHATTAN		HPerf
310200011545	HS-DUAL LANGUAGE & ASIAN STUDIES	310200010000	NYC GEOG DIST # 2 - MANHATTAN		HPerf
310200010418	MILLENNIUM HIGH SCHOOL	310200010000	NYC GEOG DIST # 2 - MANHATTAN		HPerf
310200010011	PS 11 WILLIAM T HARRIS	310200010000	NYC GEOG DIST # 2 - MANHATTAN	HPerf	
310200010059	PS 59 BEEKMAN HILL INTERNATIONAL	310200010000	NYC GEOG DIST # 2 - MANHATTAN	HPerf	
310200010006	PS 6 LILLIE D BLAKE	310200010000	NYC GEOG DIST # 2 - MANHATTAN	HPerf	
310200011475	STUYVESANT HIGH SCHOOL	310200010000	NYC GEOG DIST # 2 - MANHATTAN		HPerf
310200011225	ELLA BAKER SCHOOL	310200010000	NYC GEOG DIST # 2 - MANHATTAN	HProg	
310200010412	NYC LAB HS-COLLABORATIVE STUDIES	310200010000	NYC GEOG DIST # 2 - MANHATTAN		HProg
310300010199	PS 199 JESSIE ISADOR STRAUS	310300010000	NYC GEOG DIST # 3 - MANHATTAN	HPerf	
310300010334	THE ANDERSON SCHOOL	310300010000	NYC GEOG DIST # 3 - MANHATTAN	HPerf	
310500011692	HS MATH SCI & ENGNRNG AT CCNY	310500010000	NYC GEOG DIST # 5 - MANHATTAN		HPerf
310600010223	THE MOTT HALL SCHOOL	310600010000	NYC GEOG DIST # 6 - MANHATTAN	HPerf	
321000011445	BRONX HIGH SCHOOL OF SCIENCE	321000010000	NYC GEOG DIST #10 - BRONX		HPerf
321000011696	HS AMER STUDIES AT LEHMAN COLL	321000010000	NYC GEOG DIST #10 - BRONX		HPerf
321100010153	PS 153 HELEN KELLER	321100010000	NYC GEOG DIST #11 - BRONX	HProg	
331300011430	BROOKLYN TECH HIGH SCHOOL	331300010000	NYC GEOG DIST #13 - BROOKLYN		HPerf
331300011670	BENJAMIN BANNEKER ACADEMY	331300010000	NYC GEOG DIST #13 - BROOKLYN		HProg

331400011449	BROOKLYN LATIN SCHOOL (THE)	331400010000	NYC GEOG DIST #14 - BROOKLYN		HPerf
331400010031	PS 31 SAMUEL F DUPONT	331400010000	NYC GEOG DIST #14 - BROOKLYN	HPerf	
331400010380	PS 380 JOHN WAYNE ELEMENTARY	331400010000	NYC GEOG DIST #14 - BROOKLYN	HPerf	
331500010321	PS 321 WILLIAM PENN	331500010000	NYC GEOG DIST #15 - BROOKLYN	HPerf	
331500010447	THE MATH & SCIENCE EXPLORATORY SCH	331500010000	NYC GEOG DIST #15 - BROOKLYN	HPerf	
332000010187	IS 187	332000010000	NYC GEOG DIST #20 - BROOKLYN	HPerf	
332000010247	PS 247	332000010000	NYC GEOG DIST #20 - BROOKLYN	HPerf	
332100010239	MARK TWAIN IS 239-GIFTED & TALENTED	332100010000	NYC GEOG DIST #21 - BROOKLYN	HPerf	
332100010121	PS 121 NELSON A ROCKEFELLER	332100010000	NYC GEOG DIST #21 - BROOKLYN	HProg	
332200010222	PS 222 KATHERINE R SNYDER	332200010000	NYC GEOG DIST #22 - BROOKLYN	HPerf	
332200010254	PS 254 DAG HAMMARSKJOLD	332200010000	NYC GEOG DIST #22 - BROOKLYN	HPerf	
332300010392	IS 392	332300010000	NYC GEOG DIST #23 - BROOKLYN	HPerf	
342400010049	PS 49 DOROTHY BONAWIT KOLE	342400010000	NYC GEOG DIST #24 - QUEENS	HPerf	
342400011264	ACADEMY-FINANCE & ENTERPRISE AVIATION CAREER AND TECH HIGH SCHOOL	342400010000	NYC GEOG DIST #24 - QUEENS		HProg
342400011610		342400010000	NYC GEOG DIST #24 - QUEENS		HProg
342400010089	PS 89 ELMHURST	342400010000	NYC GEOG DIST #24 - QUEENS	HProg	
342500011525	TOWNSEND HARRIS HIGH SCHOOL	342500010000	NYC GEOG DIST #25 - QUEENS		HPerf
342500011499	QUEENS COLLEGE SCHOOL-MATH, SCI, TEC	342500010000	NYC GEOG DIST #25 - QUEENS	HPerf/HProg	
342500010022	PS 22 THOMAS JEFFERSON	342500010000	NYC GEOG DIST #25 - QUEENS	HProg	
342500010079	PS 79 FRANCIS LEWIS	342500010000	NYC GEOG DIST #25 - QUEENS	HProg	
342600010172	IRWIN ALTMAN MIDDLE SCHOOL 172	342600010000	NYC GEOG DIST #26 - QUEENS	HPerf	
342600010067	JHS 67 LOUIS PASTEUR	342600010000	NYC GEOG DIST #26 - QUEENS	HPerf	
342600010162	PS 162 JOHN GOLDEN	342600010000	NYC GEOG DIST #26 - QUEENS	HPerf	
342600010173	PS 173 FRESH MEADOW	342600010000	NYC GEOG DIST #26 - QUEENS	HPerf	
342600010031	PS 31 BAYSIDE	342600010000	NYC GEOG DIST #26 - QUEENS	HPerf	
342600010178	PS/IS 178 HOLLISWOOD	342600010000	NYC GEOG DIST #26 - QUEENS	HPerf	
342700010254	PS 254	342700010000	NYC GEOG DIST #27 - QUEENS	HPerf	
342700010066	PS 66 JACQUELINE KENNEDY-ONASSIS	342700010000	NYC GEOG DIST #27 - QUEENS	HPerf	
342700010114	PS/MS 114 BELLE HARBOR	342700010000	NYC GEOG DIST #27 - QUEENS	HPerf	
342800010196	PS 196 GRAND CENTRAL PARKWAY	342800010000	NYC GEOG DIST #28 - QUEENS	HPerf	
342800011687	QUEENS HIGH SCHOOL SCI AT YORK COLL	342800010000	NYC GEOG DIST #28 - QUEENS		HPerf
342900010052	PS 52	342900010000	NYC GEOG DIST #29 - QUEENS	HProg	
343000011580	BACCALAUREATE SCHOOL-GLOBAL ED	343000010000	NYC GEOG DIST #30 - QUEENS		HPerf
343000011227	IS 227 LOUIS ARMSTRONG	343000010000	NYC GEOG DIST #30 - QUEENS	HPerf	
353100011605	STATEN ISLAND TECH HIGH SCHOOL	353100010000	NYC GEOG DIST #31 - STATEN ISLAND		HPerf
353100010050	PS 50 FRANK HANKINSON	353100010000	NYC GEOG DIST #31 - STATEN ISLAND	HProg	
353100010861	STATEN ISLAND SCH-CIVIC LEADERSHIP	353100010000	NYC GEOG DIST #31 - STATEN ISLAND	HProg	
550101040003	ODESSA-MONTOUR MIDDLE/HIGH SCHOOL	550101040000	ODESSA-MONTOUR CSD		HProg
142301060003	EGGERT ROAD ELEMENTARY SCHOOL	142301060000	ORCHARD PARK CSD	HPerf	
142301060006	ORCHARD PARK HIGH SCHOOL	142301060000	ORCHARD PARK CSD		HPerf
081501040002	OXFORD ACADEMY HIGH SCHOOL	081501040000	OXFORD ACADEMY & CSD		HProg
131201040002	PAWLING HIGH SCHOOL	131201040000	PAWLING CSD		HProg
500308030008	PEARL RIVER HIGH SCHOOL	500308030000	PEARL RIVER UFSD		HPerf
661601030005	PELHAM MEMORIAL HIGH SCHOOL	661601030000	PELHAM UFSD		HProg
261201060009	HARRIS HILL ELEMENTARY SCHOOL	261201060000	PENFIELD CSD	HPerf	
261201060005	SCRIBNER ROAD ELEMENTARY SCHOOL	261201060000	PENFIELD CSD	HPerf	
261401060002	JEFFERSON ROAD SCHOOL	261401060000	PITTSFORD CSD	HPerf	
261401060005	MENDON CENTER ELEMENTARY SCHOOL	261401060000	PITTSFORD CSD	HPerf	
261401060004	PARK ROAD SCHOOL	261401060000	PITTSFORD CSD	HPerf	

261401060006	PITTSFORD SUTHERLAND HIGH SCHOOL	261401060000	PITTSFORD CSD		HPerf
261401060010	PITTSFORD-MENDON HIGH SCHOOL	261401060000	PITTSFORD CSD		HPerf
280518030009	PLAINEDGE SENIOR HIGH SCHOOL	280518030000	PLAINEDGE UFSD		HPerf
660809030003	PLEASANTVILLE HIGH SCHOOL	660809030000	PLEASANTVILLE UFSD		HPerf
580206020003	EARL L VANDERMEULEN HIGH SCHOOL	580206020000	PORT JEFFERSON UFSD		HPerf
580206020004	EDNA LOUISE SPEAR ELEMENTARY SCHOOL	580206020000	PORT JEFFERSON UFSD	HPerf	
580206020002	PORT JEFFERSON MIDDLE SCHOOL	580206020000	PORT JEFFERSON UFSD	HPerf	
280404030007	JOHN PHILIP SOUSA ELEMENTARY SCHOOL	280404030000	PORT WASHINGTON UFSD	HPerf	
280404030006	SOUTH SALEM ELEMENTARY SCHOOL	280404030000	PORT WASHINGTON UFSD	HPerf	
512902060003	POTSDAM SENIOR HIGH SCHOOL	512902060000	POTSDAM CSD		HPerf
500401060001	CHERRY LANE ELEMENTARY SCHOOL	500401060000	RAMAPO CSD (SUFFERN)	HPerf	
500401060009	SUFFERN SENIOR HIGH SCHOOL	500401060000	RAMAPO CSD (SUFFERN)		HPerf
131701060002	RED HOOK SENIOR HIGH SCHOOL	131701060000	RED HOOK CSD		HPerf
131801040001	RHINEBECK SENIOR HIGH SCHOOL	131801040000	RHINEBECK CSD		HProg
280221030001	SOUTH SIDE HIGH SCHOOL	280221030000	ROCKVILLE CENTRE UFSD		HPerf
280221030003	WATSON SCHOOL	280221030000	ROCKVILLE CENTRE UFSD	HPerf	
280403030008	ROSLYN HIGH SCHOOL	280403030000	ROSLYN UFSD		HPerf
280403030009	ROSLYN MIDDLE SCHOOL	280403030000	ROSLYN UFSD	HPerf	
661800010001	MIDLAND SCHOOL	661800010000	RYE CITY SD	HPerf	
661800010003	OSBORN SCHOOL	661800010000	RYE CITY SD	HPerf	
661901030002	RYE NECK SENIOR HIGH SCHOOL	661901030000	RYE NECK UFSD		HPerf
521800010008	CAROLINE STREET ELEMENTARY SCHOOL	521800010000	SARATOGA SPRINGS CITY SD	HPerf	
521800010012	LAKE AVENUE ELEMENTARY SCHOOL	521800010000	SARATOGA SPRINGS CITY SD	HPerf	
580504030004	SAYVILLE HIGH SCHOOL	580504030000	SAYVILLE UFSD		HPerf
662001030002	FOX MEADOW SCHOOL	662001030000	SCARSDALE UFSD	HPerf	
662001030003	GREENACRES SCHOOL	662001030000	SCARSDALE UFSD	HPerf	
530501060006	SCHALMONT HIGH SCHOOL	530501060000	SCHALMONT CSD		HProg
280206030006	SEAFORD SENIOR HIGH SCHOOL	280206030000	SEAFORD UFSD		HProg
560701060003	MYNDERSE ACADEMY	560701060000	SENECA FALLS CSD		HProg
520302060005	TESAGO ELEMENTARY SCHOOL	520302060000	SHENENDEHOWA CSD	HPerf	
520302060013	SHATEKON ELEMENTARY SCHOOL	520302060000	SHENENDEHOWA CSD	HProg	
062601040003	SHERMAN HIGH SCHOOL	062601040000	SHERMAN CSD		HPerf
412000050006	E A MCALLISTER ELEMENTARY SCHOOL	412000050000	SHERRILL CITY SD	HPerf	
580601040005	SHOREHAM-WADING RIVER HIGH SCHOOL	580601040000	SHOREHAM-WADING RIVER CSD		HProg
061501040001	SILVER CREEK HIGH SCHOOL	061501040000	SILVER CREEK CSD		HProg
421601060002	SKANEATELES SENIOR HIGH SCHOOL	421601060000	SKANEATELES CSD		HPerf
580801060004	MILLS POND ELEMENTARY SCHOOL	580801060000	SMITHTOWN CSD	HPerf	
580801060005	MT PLEASANT ELEMENTARY SCHOOL	580801060000	SMITHTOWN CSD	HPerf	
580801060014	SMITHTOWN HIGH SCHOOL-EAST	580801060000	SMITHTOWN CSD		HPerf
580801060022	SMITHTOWN HIGH SCHOOL-WEST	580801060000	SMITHTOWN CSD		HPerf
500301060008	SOUTH ORANGETOWN MIDDLE SCHOOL	500301060000	SOUTH ORANGETOWN CSD	HPerf	
500301060007	TAPPAN ZEE HIGH SCHOOL	500301060000	SOUTH ORANGETOWN CSD		HPerf
060201060003	SOUTHWESTERN SENIOR HIGH SCHOOL	060201060000	SOUTHWESTERN CSD AT JAMESTOWN		HProg
401001060001	STARPOINT HIGH SCHOOL	401001060000	STARPOINT CSD		HProg
280502060004	BAYLIS ELEMENTARY SCHOOL	280502060000	SYOSSET CSD	HPerf	
660302030003	TUCKAHOE MIDDLE SCHOOL	660302030000	TUCKAHOE UFSD	HPerf	
441903020002	GEORGE GRANT MASON ELEMENTARY SCHOOL	441903020000	TUXEDO UFSD	HPerf	
081003040004	UNADILLA VALLEY HIGH SCHOOL	081003040000	UNADILLA VALLEY CSD		HProg
280213020001	JAMES A DEVER SCHOOL	280213020000	VALLEY STREAM 13 UFSD	HPerf	

031601060051	VESTAL SENIOR HIGH SCHOOL	031601060000	VESTAL CSD		HPerf
431701060002	VICTOR JUNIOR HIGH SCHOOL	431701060000	VICTOR CSD	HPerf	
431701060004	VICTOR SENIOR HIGH SCHOOL	431701060000	VICTOR CSD		HProg
011003060002	CLAYTON A BOUTON HIGH SCHOOL	011003060000	VOORHEESVILLE CSD		HPerf
280223030005	WANTAGH SENIOR HIGH SCHOOL	280223030000	WANTAGH UFSD		HPerf
650801060006	FREEWILL ELEMENTARY SCHOOL	650801060000	WAYNE CSD	HPerf	
650801060001	ONTARIO ELEMENTARY SCHOOL	650801060000	WAYNE CSD	HProg	
580102030002	JOHN F KENNEDY SCHOOL	580102030000	WEST BABYLON UFSD	HPerf/HProg	
420101060006	SPLIT ROCK ELEMENTARY SCHOOL	420101060000	WEST GENESEE CSD	HPerf	
260803060004	ROGERS MIDDLE SCHOOL	260803060000	WEST IRONDEQUOIT CSD	HPerf	
580509030009	WESTBROOK ELEMENTARY SCHOOL	580509030000	WEST ISLIP UFSD	HPerf	
142801060012	EAST ELEMENTARY SCHOOL	142801060000	WEST SENECA CSD	HPerf	
142801060016	WEST SENECA EAST SENIOR HIGH SCHOOL	142801060000	WEST SENECA CSD		HPerf
420701060001	WESTHILL HIGH SCHOOL	420701060000	WESTHILL CSD		HPerf
331400860885	WILLIAMSBURG COLLEGIATE CHRTR SCH	331400860885	WILLIAMSBURG COLLEGIATE CHRTR SCH	HPerf	
140203060013	WILLIAMSVILLE EAST HIGH SCHOOL	140203060000	WILLIAMSVILLE CSD		HPerf
140203060010	WILLIAMSVILLE NORTH HIGH SCHOOL	140203060000	WILLIAMSVILLE CSD		HPerf
140203060004	WILLIAMSVILLE SOUTH HIGH SCHOOL	140203060000	WILLIAMSVILLE CSD		HPerf
191401040001	WINDHAM ASHLAND CENTRAL SCHOOL	191401040000	WINDHAM-ASHLAND-JEWETT CSD	HProg	