



**STUDENT ASSESSMENTS FOR  
TEACHER AND PRINCIPAL EVALUATION**

**FORM C**

**PUBLICLY AVAILABLE SERVICES SUMMARY**

This form will be posted on the New York State Education Department's Web site and distributed through other means for all applications that are approved in conjunction with this RFQ to allow LEAs to understand proposed offerings in advance of directly contacting Assessment Providers regarding potential further procurements.

<b>Assessment Provider Information</b>	
Name of Assessment Provider:	National Restaurant Association Educational Foundation
Assessment Provider Contact Information:	Lynette McKee, Executive Director, NRAEF
Name of Assessment:	Foundations of Restaurant Management and Culinary Arts, Level 1 and Level 2
Can this assessment be used as a growth measure?	Yes
Does this assessment provide normative inferences about student growth? If so, how?	No
What are the grade(s) the assessment covers?	Any two grades, from 10 to 12. May be used for grade 9 at the discretion of the LEA.
What are the subject area(s) the assessment covers?	Culinary Arts
What are the technology requirements associated with the assessment?	Print exams: internet connection with browser (Internet Explorer 6.0 or higher; Firefox 2.0 or higher; Safari 5.1.2 or higher, Google Chrome 3.0 or higher); Adobe Reader, Printer, email address. Online Exams: internet connection with browser-high speed internet connection recommended (Internet Explorer 6.0 or higher, Firefox 2.0 or higher, Safari 5.1.2 or higher, Google Chrome 3.0 or higher). If proctoring an online exam, a computer for each test-taker is necessary; email address.

**Please provide an overview of the application for LEAs. Please include:**

- **A description of the assessment;**
- **A description of how the assessment is used;**
- **A description of how scores are reported (include links to sample reports as appropriate);**
- **A description of how the Assessment Provider supports implementation of the assessment, including any technical assistance. (3 pages max)**

HAM BOLES / FRMCA

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The Foundations of Restaurant Management and Culinary Arts (FRMCA) Assessments (Level 1 and Level 2) support culinary arts courses using the FRMCA curriculum, which is part of the ProStart program. ProStart is a nationwide two-year career-building program offered by the National Restaurant Association Educational Foundation (NRAEF) to high school students. In 2012 there were 90,000+ students in 1,700 schools in 47 states, Guam and US Military bases participating in the program. ProStart is coordinated in New York state by the New York State Restaurant Association Educational Foundation (NYSRAEF).

Each assessment (Level 1 and Level 2) consists of 100 multiple choice questions (written at the 6<sup>th</sup> grade reading level); the passing score is 70% which indicates that the student has demonstrated competency on meeting the learning objectives. The questions on the assessments are developed by NRAEF in concert with the expert judgment of qualified industry professionals from across the country ("Subject Matter Experts"): men and women who represent various industry segments, varied years of experience and different levels within restaurant organizations. In developing the content, the committee conducted a job analysis and developed an initial content outline which was used to develop learning objectives for each chapter in the textbooks. It should be noted that the assessments are independent of each other, represent different learning outcomes and do not denote different competency levels (i.e. Level 2 does not include more advanced content).

Students who pass both the Level 1 and Level 2 assessments, demonstrate mastery of foundational skills and document 400 mentored work hours earn the National ProStart Certificate of Achievement, which opens the door to scholarships and college credit at 75+ leading hospitality and culinary arts colleges and universities.

To use these assessments as a measure of student growth, one form of the assessment is administered at the beginning of the course as a pre-learning assessment and a different form is administered at the end of the course as a post-learning assessment. The pre-learning assessments are scored and maintained by LEAs. The post-learning assessments are scored by NRAEF. If the written version is used, the scores are submitted to NRAEF on scantrons. Online assessments and score reports (as well as other educator tools) are available to teachers through NRAEF's ProStart website, ([www.nraef.org/educators/ProStart](http://www.nraef.org/educators/ProStart)) using the teacher's unique user id and password. Customer service/technical assistance is available through the NRAEF's live customer service support center and through the NYSRAEF office in Albany.

<b>Estimated Service Costs (non-binding)</b> <b>Please include information about costs associated with the use of the assessment, including costs associated with technical assistance, training, professional development, scoring, etc. Please clearly identify whether these services, for cost, are required in order for an LEA to use the assessment.</b>	
Fixed costs over a given academic year.	For an LEA to use the Foundations of Restaurant Management and Culinary Arts assessments, the corresponding curriculum materials must be used and the LEA must be registered by the New York State Restaurant Association Educational Foundation as a New York ProStart school. In 2012 the cost of the FRMCA curriculum materials included: \$66.47 each for Level 1 and 2 student textbooks or \$106.47 for both (20% discount); optional Student Activity Guides @ \$24.97; a package of both books, both activity guides and two exam answer sheets or online vouchers @ \$172.97 (which breaks down to \$86.49 per academic year). Optional teacher resource material is also available. There is no cost to register with NYSRAEF as a New York ProStart school, however annual enrollment and teacher contact information must be provided. For an LEA using the assessments as a post-learning assessments, there is no additional cost for their use as a pre-learning assessment.
Per-student costs over a given academic year that are above the estimated fixed costs.	In 2011 and 2012, LEA cost per student was \$17.97.
Time-and-materials costs that are limited to special services that are NOT required for standard administration during a given year (e.g., special professional development services at the start of a contract, standard setting if required, test augmentation if required, language translation fees for tests and supporting materials) and that are delineated on either a time-and-materials or a cost-per-service basis for each special service).	Costs for augmentation and translation, if required, vary with local markets.

**If approved as a student assessment for teacher and/or principal evaluations, we are prepared to provide services to (Please indicate by clicking on the appropriate boxes below):**

<input type="checkbox"/>	<b>All</b> Districts/LEAs in the State of New York, or
<input checked="" type="checkbox"/>	Only to those eligible Districts/LEAs indicated below:
All LEAs using the "Foundations of Restaurant Management and Culinary Arts" curricula that register with the New York State Restaurant Association Educational Foundation as New York ProStart Schools.	

**For Assessments That Cover ELA and Math Only:**

Please mark with an "X" the elements below that apply to the assessment. If you project the assessment will change to include elements over the next three years, please mark the applicable year. Shaded cells represent NYSED's suggested guidance to the field as New York State transitions to the Common Core.

**ELA: Non-Binding Guidelines for Phase-In of Common Core Assessment-Related Elements**

Elements	Applicable Year		
	12-13	13-14	14-15
Includes texts			
Include texts – fiction and non-fiction			
Include writing			
Includes writing from texts – fiction and non-fiction (from Social Studies / History, Science, and Technical Subjects)			
Assesses listening			
Assesses speaking			
Assess all four domains of CCSS (Reading, Writing, Speaking, Listening) with fidelity			

**MATH: Non-Binding Guidelines for Phase-In of Common Core Assessment-Related Elements**

Elements	Applicable Year		
	12-13	13-14	14-15
Has appropriate level of focus			
Has appropriate level of focus per PARCC frameworks			
Includes open-ended items			
Includes open-ended items that measure application			
Appropriate measurement of mathematical practices			

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Has various assessment modes to demonstrate mathematical skills and concepts			
Assesses modeling			
Assesses fluency			