



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Commissioner of Education
President of the University of the State of New York
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August 2, 2013

Revised

Bruce J. Karam, Superintendent
Utica City School District
106 Memorial Parkway
Utica, NY 13501

Dear Superintendent Karam:

Congratulations. I am pleased to inform you that your multi-year (7/2012 - 3/30/2014) Annual Professional Performance Review Plan (APPR) meets the criteria outlined in Education Law §3012-c and Subpart 30-2 of the Commissioner's Regulations and has been approved. As a reminder, we are relying on the information you provided on your APPR form, including the certifications and assurances that are part of your approved APPR. If any material changes are made to your approved APPR plan, your district/BOCES must submit such material changes to us for approval. Please see the attached notes for further information.

Please be advised that, pursuant to Education Law §3012-c, the Department will be analyzing data supplied by districts, BOCES, and/or schools and may order a corrective action plan if there are unacceptably low correlation results between the student growth subcomponent and any other measures of teacher and principal effectiveness and/or if the teacher or principal scores or ratings show little differentiation across educators and/or the lack of differentiation is not justified by equivalently consistent student achievement results.

The New York State Education Department and I look forward to continuing our work together, with the goal of ensuring that every school has world-class educators in the classroom, every teacher has a world-class principal to support his or her professional growth, and every student achieves college and career readiness.

Thank you again for your hard work.

Sincerely,

A handwritten signature in black ink that reads "John B. King, Jr." in a cursive style.

John B. King, Jr.
Commissioner

Attachment

c: Howard D. Mettelman

NOTES: If your district/BOCES has provided for value-added measures (15 points vs. 20 points scale and categorization of your district/BOCES's grade configurations) in your APPR and no value-added measures are approved by the Board of Regents for a grade/subject and/or grade configuration for the 2012-13 school year, your district/BOCES will be required to revise and resubmit its APPR accordingly. Conversely, if your district/BOCES has not provided for value-added measures in your district/BOCES's APPR submission and value-added measures are approved for the 2012-13 school year, your district/BOCES will be required to revise and resubmit its APPR accordingly.

Only documents that are incorporated by reference in your APPR have been reviewed and are considered as part of your APPR; therefore, any supplemental documents such as memorandums of agreement or understanding that were uploaded with your APPR but are not incorporated by reference in your APPR have not been reviewed. However, the Department reserves the right to review the uploaded attachments at any time for consistency with your APPR form and/or to ensure compliance with applicable laws and regulations; and as a result of such review, the Department may reject your APPR plan and/or require corrective action.

Annual Professional Performance Reviews: 2012-13

Created Monday, July 02, 2012

Updated Tuesday, July 02, 2013

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Disclaimers

The Department will review the contents of each school district's or BOCES' APPR plan as submitted using this online form, including required attachments, to determine if the plan rigorously complies with Education Law section 3012-c and subpart 30-2 of the Rules of the Board of Regents. Department approval does not imply endorsement of specific educational approaches in a district's or BOCES' plan.

The Department will not review any attachments other than those required in the online form. Any additional attachments supplied by the school district or BOCES are for informational purposes only for the teachers and principals reviewed under this APPR plan. Statements and/or materials in such additional attachments have not been approved and/or endorsed by the Department. However, the Department reserves the right to request further information from the school district or BOCES, as necessary, as part of its review.

If the Department reasonably believes through investigation or otherwise that statements made in this APPR plan are not true or accurate, it reserves the right to reject this plan at any time and/or to request additional information to determine the truth and/or accuracy of such statements.

1. SCHOOL DISTRICT INFORMATION

1.1) School District's BEDS Number : 412300010000

If this is not your BEDS Number, please enter the correct one below

412300010000

1.2) School District Name: UTICA CITY SD

If this is not your school district, please enter the correct one below

UTICA CITY SD

1.3) School Improvement Grant (SIG) Districts Only

SIG districts only: Indicate whether this APPR plan is for SIG schools only or for the entire district. Other districts and BOCES, please skip this question.

Not applicable

1.4) Award Classification

Please check if the district has applied for and/or has been awarded any of the following (if applicable):

-
- Strengthening Teacher and Leader Effectiveness RFP (NYSED)
-

- School Innovation Fund Round 2 (NYSESED)
- Systemic Supports for District and School Turnaround (NYSESED)

1.5) Assurances

Please check all of the boxes below:

1.5) Assurances Assure that the content of this form represents the district/BOCES' entire APPR plan and that the APPR plan is in compliance with Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents	Checked
1.5) Assurances Assure that this APPR plan will be posted on the district or BOCES website by September 10, or within 10 days after approval, whichever is later	Checked
1.5) Assurances Assure that it is understood that this district/BOCES' APPR plan will be posted in its entirety on the NYSED website following approval	Checked

1.6) Is this a first-time submission, a re-submission, or a submission of material changes to an approved APPR plan?

Submission of material changes to an approved APPR plan

1.7) Is this submission for an annual or multi-year plan?

If the plan is multi-year, please write the years that are included.

Multi-year, please specify the years:: 07/01/2012-06/30/2014

2. Growth on State Assessments or Comparable Measures (Teachers)

Created Monday, July 02, 2012

Updated Tuesday, July 02, 2013

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STATE-PROVIDED MEASURES OF STUDENT GROWTH

(25 points with an approved value-added measure)

For teachers in grades 4 - 8 Common Branch, ELA, and Math, NYSED will provide a value-added growth score. That score will incorporate students' academic history compared to similarly academically achieving students and will use special considerations for students with disabilities, English language learners, students in poverty, and, in the future, any other student-, classroom-, and school-level characteristics approved by the Board of Regents. NYSED will also provide a HEDI subcomponent rating category and score from 0 to 25 points.

While most teachers of 4-8 Common Branch, ELA and Math will have state-provided measures, some may teach other courses in addition where there is no state-provided measure. Teachers with 50 – 100% of students covered by State-provided growth measures will receive a growth score from the State for the full Growth subcomponent score of their evaluation. Teachers with 0 – 49% of students covered by State-provided growth measures must have SLOs for the Growth subcomponent of their evaluation and one SLO must use the State-provided measure if applicable for any courses. (See guidance for more detail on teachers with State-provided measures AND SLOs.)

Please note that if the Board of Regents does not approve a value-added measure for these grades/subjects for 2012-13, the State-provided growth measure will be used for 20 points in this subcomponent. NYSED will provide a HEDI subcomponent rating category and score from 0 to 20 points.

2.1) Assurances

Please check the boxes below:

2.1) Assurances Assure that the value-added growth score provided by NYSED will be used, where applicable.	Checked
2.1) Assurances Assure that the State-provided growth measure will be used if a value-added measure has not been approved for 2012-13.	Checked

STUDENT LEARNING OBJECTIVES AS COMPARABLE GROWTH MEASURES (20 points)

Student Learning Objectives will be the other comparable growth measures for teachers in the following grades and subjects. (Please note that for teachers with more than one grade and subject, SLOs must cover the courses taught with the largest number of students, combining sections with common assessments, until a majority of students are covered.)

For core subjects: grades 6-8 Science and Social Studies, high school English Language Arts, Math, Science, and Social Studies courses associated in 2010-11 with Regents exams or, in the future, with other State assessments, the following must be used as the evidence of student learning within the SLO:

State assessments (or Regents or Regent equivalents), *required if one exists*

If no State assessment or Regents exam exists:

District-determined assessments from list of State-approved 3rd party assessments; or

District, regional or BOCES-developed assessments provided that it is rigorous and comparable across classrooms

For other grades/subjects: district-determined assessments from options below may be used as evidence of student learning within the SLO:

State assessments, *required if one exists*

List of State-approved 3rd party assessments

District, regional, or BOCES-developed assessments provided that it is rigorous and comparable across classrooms

School- or BOCES-wide, group or team results based on State assessments

Please note: If your district or BOCES does not have grade/subject-specific teachers for one or more of the rows in questions 2.2 through 2.9, choose "Not applicable" from the drop-down box and type N/A in the assessment box. This would be appropriate if, for example, common branch teachers also teach 6th grade science and/or social studies and therefore would have State-provided growth measures, not SLOs; the district or BOCES does not have certain grades; the district does not offer a specific subject; etc.

Districts or BOCES that intend to use a district, regional, or BOCES-developed assessment must include the name, grade, and subject of the assessment. For example, a regionally-developed 7th grade Social Studies assessment would be written as follows: [INSERT SPECIFIC NAME OF REGION]-developed 7th grade Social Studies assessment.

2.2) Grades K-3 ELA

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. State assessments must be used where applicable.

	ELA	Assessment
K	State-approved 3rd party assessment	iReady Diagnostic Assessment
1	State-approved 3rd party assessment	iReady Diagnostic Assessment
2	State-approved 3rd party assessment	iReady Diagnostic Assessment

	ELA	Assessment
3	State assessment	3rd Grade State Assessment

For K-3 ELA: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 2.11, below.

K-2 students will take a pre-test in the beginning of the year to establish a baseline. A posttest will be given at the end of the year. Using historical data, teachers in collaboration with principals and/or the district will set individual growth targets either on the iReady or Grade 3 State Assessment. The HEDI

	points will be awarded based on the percentage of students meeting or exceeding their individual growth targets on iReady for K-2 students or the third grade State Assessment for Grade 3 students.
Highly Effective (18 - 20 points) Results are well-above state average for similar students (or District goals if no state test).	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students met or exceeded their Individual Growth targets. If 90-93% of students meet or exceed their Growth Target, the teacher will receive 18 points. If 94-97% of students meet or exceed their Individual Growth Target, the teacher will receive 19 points. If 98-100% of students meet or exceed their Individual Growth Target, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet state average for similar students (or District goals if no state test).	The work of the classroom teacher results in acceptable, measurable, and appropriate student academic growth. 80-89% of students met or exceeded their Individual Growth Target. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below state average for similar students (or District goals if no state test).	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieve with all populations taught by the teacher. 50-79% of students met or exceeded their Individual Growth Target. Points will be assigned proportionately within the range.e.
Ineffective (0 - 2 points) Results are well-below state average for similar students (or District goals if no state test).	The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students met or exceed their Individual Growth Targets. If 0-37% of students meet or exceed their Individual Growth Target, the teacher will receive 0 points. If 38-43% of students meet or exceed their Individual Growth Target, the teacher will receive 1 point. If 44-49% of students meet or exceed their Individual Growth Target, the teacher will receive 2 points.

2.3) Grades K-3 Math

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. State assessments must be used where applicable.

	Math	Assessment
K	State-approved 3rd party assessment	iReady Diagnostic Assessment
1	State-approved 3rd party assessment	iReady Diagnostic Assessment
2	State-approved 3rd party assessment	iReady Diagnostic Assessment

	Math	Assessment
3	State assessment	3rd Grade State Assessment

For Grades K-3 Math: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at	K-2 students will take a pre-test in the beginning of the year to establish a baseline. A posttest will be given at the end of the year. Using historical data, teachers in collaboration with
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2.11, below.	principals and/or the district will set individual growth targets either on the iReady or Grade 3 State Assessment. The HEDI points will be awarded based on the percentage of students meeting or exceeding their individual growth targets on iReady for K-2 students or the third grade State Assessment for Grade 3 students.
Highly Effective (18 - 20 points) Results are well-above state average for similar students (or District goals if no state test).	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students met or exceeded their Individual Growth targets. If 90-93% of students meet or exceed their Growth Target, the teacher will receive 18 points. If 94-97% of students meet or exceed their Individual Growth Target, the teacher will receive 19 points. If 98-100% of students meet or exceed their Individual Growth Target, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet state average for similar students (or District goals if no state test).	The work of the classroom teacher results in acceptable, measurable, and appropriate student academic growth. 80-89% of students met or exceeded their Individual Growth Target. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below state average for similar students (or District goals if no state test).	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieve with all populations taught by the teacher. 50-79% of students met or exceeded their Individual Growth Target. Points will be assigned proportionately within the range.
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2.4) Grades 6-8 Science

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. State assessments must be used where available.

	Science	Assessment
6	District, regional or BOCES-developed assessment	Utica City SD Grade 6 Science Assessment
7	District, regional or BOCES-developed assessment	Utica City SD Grade 7 Science Assessment
	Science	Assessment
8	State assessment	8th Grade State Science Assessment

For Grades 6-8 Science: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this	Using historical data, teachers in collaboration with principals and/or the district will set class wide growth targets. The HEDI
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subcomponent. If needed, you may upload a table or graphic at 2.11, below.	points will be awarded based upon the percent of students meeting those class wide growth targets.
Highly Effective (18 - 20 points) Results are well-above state average for similar students (or District goals if no state test).	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students met or exceeded the Student Learning Objective. If 90-93% of students meet or exceed the SLO, the teacher will receive 18 points. If 94-97% of students meet or exceed the SLO, the teacher will receive 19 points. If 98-100% of students meet or exceed the SLO, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet state average for similar students (or District goals if no state test).	The work of the classroom teacher results in acceptable, measureable, and appropriate student academic growth. 80-89% of students met or exceeded the Student Learning Objective. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below state average for similar students (or District goals if no state test).	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieve with all populations taught by the teacher. 50-79% of students met or exceeded the Student Learning Objective. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well-below state average for similar students (or District goals if no state test).	The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students met or exceed the Student Learning Objectives. If 0-37% of students meet or exceed the SLO, the teacher will receive 0 points. If 38-43% of students meet or exceed the SLO, the teacher will receive 1 point. If 44-49% of students meet or exceed the SLO, the teacher will receive 2 points.

2.5) Grades 6-8 Social Studies

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. State assessments must be used where available.

	Social Studies	Assessment
6	District, regional or BOCES-developed assessment	Utica City SD Grade 6 Social Studies Assessment
7	District, regional or BOCES-developed assessment	Utica City SD Grade 7 Social Studies Assessment
8	District, regional or BOCES-developed assessment	Utica City SD Grade 8 Social Studies Assessment

For Grades 6-8 Social Studies: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 2.11, below.	Using historical data, teachers in collaboration with principals and/or the district will set class wide growth targets. The HEDI points will be awarded based upon the percent of students meeting those class wide growth targets.
Highly Effective (18 - 20 points) Results are well-above District goals for similar students.	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students met or exceeded the Student Learning Objective. If 90-93% of students meet or exceed the SLO, the teacher will receive 18 points. If 94-97% of students meet or exceed the SLO, the teacher will receive 19 points. If 98-100% of students meet or exceed the SLO, the teacher will receive 20 points.

Effective (9 - 17 points) Results meet District goals for similar students.	The work of the classroom teacher results in acceptable, measureable, and appropriate student academic growth. 80-89% of students met or exceeded the Student Learning Objective. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District goals for similar students.	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieve with all populations taught by the teacher. 50-79% of students met or exceeded the Student Learning Objective. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well-below District goals for similar students.	The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students met or exceed the Student Learning Objectives. If 0-37% of students meet or exceed the SLO, the teacher will receive 0 points. If 38-43% of students meet or exceed the SLO, the teacher will receive 1 point. If 44-49% of students meet or exceed the SLO, the teacher will receive 2 points.

2.6) High School Social Studies Regents Courses

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. Regents assessments must be used where available.

Note: Additional high school social studies courses may be listed below in the "All Other Courses" section of this form.

		Assessment
Global 1	District, regional, or BOCES-developed assessment	Utica City SD Grade 9 Global I Assessment

	Social Studies Regents Courses	Assessment
Global 2	Regents assessment	Regents assessment
American History	Regents assessment	Regents assessment

For High School Social Studies Regents Courses: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 2.11, below.	Using historical data, teachers in collaboration with principals and/or the district will set class wide growth targets. The HEDI points will be awarded based upon the percent of students meeting those class wide growth targets.
Highly Effective (18 - 20 points) Results are well-above District goals for similar students.	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students met or exceeded the Student Learning Objective. If 90-93% of students meet or exceed the SLO, the teacher will receive 18 points. If 94-97% of students meet or exceed the SLO, the teacher will receive 19 points. If 98-100% of students meet or exceed the SLO, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District goals for similar students.	The work of the classroom teacher results in acceptable, measureable, and appropriate student academic growth. 80-89%

of students met or exceeded the Student Learning Objective. Points will be assigned proportionately within the range.

Developing (3 - 8 points) Results are below District goals for similar students.

The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieve with all populations taught by the teacher. 50-79% of students met or exceeded the Student Learning Objective. Points will be assigned proportionately within the range.

Ineffective (0 - 2 points) Results are well-below District goals for similar students.

The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students met or exceed the Student Learning Objectives. If 0-37% of students meet or exceed the SLO, the teacher will receive 0 points. If 38-43% of students meet or exceed the SLO, the teacher will receive 1 point. If 44-49% of students meet or exceed the SLO, the teacher will receive 2 points.

2.7) High School Science Regents Courses

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. Regents assessments must be used where available.

Note: Additional high school science courses may be listed below in the "All Other Courses" section of this form.

	Science Regents Courses	Assessment
Living Environment	Regents Assessment	Regents assessment
Earth Science	Regents Assessment	Regents assessment
Chemistry	Regents Assessment	Regents assessment
Physics	Regents Assessment	Regents assessment

For High School Science Regents Courses: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 2.11, below.

Using historical data, teachers in collaboration with principals and/or the district will set class wide growth targets. The HEDI points will be awarded based upon the percent of students meeting those class wide growth targets.

Highly Effective (18 - 20 points) Results are well-above District goals for similar students.

The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students exceed the Proficiency Standard on the Regents Exam. If 90-93% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 18 points. If 94-97% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 19 points. If 98-100% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 20 points.

Effective (9 - 17 points) Results meet District goals for similar students.

The work of the classroom teacher results in acceptable, measureable, and appropriate student academic growth. 80 -89% of students exceed the Proficiency Standard on the Regents Exam. Points will be assigned proportionately within the range.

Developing (3 - 8 points) Results are below District goals for similar students.	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieved with all populations taught by the teacher. 50-79% of students met or exceeded the Proficiency Standard on the Regents Exam. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well-below District goals for similar students.	The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students exceed the Proficiency Standard on the Regents Exam. If 0-37% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 0 points. If 38-43% of students meet or exceed the Proficiency Standard on the Regents Exam., the teacher will receive 1 point. If 44-49% of students meet or exceed the Proficiency Standard on the Regents Exam., the teacher will receive 2 points.

2.8) High School Math Regents Courses

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. Regents assessment must be used where available.

Note: Additional high school math courses may be listed below in the "All Other Courses" section of this form.

	Math Regents Courses	Assessment
Algebra 1	Regents assessment	Regents assessment
Geometry	Regents assessment	Regents assessment
Algebra 2	Regents assessment	Regents assessment

For High School Math Regents Courses: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 2.11, below.	Using historical data, teachers in collaboration with principals and/or the district will set class wide growth targets. The HEDI points will be awarded based upon the percent of students meeting those class wide growth targets.
Highly Effective (18 - 20 points) Results are well-above District goals for similar students.	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students exceed the Proficiency Standard on the Regents Exam. If 90-93% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 18 points. If 94-97% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 19 points. If 98-100% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District goals for similar students.	The work of the classroom teacher results in acceptable, measureable, and appropriate student academic growth. 80 -89% of students exceed the Proficiency Standard on the Regents Exam. Points will be assigned proportionately within the range.

Developing (3 - 8 points) Results are below District goals for similar students.	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieved with all populations taught by the teacher. 50-79% of students met or exceeded the Proficiency Standard on the Regents Exam. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well-below District goals for similar students.	The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students exceed the Proficiency Standard on the Regents Exam. If 0-37% of students meet or exceed the Proficiency Standard on the Regents Exam, the teacher will receive 0 points. If 38-43% of students meet or exceed the Proficiency Standard on the Regents Exam., the teacher will receive 1 point. If 44-49% of students meet or exceed the Proficiency Standard on the Regents Exam., the teacher will receive 2 points.

2.9) High School English Language Arts

Using the drop-down boxes below, please first select the assessment that will be used for SLOs for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment. Regents assessment must be used where available. Be sure to select the English Regents assessment in at least one grade in Task 2.9 (9, 10, and/or 11).

Note: Additional high school English courses may be listed below in the "All Other Courses" section of this form.

	High School English Courses	Assessment
Grade 9 ELA	District, regional or BOCES-developed assessment	Utica City SD Grade 9 ELA Assessment
Grade 10 ELA	District, regional or BOCES-developed assessment	Utica City SD Grade 10 ELA Assessment
Grade 11 ELA	Regents assessment	Comprehensive English Regents

For High School English Language Arts: describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to teachers based on SLO results consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 2.11, below.	Using historical data, teachers in collaboration with principals and/or the district will set class wide growth targets. The HEDI points will be awarded based upon the percent of students meeting those class wide growth targets.
Highly Effective (18 - 20 points) Results are well-above District goals for similar students.	The work of the classroom teacher results in exceptional student academic growth beyond expectations during the school year. 90% or more of students met or exceeded the SLO. If 90-93% of students meet or exceed the SLO, the teacher will receive 18 points. If 94-97% of students meet or exceed the SLO, the teacher will receive 19 points. If 98-100% of students meet or exceed the SLO, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District goals for similar students.	The work of the classroom teacher results in acceptable, measureable, and appropriate student academic growth. 80 -89% of students met or exceeded the SLO. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District goals for similar students.	The work of the classroom teacher results in student academic growth that does not meet the established standard and/or is not achieved with all populations taught by the teacher. 50-79% of

Ineffective (0 - 2 points) Results are well-below District goals for similar students.

The work of the teacher does not result in acceptable student academic growth. Fewer than 50% of students met or exceeded the SLO. If 0-37% of students meet or exceed the SLO, the teacher will receive 0 points. If 38-43% of students meet or exceed the SLO, the teacher will receive 1 point. If 44-49% of students meet or exceeded the SLO, the teacher will receive 2 points.

If you need additional space, upload a copy of "Form 2.10: All Other Courses" as an attachment for review. Click here for a downloadable copy of Form 2.10. (MS Word)

assets/survey-uploads/5364/147909-avH4IQNZMh/2 10 UCSDRevised June 2013_1.doc

2.11) HEDI Tables or Graphics

For questions 2.2 through 2.10 above, if you are using tables or other graphics to explain your general process for assigning HEDI categories, please combine all such tables or graphics into a single file, labeling each so it is clear which grades/subjects it applies to, and upload that file here.

(No response)

2.12) Locally Developed Controls

Describe any adjustments, controls, or other special considerations that will be used in setting targets for Comparable Growth Measures, the rationale for including such factors, and the processes that will be used to mitigate potentially problematic incentives associated with the controls or adjustments.

Note: The only allowable controls or adjustments for Comparable Growth Measures are those used in State Growth measures, which include: student prior academic history, students with disabilities, English language learners, students in poverty, and, in the future, any other student-, classroom-, and school-level characteristics approved by the Board of Regents.

(No response)

2.13) Teachers with more than one growth measure

If educators have more than one state-provided growth or value-added measure, those measures will be combined into one HEDI rating and score for the growth subcomponent according to a formula determined by the Commissioner. (Examples: Common branch teacher with state-provided value-added measures for both ELA and Math in 4th grades; Middle school math teacher with both 7th and 8th grade math courses.)

If educators have more than one SLO for comparable growth (or a State-provided growth measure and an SLO for comparable growth), the measures will each earn a score from 0-20 points which Districts must weight proportionately based on the number of students in each SLO.

2.14) Assurances

Please check all of the boxes below:

2.14) Assurances | Assure the application of locally developed controls will be rigorous, fair, and transparent and only those used for State Growth will be used for Comparable Growth Measures.

Checked

2.14) Assurances Assure that use of locally developed controls will not have a disparate impact on underrepresented students in accordance with applicable civil rights laws.	Checked
2.14) Assurances Assure that enrolled students in accordance with teacher of record policies are included and may not be excluded.	Checked
2.14) Assurances Assure that procedures for ensuring data accuracy and integrity are being utilized.	Checked
2.14) Assurances Assure that district will develop SLOs according to the rules established by SED (see: http://usny.nysed.gov/rttt/teachers-leaders/slo/home.html).	Checked
2.14) Assurances Assure that past academic performance and/or baseline academic data of students will be taken into account when developing an SLO.	Checked
2.14) Assurances Assure that the process for assigning points for SLOs for the Growth Subcomponent will use the narrative HEDI descriptions described in the regulations to effectively differentiate educators in ways that improve student learning and instruction.	Checked
2.14) Assurances Assure that it is possible for an educator to earn each point, including 0, for SLOs in the Growth subcomponent scoring range.	Checked
2.14) Assurances Assure that processes are in place to monitor SLOs to ensure rigor and comparability across classrooms.	Checked

3. Local Measures (Teachers)

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Locally Selected Measures of Student Achievement or Growth

"Comparable across classrooms" means that the same locally-selected measures of student achievement or growth must be used across all classrooms in the same grade/subject in the district or BOCES.

Please note: If your district or BOCES does not have grade/subject-specific teachers for one or more of the rows in questions 3.1 through 3.11, choose "Not applicable" from the drop-down box and type N/A in the assessment box. This would be appropriate if, for example, the district does not have certain grades, the district does not offer a specific subject, etc.

Locally selected measures for common branch teachers: This form calls for locally selected measures in both ELA and math in grades typically served by common branch teachers. Districts may select local measures for common branch teachers that involve subjects other than ELA and math. Whatever local measure is selected for common branch teachers, please enter it under ELA and/or math and describe the assessment used, including the subject. Use N/A for other lines in that grade level that are served by common branch teachers. Describe the HEDI criteria for the measure in the same section where you identified the locally selected measure and assessment.

.Please note: Only one locally-selected measure is required for teachers in the same grade/subject across the district, but some districts may prefer to have more than one measure for all teachers within a grade/subject. Also note: Districts may use more than one locally-selected measure for **different** groups of teachers **within a grade/subject** if the district/BOCES verifies comparability based on Standards of Educational and Psychological Testing. This APPR form only provides space for one measure for teachers in the same grade/subject across the district. Therefore, if more than one locally-selected measure is used for all teachers in any grades or subject, districts must complete additional copies of this form and upload as attachments for review.

Districts or BOCES that intend to use a district, regional, or BOCES-developed assessment must include the name, grade, and subject of the assessment. For example, a regionally-developed 7th grade Social Studies assessment would be written as follows: [INSERT SPECIFIC NAME OF REGION]-developed 7th grade Social Studies assessment.

LOCALLY SELECTED MEASURES OF STUDENT ACHIEVEMENT FOR TEACHERS IN GRADES FOR WHICH THERE IS AN APPROVED VALUE-ADDED MEASURE (15 points)

Growth or achievement measure(s) from these options.

One or more of the following types of local measures of student growth or achievement may be used for the evaluation of teachers.

The options in the drop-down menus below are abbreviated from the following list:

Measures based on:

1) The change in percentage of a teacher’s students who achieve a specific level of performance as determined locally, on such assessments/examinations compared to those students’ level of performance on such assessments/examinations in the previous school year (e.g., a three percentage point increase in students earning the proficient level (three) or better performance level on the 7th grade math State assessment compared to those same students’ performance levels on the 6th grade math State assessment, or an increase in the percentage of a teacher’s students earning the advanced performance level (four) on the 4th grade ELA or math State assessments compared to those students’ performance levels on the 3rd grade ELA or math State assessments)

2) Teacher specific growth score computed by the Department based on the percent of the teacher’s students earning a State determined level of growth. The methodology to translate such growth into the State-established sub-component scoring ranges shall be determined locally

3) Teacher specific achievement or growth score computed in a manner determined locally based on a measure of student performance on the State assessments, Regents examinations and/or Department approved alternative examinations other than the measure described in subclause 1) or 2) of this clause

4) Student growth or achievement computed in a manner determined locally based on a State-approved 3rd party assessment

5) Student growth or achievement computed in a manner determined locally based on a district, regional or BOCES-developed assessment that is rigorous and comparable across classrooms

6) A school-wide measure of either student growth or achievement based on either:

(i) A State-provided student growth score covering all students in the school that took the State assessment in ELA or Math in Grades 4-8; or

(ii) A school-wide measure of student growth or achievement computed in a manner determined locally based on a State, State-approved 3rd party, or district, regional or BOCES developed assessment that is rigorous and comparable across classrooms.

3.1) Grades 4-8 ELA

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

	Locally-Selected Measure from List of Approved Measures	Assessment
4	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 4 ELA Assessment
5	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 5 ELA Assessment
6	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 6 ELA Assessment
7	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 7 ELA Assessment
8	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 8 ELA Assessment

For Grades 4-8 ELA: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.3, below.	(No response)
Highly Effective (14 - 15 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-95% achieves 80-100, the teacher will receive 14 points. If 96-100% achieves 80-100, the teacher will receive 15 points.
Effective (8- 13 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessment. If 75-76% achieves 80-100, the teacher will receive 8 points. If 77-78% achieves 80-100, the teacher will receive 9 points. If 79-81% achieves 80-100, the teacher will receive 10 points. If 82-84% achieves 80-100, the teacher will receive 11 points. If 85-87% achieves 80-100, the teacher will receive 12 points. If 88-89% achieves 80-100, the teacher will receive 13 points.
Developing (3 - 7 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74 - 50 % of the students in the class will achieve 80-100 on the assessment. . If 50-54% achieves 80-100, the teacher will receive 3 points. If 55-59% achieves 80-100, the teacher will receive 4 points. If 60-65% achieves 80-100, the teacher will receive 5 points. If 66-70% achieves 80-100, the teacher will receive 6 points. If 71-74% achieves 80-100, the teacher will receive 7 points.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the students in the class will achieve 80-100 on the assessment. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.2) Grades 4-8 Math

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

	Locally-Selected Measure from List of Approved Measures	Assessment
4	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 4 Math Assessment
5	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 5 Math Assessment
6	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 6 Math Assessment
7	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 7 Math Assessment
8	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 8 Math Assessment

For Grades 4-8 Math: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a

teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.3, below.	(No response)
Highly Effective (14 - 15 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-95% achieves 80-100, the teacher will receive 14 points. If 96-100% achieves 80-100, the teacher will receive 15 points.
Effective (8- 13 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessment. If 75-76% achieves 80-100, the teacher will receive 8 points. If 77-78% achieves 80-100, the teacher will receive 9 points. If 79-81% achieves 80-100, the teacher will receive 10 points. If 82-84% achieves 80-100, the teacher will receive 11 points. If 85-87% achieves 80-100, the teacher will receive 12 points. If 88-89% achieves 80-100, the teacher will receive 13 points.
Developing (3 - 7 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74 - 50 % of the students in the class will achieve 80-100 on the assessment. . If 50-54% achieves 80-100, the teacher will receive 3 points. If 55-59% achieves 80-100, the teacher will receive 4 points. If 60-65% achieves 80-100, the teacher will receive 5 points. If 66-70% achieves 80-100, the teacher will receive 6 points. If 71-74% achieves 80-100, the teacher will receive 7 points.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the students in the class will achieve 80-100 on the assessment. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.3) HEDI Tables or Graphics

For questions 3.1 and 3.2 above, if you are using tables or other graphics to explain your general process for assigning HEDI categories, please combine all such tables or graphics into a single file, labeling each so it is clear which grades/subjects it applies to, and upload that file here.

(No response)

LOCALLY SELECTED MEASURES OF STUDENT ACHIEVEMENT FOR ALL OTHER TEACHERS (20 points)

Growth or achievement measure(s) from these options.

One or more of the following types of local measures of student growth or achievement may be used for the evaluation of teachers.

The options in the drop-down menus below are abbreviated from the following list:

Measures based on:

- 1) The change in percentage of a teacher’s students who achieve a specific level of performance as determined locally, on such assessments/examinations compared to those students’ level of performance on such assessments/examinations in the previous school year (e.g., a three percentage point increase in students earning the proficient level (three) or better performance level on the 7th grade math State assessment compared to those same students’ performance levels on the 6th grade math State assessment, or an increase in the percentage of a teacher’s students earning the advanced performance level (four) on the 4th grade ELA or math State assessments compared to those students’ performance levels on the 3rd grade ELA or math State assessments)

- 2) Teacher specific growth score computed by the Department based on the percent of the teacher’s students earning a State determined level of growth. The methodology to translate such growth into the State-established sub-component scoring ranges shall be determined locally

- 3) Teacher specific achievement or growth score computed in a manner determined locally based on a measure of student performance on the State assessments, Regents examinations and/or Department approved alternative examinations other than the measure described in 1) or 2), above

- 4) Student growth or achievement computed in a manner determined locally based on a State-approved 3rd party assessment

- 5) Student growth or achievement computed in a manner determined locally based on a district, regional or BOCES-developed assessment that is rigorous and comparable across classrooms

- 6) A school-wide measure of either student growth or achievement based on either:
 - (i) A State-provided student growth score covering all students in the school that took the State assessment in ELA or Math in Grades 4-8; or
 - (ii) A school-wide measure of student growth or achievement computed in a manner determined locally based on a State, State-approved 3rd party, or district, regional or BOCES developed assessment that is rigorous and comparable across classrooms

- 7) Student Learning Objectives (only allowable for teachers in grades/subjects without a Value-Added measure for the State Growth subcomponent). Used with one of the following assessments: State, State-approved 3rd party, or a district, regional or BOCES-developed assessment that is rigorous and comparable across classrooms

3.4) Grades K-3 ELA

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

	Locally-Selected Measure from List of Approved Measures	Assessment
K	5) District, regional, or BOCES–developed assessments	Utica City SD Grade K ELA Assessment
1	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 1 ELA Assessment

2	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 2 ELA Assessment
3	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 3 ELA Assessment

For Grades K-3 ELA: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18-20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9-17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.5) Grades K-3 Math

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

	Locally-Selected Measure from List of Approved Measures	Assessment
K	5) District, regional, or BOCES–developed assessments	Utica City SD Grade K Math Assessment
1	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 1 Math Assessment
2	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 2 Math Assessment
3	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 3 Math Assessment

For Grades K-3 Math: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18-20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9-17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District -or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.6) Grades 6-8 Science

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

	Locally-Selected Measure from List of Approved Measures	Assessment
6	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 6 Science Assessment
7	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 7 Science Assessment
8	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 8 Science Assessment

For Grades 6-8 Science: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18 - 20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the

grade/subject. Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	range. Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.
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3.7) Grades 6-8 Social Studies

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

	Locally-Selected Measure from List of Approved Measures	Assessment
6	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 6 Social Studies Assessment
7	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 7 Social Studies Assessment
8	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 8 Social Studies Assessment

For Grades 6-8 Social Studies: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18 - 20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.8) High School Social Studies

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

Note: Additional high school social studies courses may be listed below in the "All Other Courses" section of this form.

	Locally-Selected Measure from List of Approved Measures	Assessment
Global 1	5) District, regional, or BOCES–developed assessments	Utica City SD Global 1 Assessment
Global 2	5) District, regional, or BOCES–developed assessments	Utica City SD Global 2 Assessment
American History	5) District, regional, or BOCES–developed assessments	Utica City SD American History Assessment

For High School Social Studies: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18 - 20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.9) High School Science

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

Note: Additional high school science courses may be listed below in the "All Other Courses" section of this form.

	Locally-Selected Measure from List of Approved Measures	Assessment
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Living Environment	5) District, regional, or BOCES–developed assessments	Utica City SD Living Environment Assessment
Earth Science	5) District, regional, or BOCES–developed assessments	Utica City SD Earth Science Assessment
Chemistry	5) District, regional, or BOCES–developed assessments	Utica City SD Chemistry Assessment
Physics	5) District, regional, or BOCES–developed assessments	Utica City SD Physics Assessment

For High School Science: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18-20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Effective (9 - 17points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.10) High School Math

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

Note: Additional high school math courses may be listed below in the "All Other Courses" section of this form.

	Locally-Selected Measure from List of Approved Measures	Assessment
Algebra 1	5) District, regional, or BOCES–developed assessments	Utica City SD Algebra I Assessment
Geometry	5) District, regional, or BOCES–developed assessments	Utica City SD Geometry Assessment
Algebra 2	5) District, regional, or BOCES–developed assessments	Utica City SD Algebra 2 Assessment

For High School Math: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the general process for assigning HEDI categories for these grades/subjects in this subcomponent. If needed, you may upload a table or graphic at 3.13, below.	(No response)
Highly Effective (18 - 20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the students in the class will achieve 80-100 on the assessment. If 90-93% achieves 80-100, the teacher will receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

3.11) High School English Language Arts

Using the drop-down boxes below, select the assessment that will be used for the locally-selected measure for the grade/subject listed. Then name the specific assessment, listing the full name of the assessment.

Note: Additional high school English courses may be listed below in the "All Other Courses" section of this form.

	Locally-Selected Measure from List of Approved Measures	Assessment
Grade 9 ELA	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 9 ELA Assessment
Grade 10 ELA	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 10 ELA Assessment
Grade 11 ELA	5) District, regional, or BOCES–developed assessments	Utica City SD Grade 11 ELA Assessment

For High School English Language Arts: describe the district-adopted expectations for the level of growth or achievement needed for a teacher to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a teacher to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

achievement for grade/subject.	receive 18 points. If 94-97% achieves 80-100, the teacher will receive 19 points. If 98-100% achieves 80-100, the teacher will receive 20 points.
Effective (9 - 17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75% - 89% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. Points will be assigned proportionately within the range.
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the teacher will receive 0 points. If 38-43% achieves 80-100, the teacher will receive 1 point. If 44-49% achieves 80-100, the teacher will receive 2 points.

If you need additional space, upload a copy of "Form 3.12: All Other Courses" as an attachment for review. Click here for a downloadable copy of Form 3.12. (MS Word)

assets/survey-uploads/5139/147913-Rp00l6pk1T/3 12 UCSDRevised.doc

3.13) HEDI Tables or Graphics

For questions 3.4 through 3.12 above, if you are using tables or other graphics to explain your general process for assigning HEDI categories, please combine all such tables or graphics into a single file, labeling each so it is clear which grades/subjects it applies to, and upload that file here.

(No response)

3.14) Locally Developed Controls

Describe any adjustments, controls, or other special considerations that will be used in setting targets for local measures, the rationale for including such factors, and the processes that will be used to mitigate potentially problematic incentives associated with the controls or adjustments.

None

3.15) Teachers with More Than One Locally Selected Measure

Describe the district's process for combining multiple locally selected measures, each scored from 0-15 or 0-20 points as applicable, into a single subcomponent HEDI category and score. Examples may include: 4th grade teacher with locally-selected measures for both ELA and Math; High School teacher with more than 1 SLO.

For K-6 teachers who teach both ELA and Math, each teacher's scores for ELA and Math will be averaged to assign an overall composite HEDI score.

For a high school teacher with more than 1 SLO, each SLO will be rated based on the percentage of students included in each SLO out of the total SLO population for that teacher.

3.16) Assurances

Please check all of the boxes below:

3.16) Assurances | Assure the application of locally-developed controls will be rigorous, fair, and transparent. Checked

3.16) Assurances Assure that use of locally-developed controls will not have a disparate impact on underrepresented students in accordance with any applicable civil rights laws.	Checked
3.16) Assurances Assure that enrolled students in accordance with teacher of record policies are included and may not be excluded.	Checked
3.16) Assurances Assure that procedures for ensuring data accuracy and integrity are being utilized.	Checked
3.16) Assurances Assure that the process for assigning points for locally selected measures will use the narrative HEDI descriptions described in the regulations to effectively differentiate educators' performance in ways that improve student learning and instruction.	Checked
3.16) Assurances Assure that it is possible for an educator to earn each point, including 0, for the locally-selected measures subcomponent.	Checked
3.16) Assurances Assure that locally-selected measures are rigorous and comparable across all classrooms in the same grade/subject in the district.	Checked
3.16) Assurances If more than one type of locally-selected measure is used for different groups of teachers within a grade/subject, certify that the measures are comparable based on the Standards of Educational and Psychological Testing.	Checked
3.16) Assurances Assure that all locally-selected measures for a teacher are different than any measures used for the State assessment or other comparable measures subcomponent.	Checked

4. Other Measures of Effectiveness (Teachers)

Created Monday, July 02, 2012

Updated Tuesday, July 02, 2013

Page 1

4.1) Teacher Practice Rubric

Select a teacher practice rubric from the menu of State-approved rubrics to assess performance based on NYS Teaching Standards. If your district has been granted a variance by NYSED through the variance process, select "district variance" from the menu.

The "Second Rubric" space is required for districts that have chosen an observation-only rubric (CLASS or NYSTCE) from the State-approved list.

(Note: Any district may use multiple rubrics, as long as the same rubric(s) is used for all classroom teachers in a grade/subject across the district.)

NYSUT Teacher Practice Rubric (2012 Edition)

(No response)

4.2) Points Within Other Measures

State the number of points (if any) that will be assigned to each of the following measures, making sure that the points total 60. If you are not using a particular measure, enter 0.

This APPR form only provides one space for assigning points within other measures for teachers. If your district/BOCES prefers to assign points differently for different groups of teachers, enter the points assignment for one group of teachers below. For the other group(s) of teachers, fill out copies of this form and upload as an attachment for review.

Is the following points assignment applicable to all teachers?

Yes

If you checked "no" above, fill in the group of teachers covered (e.g., "probationary teachers"):

(No response)

Multiple (at least two) classroom observations by principal or other trained administrator, at least one of which must be unannounced [at least 31 points]	50
One or more observation(s) by trained independent evaluators	0
Observations by trained in-school peer teachers	0
Feedback from students using State-approved survey tool	0
Feedback from parents/caregivers using State-approved survey tool	0
Structured reviews of lesson plans, student portfolios and other teacher artifacts	10

If the above points assignment is not for "all teachers," fill out an additional copy of "Form 4.2: Points Within Other Measures" for each group of teachers, combine them into a single file, and upload as an attachment for review. Click here for a downloadable copy of Form 4.2. (MS Word)

(No response)

4.3) Survey Tools (if applicable)

If you indicated above that 1 or more points will be assigned to feedback using a State-approved survey tool, please check the box below:

(No response)

If the district plans to use one or more of the following surveys of P-12 students from the menu of State-approved surveys, please check all that apply. If your district has been granted a variance by NYSED through the variance process, select "district variance" from the menu. Note: As the State-approved survey lists are updated, this form will be updated with additional approved survey tools.

[SurveyTools.0] Tripod Early Elementary Student Perception Survey K-2	(No response)
[SurveyTools.1] Tripod Elementary Student Perception Survey 3-5	(No response)
[SurveyTools.2] Tripod Secondary Student Perception Survey	(No response)
[SurveyTools.3] District Variance	(No response)

4.4) Assurances

Please check all of the boxes below:

4.4) Assurances Assure that all NYS Teaching Standards not addressed in classroom observations are assessed at least once a year.	Checked
4.4) Assurances Assure that the process for assigning points for the "other measures" subcomponent will use the narrative HEDI descriptions described in the regulations to effectively differentiate educators' performance in ways that improve student learning and instruction.	Checked
4.4) Assurances Assure that it is possible for an educator to earn each point, including 0, for the "other measures" subcomponent.	Checked
4.4) Assurances Assure that the same rubric(s) is used for all classroom teachers in a grade/subject across the district.	Checked

4.5) Process for Assigning Points and Determining HEDI Ratings

Describe the process for assigning points and determining HEDI ratings using the teacher practice rubric and/or any additional instruments used in the district. Include, if applicable, the process for combining results of multiple "other measures" into a single result for this subcomponent.

Based on the documents of the TED manual, "Converting Evidence/Notes To A Standard Score"

1. Notes and evidence reviewed
2. A value of 1-4 (Ineffective, Developing, Effective, and Highly Effective) is entered on each assessed element/performance indicator
3. Add the Ratings for each individual Standard – separately
4. Enter the Standard Cumulative Score onto the spreadsheet in the appropriate column.
5. The Average Standard Final Score will calculate automatically.
6. Enter the rubric conversion score from the conversion chart.
7. 0-5 points based on the Self Reflection. Using evidence collected and submitted, the teacher will receive 5 points for Highly Effective, 4 points for Effective, 2 or 3 points for Developing, and 0 or 1 point for Ineffective. Enter that value on the excel

spreadsheet.

8. 0-5 points based on the Goal Setting & the Accomplishment of those goals. Using evidence collected and submitted, the teacher will receive 5 points for Highly Effective, 4 points for Effective, 2 or 3 points for Developing, and 0 or 1 point for Ineffective. Enter that value on the excel spreadsheet.

9. The spreadsheet will calculate a Total Score out of 60 points.

If you are using tables or other graphics to explain your process for assigning points and determining HEDI ratings, please clearly label them, combine them into a single file, and upload that file here.

assets/survey-uploads/5091/147961-eka9yMJ855/appr conversion 50 pts-NYSUT Rubric June 2013.xls

Describe the level of performance required for each of the HEDI rating categories, consistent with the narrative descriptions in the regulations for the "other measures" subcomponent. Also describe how the points available within each HEDI category will be assigned.

Highly Effective: Overall performance and results exceed NYS Teaching Standards.	A teacher is considered highly effective if they receive a conversion score of 49-50 on the rubric plus a score of 10 on the artifacts.
Effective: Overall performance and results meet NYS Teaching Standards.	A teacher is considered effective if they receive a conversion score of 47-48 on the rubric plus a score of 9.0-9.9 on the artifacts.
Developing: Overall performance and results need improvement in order to meet NYS Teaching Standards.	A teacher is considered developing if they receive a conversion score of 40-46 on the rubric plus a score of 8.3-8.9 on the artifacts.
Ineffective: Overall performance and results do not meet NYS Teaching Standards.	A teacher is considered ineffective if they receive a conversion score of 0 - 39 on the rubric plus a score of 0- 8.2 on the artifacts.

Provide the ranges for the 60-point scoring bands.

Highly Effective	59-60
Effective	57-58
Developing	50-56
Ineffective	0-49

4.6) Observations of Probationary Teachers

Enter the minimum number of observations of each type, making sure that the number of observations "by building principal or other trained administrators" totals at least 2. If your APPR plan does not include a particular type of observation, enter 0 in that box.

By building principals or other trained administrators

4.6) Observations of Probationary Teachers Formal/Long	3
4.6) Observations of Probationary Teachers Informal/Short	5
4.6) Observations of Probationary Teachers Enter Total	8

By trained in-school peer teachers or other trained reviewers

Formal/Long	0
Informal/Short	0

Independent evaluators

Formal/Long	0
Informal/Short	0

Will formal/long observations of probationary teachers be done in person, by video, or both?

-
- In Person
-

Will informal/short observations of probationary teachers be done in person, by video, or both?

-
- In Person
-

4.7) Observations of Tenured Teachers

Enter the minimum number of observations of each type, making sure that the number of observations "by building principal or other trained administrators" totals at least 2. If your APPR plan does not include a particular type of observation, enter 0 in that box.

By building principals or other trained administrators

4.7) Observations of Tenured Teachers Formal/Long	2
4.7) Observations of Tenured Teachers Informal/Short	5
4.7) Observations of Tenured Teachers Total	7

By trained in-school peer teachers or other trained reviewers

Formal/Long	0
Informal/Short	0

Independent evaluators

Formal/Long	0
Informal/Short	0

Will formal/long observations of tenured teachers be done in person, by video, or both?

-
- In Person
-

Will informal/short observations of tenured teachers be done in person, by video, or both?

- In Person
-

5. Composite Scoring (Teachers)

Created Monday, July 02, 2012

Updated Tuesday, June 25, 2013

Page 1

Standards for Rating Categories

Growth or Comparable Measures

Locally-selected Measures of growth or achievement

Other Measures of Effectiveness (Teacher and Leader standards)

Highly Effective

Results are well above state average for similar students (or District goals if no state test).

Results are well above District- or BOCES-adopted expectations for student growth or achievement for grade/subject.

Overall performance and results exceed NYS Teaching Standards.

Effective

Results meet state average for similar students (or District goals if no state test).

Results meet District- or BOCES-adopted expectations for student growth or achievement for grade/subject.

Overall performance and results meet NYS Teaching Standards.

Developing

Results are below state average for similar students (or District goals if no state test).

Results are below District- or BOCES-adopted expectations for student growth or achievement for grade/subject.

Overall performance and results need improvement in order to meet NYS Teaching Standards.

Ineffective

Results are well below state average for similar students (or District goals if no state test).

Results are well below District- or BOCES-adopted expectations for student growth or achievement for grade/subject.

Overall performance and results do not meet NYS Teaching Standards.

For the 2013-2014 school year and beyond, the Commissioner shall review the specific scoring ranges for each of the rating categories annually before the start of each school year and shall recommend any changes to the Board of Regents for consideration.

5.1) The 2012-13 scoring ranges for educators for whom there is no approved Value-Added measure of student growth will be:

2012-13 where there is no Value-Added measure

Growth or Comparable Measures

Locally-selected Measures of growth or achievement

Other Measures of Effectiveness (60 points)

Overall Composite Score

Highly Effective

18-20

18-20

Ranges determined locally--see below

91-100

Effective

9-17

9-17

75-90

Developing

3-8

3-8

65-74

Ineffective

0-2

0-2

0-64

Insert district's or BOCES' negotiated HEDI scoring ranges for the Other Measures of Effectiveness subcomponent (same as question 4.5), from 0 to 60 points

Highly Effective	59-60
Effective	57-58
Developing	50-56
Ineffective	0-49

5.2) The 2012-13 scoring ranges for educators for whom there is an approved Value-Added measure for student growth will be:

2012-13 where Value-Added growth measure applies

Growth or Comparable Measures

Locally-selected Measures of growth or achievement

**Other Measures of Effectiveness
(60 points)**

**Overall
Composite Score**

Highly Effective

22-25

14-15

Ranges determined locally--see above

91-100

Effective

10-21

8-13

75-90

Developing

3-9

3-7

65-74

Ineffective

0-2

0-2

0-64

6. Additional Requirements - Teachers

Created Monday, July 02, 2012

Updated Wednesday, June 19, 2013

Page 1

6.1) Assurances -- Improvement Plans

Please check the boxes below:

6.1) Assurances -- Improvement Plans Assure that teachers who receive a Developing or Ineffective rating will receive a Teacher Improvement Plan (TIP) within 10 school days from the opening of classes in the school year following the performance year	Checked
6.1) Assurances -- Improvement Plans Assure that TIP plans shall include: identification of needed areas of improvement, a timeline for achieving improvement, the manner in which the improvement will be assessed, and, where appropriate, differentiated activities to support a teacher's improvement in those areas	Checked

6.2) Attachment: Teacher Improvement Plan Forms

As a required attachment to this APPR plan, upload the TIP forms that are used in the school district or BOCES. For a list of supported file types, go to the Resources folder (above) and click Technical Tips.

assets/survey-uploads/5265/148030-Df0w3Xx5v6/md-Improvement Plan - Teacher Revised.doc

6.3) Appeals Process

Pursuant to Education Law section 3012-c, a teacher may only challenge the following in an appeal:

(1) the substance of the annual professional performance review

(2) the school district's or BOCES' adherence to the standards and methodologies required for such reviews, pursuant to Education Law section 3012-c

(3) the adherence to the regulations of the Commissioner and compliance with any applicable locally negotiated procedures, as well as the school district's or BOCES' issuance and/or implementation of the terms of the teacher or principal improvement plan, as required under Education Law section 3012-c

Describe the procedure for ensuring that appeals of annual performance evaluations will be handled in a timely and expeditious way:

Informal Appeal:

In order to be effective, prior to filing a formal appeal, the teacher and administrator are encouraged to meet and attempt to resolve any discrepancies informally. Said meeting shall take place within five (5) school days of receipt of the APPR.

Formal Appeal:

In order to be timely, the notification of the APPR appeal shall be filed, in writing, within ten (10) school days after the teacher has received the APPR. Notification of the appeal shall be provided to the superintendent of schools or his/her designee. The failure to file an appeal within this timeframe shall be deemed a waiver of the right to appeal.

When filing an appeal, the teacher must submit a detailed written description of the specific area(s) of disagreement over his or her performance review, or the issuance and/or implementation of the terms of his or her improvement plan and any additional documents or materials relevant to the appeal. Any information not submitted at the time the appeal is filed shall not be considered.

Decisions on Appeal:

Step 1 – If the teacher and building administrator are unable to resolve the matter informally, the teacher shall notify the Administrative Director for Curriculum and Instruction K-12 (hereinafter the “Director”) within five (5) school days of the decision rendered by the supervising administrator at the informal stage. A meeting will be set up with the Director, the teacher and his/her Union representative (should the teacher choose) within five (5) school days of notification to the Director. If the teacher chooses to waive a meeting with the Director, the Director shall render a decision based on the written documentation previously submitted.

The Director will collect and review the documentation provided, and will render a decision in writing no later than ten (10) school days after the meeting with the teacher or upon waiving of the meeting with the teacher. If the teacher is satisfied with the written decision of the Director, he/she shall have the right to withdraw the appeal at this point. If the teacher is not satisfied with the decision of the Director, the appeal shall proceed to Step 2.

Step 2 – If, after receiving the finding of the Administrative Director for Curriculum and Instruction K-12 the teacher feels the evaluation is still not resolved, the teacher can forward a written appeal to the Superintendent of Schools or his/her designee. Said request to appeal to Step 2 shall be made within five (5) school days of receipt of the written Step 1 decision.

A written decision on the merits of the appeal shall be rendered no later than thirty (30) school days from the date which the teacher filed his/her written appeal at Step 1. The decision shall be based on a written record comprised of the teacher’s appeal papers and any documented evidence accompanying the appeal as well as the school district response to the appeal. Any information not submitted at the time of the initial appeal shall not be considered.

The decision of the Superintendent of Schools shall be final and binding relative to the APPR appeal. The decision of the Superintendent on the individual appeal is not subject to the grievance and arbitration procedure.

6.4) Training and Certification of Lead Evaluators and Evaluators

Describe the process by which evaluators will be trained and the process for how the district will certify and re-certify lead evaluators. Describe the process for ensuring inter-rater reliability. Describe the duration and nature of such training.

All building principals and key administrators have been trained as lead evaluators for APPR for 35 hours through OHM BOCES. The training included Common Core Learning Standards, Shifts in ELA & Math, Rubric Training, and how to look for evidence during the APPR process. After completion of the required components, the principals/administrators are certified by the Superintendent of Schools through a Board of Education Resolution. Also several key administrators attended network training in Albany in July 2012 for 4 days.

Given this certification, Central Office Administrative Staff will provide support to the building principals by conducting instructional walks within each building.

The Director of Curriculum and Instruction, K-12 will meet with building principals for support and review of teacher evaluations as well as conduct first hand observations when necessary to ensure inter-rater reliability.

Lead Evaluators and evaluators will receive refresher training and be recertified every two years.

6.5) Assurances -- Evaluators

Please check the boxes below:

-
- Checked
-

(1) the New York State Teaching Standards, and their related elements and performance indicators and the Leadership Standards and their related functions, as applicable

(2) evidence-based observation techniques that are grounded in research

(3) application and use of the student growth percentile model and the value-added growth model as defined in section 30-2.2 of this Subpart

(4) application and use of the State-approved teacher or principal rubric(s) selected by the district or BOCES for use in evaluations, including training on the effective application of such rubrics to observe a teacher or principal's practice

(5) application and use of any assessment tools that the school district or BOCES utilizes to evaluate its classroom teachers or building principals, including but not limited to, structured portfolio reviews; student, parent, teacher and/or community surveys; professional growth goals and school improvement goals, etc.

(6) application and use of any State-approved locally selected measures of student achievement used by the school district or BOCES to evaluate its teachers or principals

(7) use of the Statewide Instructional Reporting System

(8) the scoring methodology utilized by the Department and/or the district or BOCES to evaluate a teacher or principal under this Subpart, including how scores are generated for each subcomponent and the composite effectiveness score and application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the teacher's or principal's overall rating and their subcomponent ratings

(9) specific considerations in evaluating teachers and principals of English language learners and students with disabilities

• Checked

6.6) Assurances -- Teachers

Please check all of the boxes below:

6.6) Assurances -- Teachers Assure the entire APPR plan will be completed for each teacher as soon as practicable, but in no case later than September 1 of the school year next following the school year for which the classroom teacher's performance is being measured.	Checked
6.6) Assurances -- Teachers Assure that the district or BOCES will provide the teacher's score and rating on the locally selected measures subcomponent, if available, and on the other measures of teacher and principal effectiveness subcomponent for a teacher's annual professional performance review, in writing, no later than the last school day of the school year for which the teacher or principal is being measured.	Checked
6.6) Assurances -- Teachers Assure that the APPR will be put on the district website by September 10 or within 10 days after approval, whichever is later.	Checked

6.6) Assurances -- Teachers Assure that the evaluation system will be used as a significant factor for employment decisions.	Checked
6.6) Assurances -- Teachers Assure that teachers will receive timely and constructive feedback as part of the evaluation process.	Checked
6.6) Assurances -- Teachers Assure the district has appeal procedures that are consistent with the regulations and that they provide for the timely and expeditious resolution of an appeal.	Checked

6.7) Assurances -- Data

Please check all of the boxes below:

6.7) Assurances -- Data Assure that SED will receive accurate teacher and student data, including enrollment and attendance data, and any other student, teacher, school, course, and teacher/student linkage data necessary to comply with regulations, in a format and timeline prescribed by the Commissioner.	Checked
6.7) Assurances -- Data Certify that the district provides an opportunity for every classroom teacher to verify the subjects and/or student rosters assigned to them.	Checked
6.7) Assurances -- Data Assure scores for all teachers will be reported to NYSED for each subcomponent, as well as the composite rating, as per NYSED requirements.	Checked

7. Growth on State Assessments or Comparable Measures (Principals)

Created Monday, July 02, 2012

Updated Wednesday, August 22, 2012

Page 1

7.1) STATE-PROVIDED MEASURES OF STUDENT GROWTH (25 points with an approved Value-Added Measure)

For principals in buildings with Grades 4-8 ELA, Math and/or High School courses with State or Regents assessments, (or principals of programs with any of these assessments), NYSED will provide value-added measures. NYSED will also provide a HEDI subcomponent rating category and score from 0 to 25 points.

In order for a principal to receive a State-provided value-added measure, at least 30% of the students in the principal's school or program must take the applicable State or Regents assessments. This will include most schools in the State.

Value-Added measures will apply to schools or principals with the following grade configurations in this district (please list, e.g., K-5, PK-6, 6-8, 6-12, 9-12):

K-6
7-8
9-12
(No response)
(No response)
(No response)
(No response)

7.2) Assurances -- State-Provided Measures of Student Growth

Please check the boxes below:

7.2) Assurances -- State-Provided Measures of Student Growth Assure that the value-added growth score provided by NYSED will be used, where applicable	Checked
7.2) Assurances -- State-Provided Measures of Student Growth Assure that the State-provided growth measure will be used if a value-added measure has not been approved for 2012-13	Checked

7.3) STUDENT LEARNING OBJECTIVES AS COMPARABLE GROWTH MEASURES (20 points)

Student Learning Objectives will be the other comparable growth measures for principals in buildings or programs in which fewer than 30% of students take Grades 4-8 ELA, Math, and/or High School courses with State or Regents assessments. SLOs will be developed using the assessment covering the most students in the school or program and continuing until at least 30% of students in the school or program are covered by SLOs. District-determined assessments from the options below may be used as evidence of student learning within the SLO:

State assessments, *required if one exists*

District, regional, or BOCES-developed assessments that are rigorous and comparable across classrooms

List of State-approved 3rd party assessments

First, list the school or program type this SLO applies to. Then, using the drop-down boxes below, please select the assessment that will be used for SLOs for the school/program listed. Finally, name the specific assessment listing the full name of the assessment. Districts or BOCES that intend to use a district, regional, or BOCES-developed assessment must include the name, grade, and subject of the assessment. For example, a regionally-developed 7th grade Social Studies assessment would be written as follows: [INSERT SPECIFIC NAME OF REGION]-developed 7th grade Social Studies assessment.

Please remember that State assessments must be used with SLOs if applicable to the school or program type.

School or Program Type	SLO with Assessment Option	Name of the Assessment

Describe the district-adopted expectations for the level of performance required for each HEDI rating category and the process for assigning points to principals based on SLO results, consistent with regulations and assurances in the Comparable Growth Measures subcomponent. Include any district-determined expectations for student performance.

Use this box, if needed, to describe the process for assigning HEDI categories in this subcomponent. If needed, you may upload a table or graphic below.	N/A
Highly Effective (18 - 20 points) Results are well above state average for similar students (or District goals if no state test).	N/A
Effective (9 - 17 points) Results meet state average for similar students (or District goals if no state test).	N/A
Developing (3 - 8 points) Results are below state average for similar students (or District goals if no state test).	N/A
Ineffective (0 - 2 points) Results are well below state average for similar students (or District goals if no state test).	N/A

If you are using tables or other graphics to explain your process for assigning HEDI categories, please clearly label them, combine them into a single file, and upload that file here.

(No response)

7.4) Special Considerations for Comparable Growth Measures

Describe any adjustments, controls, or other special considerations that will be used in setting targets for Comparable Growth Measures, the rationale for including such factors, and the processes that will be used to mitigate potentially problematic incentives associated with the controls or adjustments.

Note: The only allowable controls or adjustments for Comparable Growth Measures are those used in State Growth measures, which include: prior student achievement results, students with disabilities, English language learners, students in poverty, and, in the future, any other student-, classroom-, and school-level characteristics approved by the Board of Regents.

7.5) Principals with More Than One Growth Measure

If educators have more than one state-provided growth or value-added measure, those measures will be combined into one HEDI category and score for the growth subcomponent according to a formula determined by the Commissioner. (Examples: Principals of K-8 schools with growth measures for ELA and Math grades 4-8.)

If Principals have more than one SLO for comparable growth (or a State-provided growth measure and an SLO for comparable growth), the measures will each earn a score from 0-20 points and Districts will weight each in proportion to the number of students covered by the SLO to reach a combined score for this subcomponent.

7.6) Assurances -- Comparable Growth Measures

Please check all of the boxes below:

7.6) Assurances -- Comparable Growth Measures Assure the application of locally developed controls will be rigorous, fair, and transparent and only those used for State Growth will be used for Comparable Growth Measures.	Checked
7.6) Assurances -- Comparable Growth Measures Assure that use of locally developed controls will not have a disparate impact on underrepresented students in accordance with applicable civil rights laws.	Checked
7.6) Assurances -- Comparable Growth Measures Assure that procedures for ensuring data accuracy and integrity are being utilized.	Checked
7.6) Assurances -- Comparable Growth Measures Assure that district will develop SLOs according to the rules established by NYSED for principal SLOs: http://usny.nysed.gov/rttt/teachers-leaders/slo/home.html .	Checked
7.6) Assurances -- Comparable Growth Measures Assure that the process for assigning points for SLOs for the Growth Subcomponent will use the narrative HEDI descriptions described in the regulations to effectively differentiate educator performance in ways that improve student learning and instruction.	Checked
7.6) Assurances -- Comparable Growth Measures Assure that it is possible for a principal to earn each point, including 0, for SLOs in the Growth subcomponent scoring range.	Checked
7.6) Assurances -- Comparable Growth Measures Assure that processes are in place to monitor SLOs to ensure rigor and comparability across classrooms.	Checked

8. Local Measures (Principals)

Created Tuesday, July 03, 2012

Updated Wednesday, June 19, 2013

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Locally-Selected Measures of Student Achievement or Growth

Locally comparable means that the same locally-selected measures of student achievement or growth must be used for all principals in the same or similar programs or grade configurations across the district or BOCES.

Please note: only one locally-selected measure is required for principals in the same or similar programs or grade configurations, but some districts may prefer to have more than one measure for principals in the same or similar programs or grade configurations. This APPR form therefore provides space for multiple locally-selected measures for each principal in the same or similar program or grade configuration across the district. Therefore, if more than one locally-selected measure is used for all principals in the same or similar program or grade configuration, districts must complete additional copies of this form and upload as attachments for review.

Also note: districts may use more than one locally-selected measure for **different** groups of principals **within the same or similar programs or grade configurations** if the district/BOCES prove comparability based on Standards of Educational and Psychological Testing. If a district is choosing different measures for different groups of principals within the same or similar programs or grade configurations, they must complete additional copies of this form and upload as attachments for review.

8.1) LOCALLY SELECTED MEASURES OF STUDENT ACHIEVEMENT FOR PRINCIPALS WITH AN APPROVED VALUE-ADDED MEASURE (15 points)

In the table below, list all of the grade configurations used in your district or BOCES (e.g., K-5, 6-8, 9-12). Then for each grade configuration, select a local measure from the menu.

Note: Districts and BOCES may select one or more types of growth or achievement measures for each grade configuration. If you are using more than one type of local measure for the evaluation of principals in a given grade configuration, list that grade configuration multiple times. If more space is needed, duplicate this portion of the form and upload additional pages (below) as an attachment.

The options in the drop-down menus below are abbreviated from the following list:

- (a) student achievement levels on State assessments in ELA and/or Math in Grades 4-8 (e.g., percentage of students in the school whose performance levels on State assessments are proficient or advanced)
- (b) student growth or achievement on State assessments in ELA and/or Math in Grades 4-8 for students in each specific performance level (e.g., Level 1, Level 2)
- (c) student growth or achievement on State assessments in ELA and/or Math in Grades 4-8 for students with disabilities and English Language Learners in Grades 4-8
- (d) student performance on any or all of the district-wide locally selected measures approved for use in teacher evaluations
- (e) four, five and/or six-year high school graduation and/or dropout rates for principals employed in a school with high school grades

(f) percentage of students who earn a Regents diploma with advanced designation and/or honors for principals employed in a school with high school grades

(g) percentage of a cohort of students that achieve specified scores on Regents examinations and/or Department approved alternative examinations (including, but not limited to, Advanced Placement examinations, International Baccalaureate examinations, SAT II, etc.), for principals employed in a school with high school grades (e.g., the percentage of students in the 2009 cohort that scored at least a 3 on an Advanced Placement examination since entry into the ninth grade)

(h) students' progress toward graduation in the school using strong predictive indicators, including but not limited to 9th and/or 10th grade credit accumulation and/or the percentage of students that pass 9th and/or 10th grade subjects most commonly associated with graduation and/or students' progress in passing the number of required Regents examinations for graduation, for principals employed in a school with high school grades

Grade Configuration	Locally-Selected Measure from List of Approved Measures	Assessment
K-6	(d) measures used by district for teacher evaluation	Utica City School District Locally Developed Grade Appropriate ELA & Math Assessments
7-8	(d) measures used by district for teacher evaluation	Utica City School District Locally Developed Grade Appropriate ELA & Math Assessments
9-12	(d) measures used by district for teacher evaluation	Utica City School District Locally Developed Grade Appropriate ELA & Math Assessments

Describe the district-adopted expectations for the level of growth or achievement needed for a principal to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a principal to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the process for assigning HEDI categories. If needed, you may upload a table or graphic below.	(No response)
Highly Effective (14 - 15 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	90% or more of the student population will achieve 80-100 on the assessments. If 90-95% achieves 80-100, the principal will receive 14 points. If 96-100% achieves 80-100, the principal will receive 15 points.
Effective (8- 13 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	75-89% of the student population will achieve 80-100 on the assessments. If 75-76% achieves 80-100, the principal will receive 8 points. If 77-78% achieves 80-100, the principal will receive 9 points. If 79-81% achieves 80-100, the principal will receive 10 points. If 82-84% achieves 80-100, the principal will receive 11 points. If 85-87% achieves 80-100, the principal will receive 12 points. If 88-89% achieves 80-100, the principal will receive 13 points.
Developing (3 - 7 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	74-50% of the student population will achieve 80-100 on the assessments. If 50-54% achieves 80-100, the principal will receive 3 points. If 55-59% achieves 80-100, the principal will receive 4 points. If 60-65% achieves 80-100, the principal will

receive 5 points. If 66-70% achieves 80-100, the principal will receive 6 points. If 71-74% achieves 80-100, the principal will receive 7 points.

Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.

Less than 50% of the student population will achieve 80-100 on the assessments. If 0-37% achieves 80-100, the principal will receive 0 points. If 38-43% achieves 80-100, the principal will receive 1 point. If 44-49% achieves 80-100, the principal will receive 2 points.

If you need additional space, upload a copy of "Form 8.1: Locally Selected Measures for Principals with an Approved Value-Added Measure" as an attachment for review. Click here for a downloadable copy of Form 8.1. (MS Word)

(No response)

If you are using tables or other graphics to explain your process for assigning HEDI categories, please clearly label them, combine them into a single file, and upload that file here.

(No response)

8.2) LOCALLY SELECTED MEASURES OF STUDENT ACHIEVEMENT FOR ALL OTHER PRINCIPALS (20 points)

In the table below, list all of the grade configurations used in your district or BOCES (e.g., K-5, 6-8, 9-12). Then for each grade configuration, select a local measure from the menu.

Note: Districts and BOCES may select one or more types of growth or achievement measures for each grade configuration. If you are using more than one type of local measure for the evaluation of principals in a given grade configuration, list that grade configuration multiple times. If more space is needed, duplicate this portion of the form and upload additional pages (below) as an attachment.

The options in the drop-down menus below are abbreviated from the following list:

- (a) student achievement levels on State assessments in ELA and/or Math in Grades 4-8 (e.g., percentage of students in the school whose performance levels on State assessments are proficient or advanced)
- (b) student growth or achievement on State assessments in ELA and/or Math in Grades 4-8 for students in each specific performance level (e.g., Level 1, Level 2)
- (c) student growth or achievement on State assessments in ELA and/or Math in Grades 4-8 for students with disabilities and English Language Learners in Grades 4-8
- (d) student performance on any or all of the district-wide locally selected measures approved for use in teacher evaluations
- (e) four, five and/or six-year high school graduation and/or dropout rates for principals employed in a school with high school grades
- (f) percentage of students who earn a Regents diploma with advanced designation and/or honors for principals employed in a school with high school grades
- (g) percentage of a cohort of students that achieve specified scores on Regents examinations and/or Department approved alternative examinations (including, but not limited to, Advanced Placement examinations, International Baccalaureate examinations, SAT II, etc.), for principals employed in a school with high school grades (e.g., the percentage of students in the 2009 cohort that scored at least a 3 on an Advanced Placement examination since entry into the ninth grade)
- (h) students' progress toward graduation in the school using strong predictive indicators, including but not limited to 9th and/or 10th

grade credit accumulation and/or the percentage of students that pass 9th and/or 10th grade subjects most commonly associated with graduation and/or students' progress in passing the number of required Regents examinations for graduation, for principals employed in a school with high school grades

(i) student learning objectives (only allowable for principals in programs/buildings without a Value-Added measure for the State Growth subcomponent). Used with one of the following assessments: State, State-approved 3rd party, or a District, regional, or BOCES-developed assessment that is rigorous and comparable across classrooms

Districts or BOCES that intend to use a district, regional, or BOCES-developed assessment must include the name, grade, and subject of the assessment. For example, a regionally-developed 7th grade Social Studies assessment would be written as follows: [INSERT SPECIFIC NAME OF REGION]-developed 7th grade Social Studies assessment.

Grade Configuration	Locally-Selected Measure from List of Approved Measures	Assessment

Describe the district-adopted expectations for the level of growth or achievement needed for a principal to earn each of the four HEDI rating categories and the process for assigning points within rating categories that ensures it is possible for a principal to earn any of the points in a scoring range, consistent with regulations and assurances.

Note: when completing the HEDI boxes below, it is not acceptable to just repeat the text descriptions from the regulations and/or assurances listed to the left of each box.

Use this box, if needed, to describe the process for assigning HEDI categories. If needed, you may upload a table or graphic below.	NA
Highly Effective (18 - 20 points) Results are well above District- or BOCES-adopted expectations for growth or achievement for grade/subject.	NA
Effective (9- 17 points) Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.	NA
Developing (3 - 8 points) Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	NA
Ineffective (0 - 2 points) Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.	NA

If you need additional space, upload a copy of "Form 8.2: Locally Selected Measures for All Other Principals" as an attachment for review. Click here for a downloadable copy of Form 8.2. (MS Word)

(No response)

If you are using tables or other graphics to explain your process for assigning HEDI categories, please clearly label them, combine them into a single file, and upload that file here.

(No response)

8.3) Locally Developed Controls

Describe any adjustments, controls, or other special considerations that will be used in setting targets for local measures, the rationale for including such factors, and the processes that will be used to mitigate potentially problematic incentives associated with the controls or adjustments.

NA

8.4) Principals with More Than One Locally Selected Measure

Describe the district's process for combining multiple locally selected measures where applicable for principals, each scored from 0-15 or 0-20 points as applicable, into a single subcomponent HEDI category and score.

For K-8 principals, take the point value assigned that represents the percent of the total student population scoring 80-100 on the Local ELA Assessment and add it to the point value assigned that represents the percent of the total student population scoring 80-100 on the Local Math Assessment. Average these two scores together and translate it to the HEDI rating.

For the 9-12 principal, take the point value assigned that represents the percent of the total student population scoring 80-100 on the Local ELA Assessment and add it to the point value assigned that represents the percent of the total student population scoring 80-100 on the Local Math Assessment. Then add the point value assigned that represents the percent of the total student population scoring 80-100 on the Local Science Assessment and the point value assigned that represents the percent of the total student population scoring 80-100 on the Local Social Studies Assessment. Average these four scores together and translate it to the HEDI rating.

8.5) Assurances

Please check all of the boxes below:

8.5) Assurances Assure that the application of locally developed controls will be rigorous, fair, and transparent	Check
8.5) Assurances Assure that use of locally developed controls will not have a disparate impact on underrepresented students, in accordance with any applicable civil rights laws.	Check
8.5) Assurances Assure that enrolled students are included in accordance with policies for student assignment to schools and may not be excluded.	Check
8.5) Assurances Assure that procedures for ensuring data accuracy and integrity are being utilized.	Check
8.5) Assurances Assure that the process for assigning points for locally selected measures will use the narrative HEDI descriptions described in the regulations to effectively differentiate principals' performance in ways that improve student learning and instruction.	Check
8.5) Assurances Assure that it is possible for a principal to earn each point, including 0, for the locally selected measures subcomponent.	Check
8.5) Assurances Assure that locally-selected measures are rigorous and comparable across all principals in the same or similar programs or grade configurations across the district.	Check
8.5) Assurances If more than one type of locally-selected measure is used for different groups of principals in the same or similar grade configuration or program, certify that the measures are comparable based on the Standards of Educational and Psychological Testing.	Check
8.5) Assurances Assure that all locally-selected measures for a principal are different than any measures used for the State assessment or other comparable measures subcomponent.	Check

9. Other Measures of Effectiveness (Principals)

Created Monday, July 02, 2012

Updated Tuesday, July 02, 2013

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9.1) Principal Practice Rubric

Select the choice of principal practice rubric from the menu of State-approved rubrics to assess performance based on ISLLC 2008 Standards. If your district has been granted a variance by NYSED through the variance process, select "district variance" from the menu.

The "Second Rubric" space is optional. A district may use multiple rubrics, as long as the same rubric(s) is used for all principals in the same or similar programs or grade configurations across the district.

Multidimensional Principal Performance Rubric

(No response)

9.2) Points Within Other Measures

State the number of points that will be assigned to each of the following measures, making sure that the points total 60. If you are not assigning any points to the "ambitious and measurable goals" measure, enter 0.

Some districts may prefer to assign points differently for different groups of principals. This APPR form only provides one space for assigning points within other measures for principals. If your district/BOCES prefers to assign points differently for different groups of principals, enter the points assignment for one group of principals below. For the other group(s) of principals, fill out copies of this form and upload as an attachment for review.

Is the following points assignment for all principals?

Yes

If you checked "no" above, fill in the group of principals covered:

(No response)

State the number of points that will be assigned to each of the following measures, making sure that the points total 60. If you are not assigning any points to the "ambitious and measurable goals" measure, enter 0.

Broad assessment of principal leadership and management actions based on the practice rubric by the supervisor, a trained administrator or a trained independent evaluator. This must incorporate multiple school visits by supervisor, trained administrator, or trained independent evaluator, at least one of which must be from a supervisor, and at least one of which must be unannounced. [At least 31 points]	40
---	----

Any remaining points shall be assigned based on results of one or more ambitious and measurable goals set collaboratively with principals and their superintendents or district superintendents.	20
--	----

If the above points assignment is not for "all principals," fill out an additional copy of "Form 9.2: Points Within Other Measures" for each group of principals, combine them into a single file, and upload as an attachment for review. Click here for a downloadable copy of Form 9.2. (MS Word)

(No response)

9.3) Assurances -- Goals

Please check the boxes below (if applicable):

9.3) Assurances -- Goals Assure that if any points are assigned to goals, at least one goal will address the principal's contribution to improving teacher effectiveness based on one or more of the following: improved retention of high performing teachers; correlation of student growth scores to teachers granted vs. denied tenure; or improvements in proficiency rating of the principal on specific teacher effectiveness standards in the principal practice rubric.	Checked
9.3) Assurances -- Goals Assure that any other goals, if applicable, shall address quantifiable and verifiable improvements in academic results or the school's learning environment (e.g. student or teacher attendance).	Checked

9.4) Sources of Evidence (if applicable)

If you indicated above that one or more points will be assigned to the "ambitious and measurable goals" measure, identify at least two of the following sources of evidence that will be utilized as part of assessing every principal's goal(s):

9.4) Sources of Evidence (if applicable) Structured feedback from teachers using a State-approved tool	(No response)
9.4) Sources of Evidence (if applicable) Structured feedback from students using a State-approved tool	(No response)
9.4) Sources of Evidence (if applicable) Structured feedback from families using a State-approved tool	(No response)
9.4) Sources of Evidence (if applicable) School visits by other trained evaluators	Checked
9.4) Sources of Evidence (if applicable) Review of school documents, records, and/or State accountability processes (all count as one source)	Checked

9.5) Survey Tool(s) (if applicable)

If you indicated above that 1 or more points will be assigned to feedback using a State-approved survey tool, please check the box below:

(No response)

Note: When the State-approved survey list is posted, this form will be updated with dropdown menus of approved survey tools.

Principal Evaluation Tripod School Perception Survey for Teachers	(No response)
K12 Insight Student Survey (Grades 3-5) for Principal Evaluation in New York	(No response)
K12 Insight Student Survey (Grades 6-12) for Principal Evaluation in New York	(No response)
K12 Insight Parent Survey for Principal Evaluation in New York	(No response)
K12 Insight Teacher/Staff Survey for Principal Evaluation in New York	(No response)
District variance	(No response)
Principal Evaluation Tripod School Perception Survey (Combined Parent Survey)	(No response)
Principal Evaluation Tripod School Perception Survey (Combined Student Surveys)	(No response)

NYC School Survey-2012 Parent Survey	(No response)
NYC School Survey-2012 Student Survey	(No response)
NYC School Survey-2012 Teacher Survey	(No response)

9.6) Assurances

Please check all of the boxes below:

9.6) Assurances Assure that all ISLLC 2008 Leadership Standards are assessed at least one time per year.	Checked
9.6) Assurances Assure that the process for assigning points for the "other measures" subcomponent will use the narrative HEDI descriptions described in the regulations to effectively differentiate principals' performance in ways that improve student learning and instruction	Checked
9.6) Assurances Assure that it is possible for a principal to earn each point, including 0, for the "other measures" subcomponent.	Checked
9.6) Assurances Assure that the same rubric(s) is used for all principals in the same or similar programs or grade configurations across the district or BOCES.	Checked

9.7) Process for Assigning Points and Determining HEDI Ratings

Describe the process for assigning points and determining HEDI ratings using the principal practice rubric and/or any additional instruments used in the district. Include, if applicable, the process for combining results of multiple "other measures" into a single result for this subcomponent.

1. The Multidimensional Rubric for the Principals is worth 40 points. The point value for each domain was negotiated with the District and Administrators' Union. (Domain 1 - 7 points, Domain 2 - 10 points, Domain 3 - 9 points, Domain 4 - 5 points, Domain 5 - 5 points, Domain 6 - 4 points). The principal is rated 1-4 (Ineffective - Highly Effective) on each indicator in the each Domain. An average score is calculated for each domain and then converted to a Final Domain Score based on the points assigned to each domain. The Domain Final Scores are totaled.
2. Principals will be assigned a score of 0-10 for each of two other ambitious and measurable measures. 0-10 points will be based on the Self Reflection. Using evidence collected and submitted, the principal will receive 9-10 points for Highly Effective, 7-8 points for Effective, 4-6 points for Developing, and 0-3 point for Ineffective. Enter that value on the excel spreadsheet. 0-10 points based on the Goal Setting & the Accomplishment of those goals. Using evidence collected and submitted, the principal will receive 9-10 points for Highly Effective, 7-8 points for Effective, 4-6 points for Developing, and 0-3 point for Ineffective. Enter that value on the excel spreadsheet.
3. All scores will be entered into an excel formula that will result in a score from 0- 60.

If you are using tables or other graphics to explain your process for assigning points and determining HEDI ratings, please clearly label them, combine them into a single file, and upload that file here.

[assets/survey-uploads/5143/148062-pMADJ4gk6R/Principal APPR Scoring Sheet_1.xlsx](#)

Describe the level of performance required for each of the HEDI rating categories, consistent with the narrative descriptions in the regulations for the "other measures" subcomponent. Also describe how the points available within each HEDI category will be assigned.

Highly Effective: Overall performance and results exceed standards.	A principal is considered highly effective if they receive a score of 59-60 on the Multidimensional Rubric and the other two measures.
Effective: Overall performance and results meet standards.	A principal is considered effective if they receive a score of 40-58 on the Multidimensional Rubric and the other two measures.

Developing: Overall performance and results need improvement in order to meet standards.	A principal is considered developing if they receive a score of 25-39 on the Multidimensional Rubric and the other two measures.
Ineffective: Overall performance and results do not meet standards.	A principal is considered ineffective if they receive a score of 0-24 on the Multidimensional Rubric and the other two measures.

Please provide the locally-negotiated 60 point scoring bands.

Highly Effective	59-60
Effective	40-58
Developing	25-39
Ineffective	0-24

9.8) School Visits

Enter the minimum number of school visits that will be done by each of the following evaluators, making sure that the number of visits "by supervisor" is at least 1 and the total number of visits is at least 2, for both probationary and tenured principals. If your APPR plan does not include visits by a trained administrator or independent evaluator, enter 0 in those boxes.

Probationary Principals

By supervisor	2
By trained administrator	1
By trained independent evaluator	0
Enter Total	3

Tenured Principals

By supervisor	2
By trained administrator	1
By trained independent evaluator	0
Enter Total	3

10. Composite Scoring (Principals)

Created Monday, July 02, 2012

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Standards for Rating Categories

Growth or Comparable Measures

Locally-selected Measures of growth or achievement

Other Measures of Effectiveness (Teacher and Leader standards)

Highly

Effective

Results are well above state average for similar students (or District goals if no state test).

Results are well above District- or BOCES- adopted expectations for growth or achievement for grade/subject.

Overall performance and results exceed ISLLC leadership standards.

Effective

Results meet state average for similar students (or District goals if no state test).

Results meet District- or BOCES-adopted expectations for growth or achievement for grade/subject.

Overall performance and results meet ISLLC leadership standards.

Developing

Results are below state average for similar students (or District goals if no state test).

Results are below District- or BOCES-adopted expectations for growth or achievement for grade/subject.

Overall performance and results need improvement in order to meet ISLLC leadership standards.

Ineffective

Results are well below state average for similar students (or District goals if no state test).

Results are well below District- or BOCES-adopted expectations for growth or achievement for grade/subject.

Overall performance and results do not meet ISLLC leadership standards.

For the 2013-2014 school year and beyond, the Commissioner shall review the specific scoring ranges for each of the rating categories annually before the start of each school year and shall recommend any changes to the Board of Regents for consideration.

10.1) The 2012-13 scoring ranges for principals for whom there is no approved Value-Added measure of student growth will be:

2012-13 where there is no Value-Added measure

Growth or Comparable Measures

**Locally-selected Measures of
growth or achievement**

Other Measures of Effectiveness

(60 points)

Overall

Composite Score

Highly Effective

18-20

18-20

Ranges determined locally--see below

91-100

Effective

9-17

9-17

75-90

Developing

3-8

3-8

65-74

Ineffective

0-2

0-2

Insert district's or BOCES' negotiated HEDI scoring ranges for the Other Measures of Effectiveness Subcomponent (same as question 9.7), from 0 to 60 points

Highly Effective	55-60
Effective	45-54
Developing	39-44
Ineffective	0-38

10.2) The 2012-13 scoring ranges for principals for whom there is an approved Value-Added measure for student growth will be:

2012-13 where Value-Added growth measure applies

Growth or Comparable Measures

Locally-selected Measures of growth or achievement

Other Measures of Effectiveness

(60 points)

Overall

Composite Score

Highly Effective

22-25

14-15

Ranges determined locally--see above

91-100

Effective

10-21

8-13

75-90

Developing

3-9

3-7

65-74

Ineffective

0-2

0-2

0-64

11. Additional Requirements - Principals

Created Monday, July 02, 2012

Updated Wednesday, June 19, 2013

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11.1) Assurances -- Improvement Plans

Please check the boxes below.

11.1) Assurances -- Improvement Plans Assure that principals who receive a Developing or Ineffective rating will receive a Principal Improvement Plan (PIP) within 10 school days from the opening of classes in the school year following the performance year	Checked
11.1) Assurances -- Improvement Plans Assure that PIPs shall include: identification of needed areas of improvement, a timeline for achieving improvement, the manner in which the improvement will be assessed, and, where appropriate, differentiated activities to support a principal's improvement in those areas	Checked

11.2) Attachment: Principal Improvement Plan Forms

As a required attachment to this APPR plan, upload the PIP forms that are used in your school district or BOCES. For a list of supported file types, go to the Resources folder (above) and click Technical Tips.

[assets/survey-uploads/5276/148081-Df0w3Xx5v6/md-Improvement Plan - Administrator.doc](#)

11.3) Appeals Process

Pursuant to Education Law section 3012-c, a principal may only challenge the following in an appeal:

(1) the substance of the annual professional performance review

(2) the school district's or BOCES' adherence to the standards and methodologies required for such reviews, pursuant to Education Law section 3012-c

(3) the adherence to the regulations of the Commissioner and compliance with any applicable locally negotiated procedures, as well as the school district's or BOCES' issuance and/or implementation of the terms of the teacher or principal improvement plan, as required under Education Law section 3012-c

Describe the procedure for ensuring that appeals of annual performance evaluations will be handled in a timely and expeditious way:

Informal Appeal:

In order for the process to be effective, prior to filing a formal appeal, the principal and Administrative Director for Curriculum and Instruction K-12 are encouraged to meet and attempt to resolve any discrepancies informally. Said meeting shall take place within five (5) school days of receipt of the APPR.

Formal Appeal:

In order to be timely, the notification of the APPR appeal shall be filed, in writing, within ten (10) school days after the principal has received the APPR. Notification of the appeal shall be provided to the Superintendent of Schools. The failure to file an appeal within this timeframe shall be deemed a waiver of the right to appeal.

When filing an appeal, the principal must submit a detailed written description of the specific area(s) of disagreement over his or her performance review, or the issuance and/or implementation of the terms of his or her improvement plan and any additional documents or materials relevant to the appeal. Any information not submitted at the time the appeal is filed shall not be considered.

Decisions on Appeal:

Step 1 – If the principal and Administrative Director for Curriculum and Instruction K-12 are unable to resolve the matter informally, the principal shall if he/she so chooses file a written appeal with the Superintendent within five (5) school days of the informal meeting.

Step 2 - The Superintendent will select and assign a designee to collect and review the evidence and related documentation provided and then will advise the Superintendent. The designee will act in an advisory capacity only.

Step 3 –The principal may choose to meet with the Superintendent of Schools. The request for a meeting with the Superintendent must be made at the same time as the written appeal as noted in Step 1. The principal will be afforded Union representation if he/she so chooses.

A written decision on the merits of the appeal shall then be rendered no later than thirty (30) school days from the date which the principal filed his/her written appeal at Step 1. The decision shall be based on the written record comprised of the principal's appeal papers and any documented evidence accompanying the appeal as well as the school district response to the appeal.

The decision of the Superintendent of Schools shall be final and binding relative to the APPR appeal. The decision of the Superintendent on the individual appeal is not subject to the grievance and arbitration procedure.

11.4) Training and Certification of Lead Evaluators and Evaluators

Describe the process by which evaluators will be trained and the process for how the district will certify and re-certify lead evaluators. Describe the process for ensuring inter-rater reliability. Describe the duration and nature of such training.

The Lead Evaluator and Key Administrators have attended network training in Albany (February 2012 for 4 3 days, March 2012 for 3 days, and July 2012 for 4 days. The Network training focused on the Principals' Rubric, Crosswalk with the Standards, Evidence Collection, Rating the Rubric, & Inter-rater Reliability. These evaluators were certified by the Superintendent of Schools and approved by the Board of Education.

Given this certification, trained Central Office Administrative staff will assist the Lead Evaluator in the collection of evidence/artifacts and review of Principal evaluations; as well as conduct first hand observations, when necessary, to ensure inter-rater reliability. Lead Evaluators and Evaluators will receive refresher training and recertification every year.

11.5) Assurances -- Evaluators

Please check the boxes below:

-
- Checked
-

(1) the New York State Teaching Standards, and their related elements and performance indicators and the Leadership Standards and their related functions, as applicable

(2) evidence-based observation techniques that are grounded in research

(3) application and use of the student growth percentile model and the value-added growth model as defined in section 30-2.2 of this Subpart

(4) application and use of the State-approved teacher or principal rubric(s) selected by the district or BOCES for use in evaluations, including training on the effective application of such rubrics to observe a teacher or principal's practice

(5) application and use of any assessment tools that the school district or BOCES utilizes to evaluate its classroom teachers or building principals, including but not limited to, structured portfolio reviews; student, parent, teacher and/or community surveys; professional growth goals and school improvement goals, etc.

(6) application and use of any State-approved locally selected measures of student achievement used by the school district or BOCES to evaluate its teachers or principals

(7) use of the Statewide Instructional Reporting System

(8) the scoring methodology utilized by the Department and/or the district or BOCES to evaluate a teacher or principal under this Subpart, including how scores are generated for each subcomponent and the composite effectiveness score and application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the teacher's or principal's overall rating and their subcomponent ratings

(9) specific considerations in evaluating teachers and principals of English language learners and students with disabilities

• Checked

11.6) Assurances -- Principals

Please check all of the boxes below:

11.6) Assurances -- Principals Assure the entire APPR plan will be completed for each principal as soon as practicable, but in no case later than September 1 of the school year next following the school year for which the building principal's performance is being measured.	Checked
11.6) Assurances -- Principals Assure that the district will provide the principal's score and rating on the locally selected measures subcomponent, if available, and on the other measures of principal effectiveness subcomponent for a principal's annual professional performance review, in writing, no later than the last school day of the school year for which the principal is being measured.	Checked
11.6) Assurances -- Principals Assure that the APPR will be put on the district website by September 10 or within 10 days after approval, whichever is later.	Checked
11.6) Assurances -- Principals Assure that the evaluation system will be used as a significant factor for employment decisions.	Checked
11.6) Assurances -- Principals Assure that principals will receive timely and constructive feedback as part of the evaluation process.	Checked

11.6) Assurances -- Principals Assure the district has appeal procedures that are consistent with the regulations and that they provide for the timely and expeditious resolution of an appeal.	Checked
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11.7) Assurances -- Data

Please check all of the boxes below:

11.7) Assurances -- Data Assure that the NYSED will receive accurate teacher and student data, including enrollment and attendance data and any other student, teacher, school, course, and teacher/student linkage data necessary to comply with this Subpart, in a format and timeline prescribed by the Commissioner.	Checked
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11.7) Assurances -- Data Certify that the district provides an opportunity for every classroom teacher to verify the subjects and/or student rosters assigned to them.	Checked
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11.7) Assurances -- Data Assure scores for all principals will be reported to NYSED for each subcomponent, as well as the composite rating, as per NYSED requirements.	Checked
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12. Joint Certification of APPR Plan

Created Friday, July 12, 2013

Updated Friday, July 19, 2013

Page 1

12.1) Upload the Joint Certification of the APPR Plan

Please obtain the required signatures, create a PDF file, and upload your joint certification of the APPR Plan using this form: APPR District Certification Form

[assets/survey-uploads/5581/565291-3Uqgn5g9Iu/Joint Certification - UCSD -7-19-13.pdf](#)

File types supported for uploads

PDF (preferred)

Microsoft Office (.doc, .ppt, .xls)

Microsoft Office 2007: Supported but not recommended (.docx, .pptx, .xlsx)

Open Office (.odt, .ott)

Images (.jpg, .gif)

Other Formats (.html, .xhtml, .txt, .rtf, .latex)

Please note that .docx, .pptx, and .xlsx formats are not entirely supported.

Please save your file types as .doc, .ppt or .xls respectively before uploading.

2.10) All Other Courses

Fill in, as applicable, for all other teachers in additional grades/subjects that have Student Learning Objectives. If you need additional space, duplicate this form and upload (below) as an attachment to your APPR plan. You may combine into one line any groups of teachers for whom the answers in the boxes are the same including, for example, "all other teachers not named above" .

Course or Subject	Option	Grade Appropriate Assessment
Health HS	District, Regional or BOCES Developed	Utica City SD Health Grade Appropriate Assessment
Topics in Math	District, Regional or BOCES Developed	Utica City SD Topics in Math Grade Appropriate Assessment
Applied Algebra 1R	District, Regional or BOCES Developed	Utica City SD Applied Algebra 1R Grade Appropriate Assessment
Applied Geometry	District, Regional or BOCES Developed	Utica City SD Applied Geometry Grade Appropriate Assessment
Intermediate Algebra	District, Regional or BOCES Developed	Utica City SD Intermediate Algebra Grade Appropriate Assessment
Intro to Trig & Alg 2	District, Regional or BOCES Developed	Utica City SD Intro to Trig & Alg 2 Grade Appropriate Assessment
Intro to Pre-Calculus	District, Regional or BOCES Developed	Utica City SD Intro to Pre-Calculus Grade Appropriate Assessment
Pre-Calculus	District, Regional or BOCES Developed	Utica City SD Pre-Calculus Grade Appropriate Assessment
Elements of Calculus	District, Regional or BOCES Developed	Utica City SD Elements of Calculus Grade Appropriate Assessment
Calculus AP	District, Regional or BOCES Developed	Utica City SD AP Calculus Grade Appropriate Assessment
Statistics	District, Regional or BOCES Developed	Utica City SD Statistics Grade Appropriate Assessment
Naval Science 1	District, Regional or BOCES Developed	Utica City SD Naval Science 1 Grade Appropriate Assessment
Naval Science 2	District, Regional or BOCES Developed	Utica City SD Naval Science 2 Grade Appropriate Assessment
Naval Science 3	District, Regional or BOCES Developed	Utica City SD Naval Science 3 Grade Appropriate Assessment
Naval Science 4	District, Regional or BOCES Developed	Utica City SD Naval Science 4 Grade Appropriate

		Assessment
Naval Science Advanced Seminar	District, Regional or BOCES Developed	Utica City SD Naval Science Advanced Seminar Grade Appropriate Assessment
Art in our Lives 9-10	District, Regional or BOCES Developed	Utica City SD Art in our Lives 9-10 Grade Appropriate Assessment
Art in our Lives 11-12	District, Regional or BOCES Developed	Utica City SD Art in our Lives 11-12 Grade Appropriate Assessment
Art 1	District, Regional or BOCES Developed	Utica City SD Art 1 Grade Appropriate Assessment
Art 2	District, Regional or BOCES Developed	Utica City SD Art 2 Grade Appropriate Assessment
Fashion & Design	District, Regional or BOCES Developed	Utica City SD Fashion & Design Grade Appropriate Assessment
Orchestra 9-12	District, Regional or BOCES Developed	Utica City SD Orchestra 9-12 Grade Appropriate Assessment
Band 9-10	District, Regional or BOCES Developed	Utica City SD Band 9-10 Grade Appropriate Assessment
Band 11-12	District, Regional or BOCES Developed	Utica City SD Band 11-12 Grade Appropriate Assessment
Music in our Lives 9-10	District, Regional or BOCES Developed	Utica City SD Music in our Lives 9-10 Grade Appropriate Assessment
Music in our Lives 11-12	District, Regional or BOCES Developed	Utica City SD Music in our Lives 11-12 Grade Appropriate Assessment
Mixed Choir 9-12	District, Regional or BOCES Developed	Utica City SD Mixed Choir 9-12 Grade Appropriate Assessment
Senior Choir 12	District, Regional or BOCES Developed	Utica City SD Senior Choir 12 Grade Appropriate Assessment
Business Communication	District, Regional or BOCES Developed	Utica City SD Business Communication Grade Appropriate Assessment
Computer Application/Keyboarding	District, Regional or BOCES Developed	Utica City SD Computer Application/Keyboarding Grade Appropriate Assessment
Microsoft Office	District, Regional or BOCES Developed	Utica City SD Microsoft Office Grade Appropriate Assessment
Creating Web Page	District, Regional or BOCES Developed	Utica City SD Creating Web Page Grade Appropriate Assessment
Desktop Publishing	District, Regional or BOCES Developed	Utica City SD Desktop Publishing Grade Appropriate Assessment

Intro to Computers 11-12	District, Regional or BOCES Developed	Utica City SD Intro to Computers 11-12 Grade Appropriate Assessment
Careers/Finance Management	District, Regional or BOCES Developed	Utica City SD Careers/Finance Management Grade Appropriate Assessment
Accounting 1	District, Regional or BOCES Developed	Utica City SD Accounting 1 Grade Appropriate Assessment
Sports Marketing	District, Regional or BOCES Developed	Utica City SD Sports Marketing Grade Appropriate Assessment
Business Law/Government	District, Regional or BOCES Developed	Utica City SD Business Law/Government Grade Appropriate Assessment
Business Management	District, Regional or BOCES Developed	Utica City SD Business Management Grade Appropriate Assessment
Wall Street Stock Investing	District, Regional or BOCES Developed	Utica City SD Wall Street Stock Investing Grade Appropriate Assessment
Business Economics	District, Regional or BOCES Developed	Utica City SD Business Economics Grade Appropriate Assessment
Business Economics Dual Credit	District, Regional or BOCES Developed	Locally Developed Business Economics Dual Credit Grade Appropriate Assessment
Business Psychology	District, Regional or BOCES Developed	Utica City SD Business Psychology Grade Appropriate Assessment
Intro to Computers 9-10	District, Regional or BOCES Developed	Utica City SD Intro to Computers 9-10 Grade Appropriate Assessment
Advanced Topics Business Math	District, Regional or BOCES Developed	Utica City SD Advanced Topics Business Math Grade Appropriate Assessment
Adobe PS/Graphic Design	District, Regional or BOCES Developed	Utica City SD Adobe PS/Graphic Design Grade Appropriate Assessment
Finance	District, Regional or BOCES Developed	Utica City SD Finance Grade Appropriate Assessment
Advanced Intro to Computers	District, Regional or BOCES Developed	Utica City SD Advanced Intro to Computers Grade Appropriate Assessment
Technical Drawing	District, Regional or BOCES Developed	Utica City SD Technical Drawing Grade Appropriate Assessment
Architectural Design	District, Regional or BOCES Developed	Utica City SD Architectural Design Grade Appropriate Assessment

Computer Assisted Drawing	District, Regional or BOCES Developed	Utica City SD Computer Assisted Drawing Grade Appropriate Assessment
Residential Wiring	District, Regional or BOCES Developed	Utica City SD Residential Wiring Grade Appropriate Assessment
Residential Structures	District, Regional or BOCES Developed	Utica City SD Residential Structures Grade Appropriate Assessment
Materials Production	District, Regional or BOCES Developed	Utica City SD Materials Production Grade Appropriate Assessment
PLTW	District, Regional or BOCES Developed	Utica City SD PLTW Grade Appropriate Assessment
Newcomers 1A	District, Regional or BOCES Developed	Utica City SD Newcomers 1A Grade Appropriate Assessment
ESL 1A	State Assessment	NYSESLAT
ESL 1B	State Assessment	NYSESLAT
ESL 1C	State Assessment	NYSESLAT
ESL 2A	State Assessment	NYSESLAT
ESL 2B	State Assessment	NYSESLAT
ESL 2C	State Assessment	NYSESLAT
ESL 4	State Assessment	NYSESLAT
ESL Regents 1	State Assessment	NYSESLAT
ESL Regents 2	State Assessment	NYSESLAT
ESL Regents 1 Intensive	State Assessment	NYSESLAT
ESL Regents 2 Intensive	State Assessment	NYSESLAT
ESL 12	State Assessment	NYSESLAT
ESL 9	State Assessment	NYSESLAT
ESL 3, Grade 9	State Assessment	NYSESLAT
Physical Education 7-8	District, Regional or BOCES Developed	Utica City SD Physical Education 7-8 Grade Appropriate Assessment
Physical Education 9-12	District, Regional or BOCES Developed	Utica City SD Physical Education 9-12 Grade Appropriate Assessment
ELA 12	District, Regional or BOCES Developed	Utica City SD ELA Grade 12 Assessment
12 English AP	District, Regional or BOCES Developed	Utica City SD English AP Grade 12 Assessment
Sociology SUPA	District, Regional or BOCES Developed	Locally Developed Sociology SUPA Grade Appropriate

		Assessment
English 12 SUPA	District, Regional or BOCES Developed	Locally Developed English 12 SUPA Grade Appropriate Assessment
Spanish 1	District, Regional or BOCES Developed	Utica City SD Spanish 1 Grade Appropriate Assessment
Spanish 2	District, Regional or BOCES Developed	Utica City SD Spanish 2 Grade Appropriate Assessment
Spanish 3	District, Regional or BOCES Developed	Utica City SD Spanish 3 Grade Appropriate Assessment
Spanish 4	District, Regional or BOCES Developed	Utica City SD Spanish 4 Grade Appropriate Assessment
French 1	District, Regional or BOCES Developed	Utica City SD French 1 Grade Appropriate Assessment
French 2	District, Regional or BOCES Developed	Utica City SD French 2 Grade Appropriate Assessment
French 3	District, Regional or BOCES Developed	Utica City SD French 3 Grade Appropriate Assessment
French 4/5 MVCC	District, Regional or BOCES Developed	Locally Developed French 4/5 MVCC Grade Appropriate Assessment
Italian 1	District, Regional or BOCES Developed	Utica City SD Italian 1 Grade Appropriate Assessment
Italian 2	District, Regional or BOCES Developed	Utica City SD Italian 2 Grade Appropriate Assessment
Italian 3	District, Regional or BOCES Developed	Utica City SD Italian 3 Grade Appropriate Assessment
Italian 4/5 MVCC	District, Regional or BOCES Developed	Locally Developed Italian 4/5 MVCC Grade Appropriate Assessment
American National Government MVCC	District, Regional or BOCES Developed	Locally Developed American National Government MVCC Grade Appropriate Assessment
Government 12	District, Regional or BOCES Developed	Utica City SD Government 12 Grade Appropriate Assessment
Psychology	District, Regional or BOCES Developed	Utica City SD Psychology Grade Appropriate Assessment
Living Environment 1	District, Regional or BOCES Developed	Utica City SD Living Environment 1 Grade Appropriate Assessment
MS Health 7/8	District, Regional or BOCES Developed	Utica City SD MS Health 7/8 Grade Appropriate Assessment
Home & Careers 7/8	District, Regional or BOCES Developed	Utica City SD Home & Careers 7/8 Grade Appropriate Assessment
Technology 7/8	District, Regional or BOCES Developed	Utica City SD Technology 7/8 Grade Appropriate Assessment
Music 7	District, Regional or BOCES Developed	Utica City SD Music Grade 7 Assessment
Band 7/8	District, Regional or BOCES Developed	Utica City SD Band 7/8 Grade Appropriate Assessment

Orchestra 7/8	District, Regional or BOCES Developed	Utica City SD Orchestra 7/8 Grade Appropriate Assessment
Art 8	District, Regional or BOCES Developed	Utica City SD Art Grade 8 Assessment
PE 7	District, Regional or BOCES Developed	Utica City SD PE Grade 7 Assessment
PE 8	District, Regional or BOCES Developed	Utica City SD PE Grade 8 Assessment
LOTE Italian A	District, Regional or BOCES Developed	Utica City SD LOTE Italian A Grade Appropriate Assessment
LOTE French A	District, Regional or BOCES Developed	Utica City SD LOTE French A Grade Appropriate Assessment
LOTE Spanish A	District, Regional or BOCES Developed	Utica City SD LOTE Spanish A Grade Appropriate Assessment
LOTE Italian B	District, Regional or BOCES Developed	Utica City SD LOTE Italian B Grade Appropriate Assessment
LOTE French B	District, Regional or BOCES Developed	Utica City SD LOTE French B Grade Appropriate Assessment
LOTE Spanish B	District, Regional or BOCES Developed	Utica City SD LOTE Spanish B Grade Appropriate Assessment
PE K-6	District, Regional or BOCES Developed	Utica City SD PE K-6 Grade Appropriate Assessment
Music K-6	District, Regional or BOCES Developed	Utica City SD Music K-6 Grade Appropriate Assessment
Art K-6	District, Regional or BOCES Developed	Utica City SD Art K-6 Grade Appropriate Assessment
Library K-6	District, Regional or BOCES Developed	Utica City SD Library K-6 Grade Appropriate Assessment
Library 7-8	District, Regional or BOCES Developed	Utica City SD Library 7-8 Grade Appropriate Assessment

3.12 All Other Courses

Fill in, as applicable, for all other teachers in additional grades/subjects that have Student Learning Objectives. If you need additional space, duplicate this form and upload (below) as an attachment to your APPR plan. You may combine into one line any groups of teachers for whom the answers in the boxes are the same including, for example, "all other teachers not named above" .

Course or Subject	Option	Assessment
Health HS	District, Regional or BOCES Developed	Utica City SD Health Grade Appropriate Assessment
Topics in Math	District, Regional or BOCES Developed	Utica City SD Topics in Math Grade Appropriate Assessment
Applied Algebra 1R	District, Regional or BOCES Developed	Utica City SD Applied Algebra 1R Grade Appropriate Assessment
Applied Geometry	District, Regional or BOCES Developed	Utica City SD Applied Geometry Grade Appropriate Assessment
Intermediate Algebra	District, Regional or BOCES Developed	Utica City SD Intermediate Algebra Grade Appropriate Assessment
Intro to Trig & Alg 2	District, Regional or BOCES Developed	Utica City SD Intro to Trig & Alg 2 Grade Appropriate Assessment
Intro to Pre-Calculus	District, Regional or BOCES Developed	Utica City SD Intro to Pre-Calculus Grade Appropriate Assessment
Pre-Calculus	District, Regional or BOCES Developed	Utica City SD Pre-Calculus Grade Appropriate Assessment
Elements of Calculus	District, Regional or BOCES Developed	Utica City SD Elements of Calculus Grade Appropriate Assessment
Calculus AP	District, Regional or BOCES Developed	Utica City SD AP Calculus Grade Appropriate Assessment
Statistics	District, Regional or BOCES Developed	Utica City SD Statistics Grade Appropriate Assessment
Naval Science 1	District, Regional or BOCES Developed	Utica City SD Naval Science 1 Grade Appropriate Assessment
Naval Science 2	District, Regional or BOCES Developed	Utica City SD Naval Science 2 Grade Appropriate Assessment
Naval Science 3	District, Regional or BOCES Developed	Utica City SD Naval Science 3 Grade Appropriate Assessment
Naval Science 4	District, Regional or BOCES Developed	Utica City SD Naval Science 4 Grade Appropriate

		Assessment
Naval Science Advanced Seminar	District, Regional or BOCES Developed	Utica City SD Naval Science Advanced Seminar Grade Appropriate Assessment
Art in our Lives 9-10	District, Regional or BOCES Developed	Utica City SD Art in our Lives 9-10 Grade Appropriate Assessment
Art in our Lives 11-12	District, Regional or BOCES Developed	Utica City SD Art in our Lives 11-12 Grade Appropriate Assessment
Art 1	District, Regional or BOCES Developed	Utica City SD Art 1 Grade Appropriate Assessment
Art 2	District, Regional or BOCES Developed	Utica City SD Art 2 Grade Appropriate Assessment
Fashion & Design	District, Regional or BOCES Developed	Utica City SD Fashion & Design Grade Appropriate Assessment
Orchestra 9-12	District, Regional or BOCES Developed	Utica City SD Orchestra 9-12 Grade Appropriate Assessment
Band 9-10	District, Regional or BOCES Developed	Utica City SD Band 9-10 Grade Appropriate Assessment
Band 11-12	District, Regional or BOCES Developed	Utica City SD Band 11-12 Grade Appropriate Assessment
Music in Our Lives 9-10	District, Regional or BOCES Developed	Utica City SD Music in Our Lives 9-10 Grade Appropriate Assessment
Music in Our Lives 11-12	District, Regional or BOCES Developed	Utica City SD Music in Our Lives 11-12 Grade Appropriate Assessment
Mixed Choir 9-12	District, Regional or BOCES Developed	Utica City SD Mixed Choir 9-12 Grade Appropriate Assessment
Senior Choir 12	District, Regional or BOCES Developed	Utica City SD Senior Choir 12 Grade Appropriate Assessment
Business Communication	District, Regional or BOCES Developed	Utica City SD Business Communication Grade Appropriate Assessment
Computer Application/Keyboarding	District, Regional or BOCES Developed	Utica City SD Computer Application/Keyboarding Grade Appropriate Assessment
Microsoft Office	District, Regional or BOCES Developed	Utica City SD Microsoft Office Grade Appropriate Assessment
Creating Web Page	District, Regional or BOCES Developed	Utica City SD Creating Web Page Grade Appropriate Assessment
Desktop Publishing	District, Regional or BOCES Developed	Utica City SD Desktop Publishing Grade Appropriate Assessment

Intro to Computers 11-12	District, Regional or BOCES Developed	Utica City SD Intro to Computers 11-12 Grade Appropriate Assessment
Careers/Finance Management	District, Regional or BOCES Developed	Utica City SD Careers/Finance Management Grade Appropriate Assessment
Accounting 1	District, Regional or BOCES Developed	Utica City SD Accounting 1 Grade Appropriate Assessment
Sports Marketing	District, Regional or BOCES Developed	Utica City SD Sports Marketing Grade Appropriate Assessment
Business Law/Government	District, Regional or BOCES Developed	Utica City SD Business Law/Government Grade Appropriate Assessment
Business Management	District, Regional or BOCES Developed	Utica City SD Business Management Grade Appropriate Assessment
Wall Street Stock Investing	District, Regional or BOCES Developed	Utica City SD Wall Street Stock Investing Grade Appropriate Assessment
Business Economics	District, Regional or BOCES Developed	Utica City SD Business Economics Grade Appropriate Assessment
Business Economics Dual Credit	District, Regional or BOCES Developed	Locally Developed Business Economics Dual Credit Grade Appropriate Assessment
Business Psychology	District, Regional or BOCES Developed	Utica City SD Business Psychology Grade Appropriate Assessment
Intro to Computers 9-10	District, Regional or BOCES Developed	Utica City SD Intro to Computers 9-10 Grade Appropriate Assessment
Advanced Topics Business Math	District, Regional or BOCES Developed	Utica City SD Advanced Topics Business Math Grade Appropriate Assessment
Adobe PS/Graphic Design	District, Regional or BOCES Developed	Utica City SD Adobe PS/Graphic Design Grade Appropriate Assessment
Finance	District, Regional or BOCES Developed	Utica City SD Finance Grade Appropriate Assessment
Advanced Intro to Computers	District, Regional or BOCES Developed	Utica City SD Advanced Intro to Computers Grade Appropriate Assessment
Technical Drawing	District, Regional or BOCES Developed	Utica City SD Technical Drawing Grade Appropriate Assessment
Architectural Drawing	District, Regional or BOCES Developed	Utica City Architectural Drawing SD Grade Appropriate Assessment

Computer Assisted Drawing	District, Regional or BOCES Developed	Utica City SD Computer Assisted Drawing Grade Appropriate Assessment
Residential Wiring	District, Regional or BOCES Developed	Utica City SD Residential Wiring Grade Appropriate Assessment
Residential Structures	District, Regional or BOCES Developed	Utica City SD Residential Structures Grade Appropriate Assessment
Materials Production	District, Regional or BOCES Developed	Utica City SD Materials Production Grade Appropriate Assessment
PLTW	District, Regional or BOCES Developed	Utica City SD PLTW Grade Appropriate Assessment
Newcomers 1A	District, Regional or BOCES Developed	Utica City SD Newcomers 1A Grade Appropriate Assessment
ESL 1A	District, Regional or BOCES Developed	Utica City SD ESL 1A Grade Appropriate Assessment
ESL 1B	District, Regional or BOCES Developed	Utica City SD ESL 1B Grade Appropriate Assessment
ESL 1C	District, Regional or BOCES Developed	Utica City SD ESL 1C Grade Appropriate Assessment
ESL 2A	District, Regional or BOCES Developed	Utica City SD ESL 2A Grade Appropriate Assessment
ESL 2B	District, Regional or BOCES Developed	Utica City SD ESL 2B Grade Appropriate Assessment
ESL 2C	District, Regional or BOCES Developed	Utica City SD ESL 2C Grade Appropriate Assessment
ESL 4	District, Regional or BOCES Developed	Utica City SD ESL 4 Grade Appropriate Assessment
ESL Regents 1	District, Regional or BOCES Developed	Utica City SD ESL Regents 1 Grade Appropriate Assessment
ESL Regents 2	District, Regional or BOCES Developed	Utica City SD ESL Regents 2 Grade Appropriate Assessment
ESL Regents 1 Intensive	District, Regional or BOCES Developed	Utica City SD ESL Regents 1 Intensive Grade Appropriate Assessment
ESL Regents 2 Intensive	District, Regional or BOCES Developed	Utica City SD ESL Regents 2 Intensive Grade Appropriate Assessment
ESL 12	District, Regional or BOCES Developed	Utica City SD ESL Grade 12 Assessment
ESL 9	District, Regional or BOCES Developed	Utica City SD ESL Grade 9 Assessment
ESL 3, Grade 9	District, Regional or BOCES Developed	Utica City SD ESL 3, Grade 9 Grade Appropriate Assessment
Physical Education 7-8	District, Regional or BOCES Developed	Utica City SD Physical Education 7-8 Grade Appropriate Assessment

Physical Education 9-12	District, Regional or BOCES Developed	Utica City SD Physical Education 9-12 Grade Appropriate Assessment
ELA 12	District, Regional or BOCES Developed	Utica City SD ELA Grade 12 Assessment
ELA 9	District, Regional or BOCES Developed	Utica City SD ELA Grade 9 Assessment
12 English AP	District, Regional or BOCES Developed	Utica City SD English AP Grade 12 Assessment
Sociology SUPA	District, Regional or BOCES Developed	Locally Developed Sociology SUPA Grade Appropriate Assessment
English 12 SUPA	District, Regional or BOCES Developed	Locally Developed English 12 SUPA Grade Appropriate Assessment
Spanish 1	District, Regional or BOCES Developed	Utica City SD Spanish 1 Grade Appropriate Assessment
Spanish 2	District, Regional or BOCES Developed	Utica City SD Spanish 2 Grade Appropriate Assessment
Spanish 3	District, Regional or BOCES Developed	Utica City SD Spanish 3 Grade Appropriate Assessment
Spanish 4	District, Regional or BOCES Developed	Utica City SD Spanish 4 Grade Appropriate Assessment
French 1	District, Regional or BOCES Developed	Utica City SD French 1 Grade Appropriate Assessment
French 2	District, Regional or BOCES Developed	Utica City SD French 2 Grade Appropriate Assessment
French 3	District, Regional or BOCES Developed	Utica City SD French 3 Grade Appropriate Assessment
French 4/5 MVCC	District, Regional or BOCES Developed	Locally Developed French 4/5 MVCC Grade Appropriate Assessment
Italian 1	District, Regional or BOCES Developed	Utica City SD Italian 1 Grade Appropriate Assessment
Italian 2	District, Regional or BOCES Developed	Utica City SD Italian 2 Grade Appropriate Assessment
Italian 3	District, Regional or BOCES Developed	Utica City SD Italian 3 Grade Appropriate Assessment
Italian 4/5 MVCC	District, Regional or BOCES Developed	Locally Developed Italian 4/5 MVCC Grade Appropriate Assessment
American National Government MVCC	District, Regional or BOCES Developed	Locally Developed American National Government MVCC Grade Appropriate Assessment
Government 12	District, Regional or BOCES Developed	Utica City SD Government 12 Grade Appropriate Assessment
Psychology	District, Regional or BOCES Developed	Utica City SD Psychology Grade Appropriate Assessment
Living Environment 1	District, Regional or BOCES Developed	Utica City SD Living Environment 1 Grade Appropriate Assessment
ELA 7	District, Regional or BOCES Developed	Utica City SD ELA Grade 7 Assessment
ELA 8	District, Regional or BOCES Developed	Utica City SD ELA Grade 8 Assessment

MS Health 7/8	District, Regional or BOCES Developed	Utica City SD MS Health 7/8 Grade Appropriate Assessment
Home & Careers 7/8	District, Regional or BOCES Developed	Utica City SD Home & Careers 7/8 Grade Appropriate Assessment
Technology 7/8	District, Regional or BOCES Developed	Utica City SD Technology 7/8 Grade Appropriate Assessment
Music 7	District, Regional or BOCES Developed	Utica City SD Music 7 Grade Appropriate Assessment
Band 7/8	District, Regional or BOCES Developed	Utica City SD Band 7/8 Grade Appropriate Assessment
Orchestra 7/8	District, Regional or BOCES Developed	Utica City SD Orchestra 7/8 Grade Appropriate Assessment
Art 8	District, Regional or BOCES Developed	Utica City SD Art Grade 8 Assessment
PE 7	District, Regional or BOCES Developed	Utica City SD PE Grade 7 Assessment
PE 8	District, Regional or BOCES Developed	Utica City SD PE Grade Assessment
LOTE Italian A	District, Regional or BOCES Developed	Utica City SD LOTE Italian A Grade Appropriate Assessment
LOTE French A	District, Regional or BOCES Developed	Utica City SD LOTE French A Grade Appropriate Assessment
LOTE Spanish A	District, Regional or BOCES Developed	Utica City SD LOTE Spanish A Grade Appropriate Assessment
LOTE Italian B	District, Regional or BOCES Developed	Utica City SD LOTE Italian B Grade Appropriate Assessment
LOTE French B	District, Regional or BOCES Developed	Utica City SD LOTE French B Grade Appropriate Assessment
LOTE Spanish B	District, Regional or BOCES Developed	Utica City SD LOTE Spanish B Grade Appropriate Assessment
PE K-6	District, Regional or BOCES Developed	Utica City SD PE K-6 Grade Appropriate Assessment
Music K-6	District, Regional or BOCES Developed	Utica City SD Music K-6 Grade Appropriate Assessment
Art K-6	District, Regional or BOCES Developed	Utica City SD Art K-6 Grade Appropriate Assessment
Library K-6	District, Regional or BOCES Developed	Utica City SD Library K-6 Grade Appropriate Assessment
Library 7-8	District, Regional or BOCES Developed	Utica City SD Library 7-8 Grade Appropriate Assessment
Library 9-12	District, Regional or BOCES Developed	Utica City SD Library 9-12 Grade Appropriate Assessment

APPR Conversion Chart (50 pts)		
Total Average Rubric Score	Category	Conversion Score for Composite
Ineffective 0-39		
1		1
1.01		2
1.02		3
1.03		4
1.04		5
1.05		6
1.06		7
1.07		8
1.08		9
1.09		10
1.1		11
1.11		12
1.12		13
1.13		14
1.14		15
1.15		16
1.16		17
1.17		18
1.18		19
1.19		20
1.2		21
1.21		22
1.22		23
1.23		24
1.24		25
1.25		26
1.26		27
1.27		28
1.28		29
1.29		30
1.3		31
1.35		32
1.37		33
1.39		34
1.41		35
1.43		36
1.45		37
1.47		38
1.49		39
Developing 40-46		
1.5		40
1.6		40.7
1.7		41.4

1.8		42.1
1.9		42.8
2		43.5
2.1		44.2
2.2		44.9
2.3		45.6
2.4		46.3
Effective 47-48		
2.5		47
2.6		47.2
2.7		47.4
2.8		47.6
2.9		47.8
3		48
3.1		48.2
3.2		48.4
3.3		48.6
3.4		48.8
Highly Effective 49-50		
3.5		49
3.6		49.3
3.7		49.5
3.8		49.8
3.9		50
4		50
N.B. Regular rounding rules apply		

UTICA CITY SCHOOL DISTRICT
Teacher Improvement Plan

Teacher: _____ **Probationary:** _____ **Tenure:** _____ **Subject:** _____ **Date of Review:** _____

Standard / Domain	Area in Need of Improvement	Performance Goals & Benchmarks	Professional Development & Resources	Teacher Timeline	Evaluation Assessment & Monitoring (How Assessed)	Date of Progress Review	Accomplished Yes/No/Ongoing
1. Knowledge of Students & Student Learning							
2. Knowledge of Content & Instructional Planning							
3. Instructional Practices							
4. Learning Environment							
5. Assessment for Student Learning							
6. Professional Responsibilities & Collaboration							
7. Professional Growth							

Teacher Reflection:

1. Which aspects of your instructional delivery were effective and why?
2. What would you do differently to increase your effectiveness?
3. Other comments:

Administrator Comments:

- _____ All Objectives met; no additional TIP required
- _____ Continuation of TIP recommended
- _____ Modified TIP recommended
- _____ TIP recommended for newly identified objectives

Teacher Signature

Date

Administrator Signature

Date

PRINCIPAL APPR SCORING SHEET

Principal Name			
School		School Year	
Domain	Domain Cummulative Score	Average Score	Domain Final Score
Domain 1		0.00	0.00
Domain 2		0.00	0.00
Domain 3		0.00	0.00
Domain 4		0.00	0.00
Domain 5		0.00	0.00
Domain 6		0.00	0.00
Rubric Score			0.00
Self-Evaluation Score (1-10)			
Goal Setting Score (1-10)			
TOTAL SCORE			0.00
Scoring Bands:			
Highly Effective 59-60			
Effective 40-58			
Developing 25-39			
Ineffective 0-24			

UTICA CITY SCHOOL DISTRICT
Principal/Administrator Improvement Plan

Principal: _____ **Probationary:** _____ **Tenure:** _____ **Date of Review:** _____

Domain	Area in Need of Improvement	Performance Goals & Benchmarks	Professional Development & Resources	Timeline	Evaluation Assessment & Monitoring (How Assessed)	Date of Progress Review	Accomplished Yes/No/Ongoing
1. Shared Vision of Learning							
2. School Culture and Instructional Program							
3. Safe, Efficient, Effective Learning Environment							
4. Community							
5. Integrity, Fairness, Ethics							
6. Political, Social, Economic, Legal and Cultural Context							
Other: Goal Setting and Attainment							

Principal/Administrator Reflection:

1. Which aspects of your professional abilities were effective and why?
2. What would you do differently to increase your effectiveness?
3. Other comments:

Administrator Comments:

- _____ All Objectives met; no additional PIP required
- _____ Continuation of PIP recommended
- _____ Modified PIP recommended
- _____ PIP recommended for newly identified objectives

Principal/Administrator Signature

Date

Supervisor Signature

Date

cc: Personnel File
Director of Curriculum and Instruction K-12

DISTRICT CERTIFICATION FORM: Please download this form, sign and upload to APPR form

By signing this document, the school district or BOCES certifies that this document constitutes the district's or BOCES' complete Annual Professional Performance Review (APPR) Plan, that all provisions of the APPR that are subject to collective negotiations have been resolved pursuant to the provisions of Article 14 of the Civil Service Law and that such APPR Plan complies with the requirements of Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents and has been adopted by the governing body of the school district or BOCES. By signing this document, the collective bargaining agent(s) of the school district or BOCES, where applicable, certify that this document constitutes the district's or BOCES' complete Annual Professional Performance Review (APPR) Plan, that collective negotiations have been completed on all provisions of the APPR that are subject to collective bargaining, and that such APPR Plan complies with the requirements of Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents and has been adopted by the governing body of the school district or BOCES.

The school district or BOCES and its collective bargaining agent(s), where applicable, also certify that upon information and belief, all statements made herein are true and accurate and that any applicable collective bargaining agreements for teachers and principals are consistent with and/or have been amended and/or modified or otherwise resolved to the extent required by Article 14 of the Civil Service Law, as necessary to require that all classroom teachers and building principals will be evaluated using a comprehensive annual evaluation system that rigorously adheres to Education Law §3012-c and Subpart 30-2 of the Rules of the Board of Regents.

The school district or BOCES and its collective bargaining agent(s), where applicable, also make the following specific certifications with respect to their APPR Plan:

- Assure that the evaluation system will be used as a significant factor for employment decisions and teacher and principal development
- Assure that the entire APPR plan will be completed for each teacher or principal as soon as practicable, but in no case later than September 1 of the school year next following the school year for which the classroom teacher or building principal's performance is being measured
- Assure that the district or BOCES will provide the teacher's or principal's score and rating on the locally selected measures subcomponent, if available, and on the other measures of teacher and principal effectiveness subcomponent for a teacher's or principal's annual professional performance review, in writing, no later than the last school day of the school year for which the teacher or principal is being measured
- Assure that the APPR plan will be posted on the district's or BOCES' website by September 10 or within 10 days after it is approved by the Commissioner, whichever is later
- Assure that accurate teacher and student data will be provided to the Commissioner in a format and timeline prescribed by the Commissioner
- Assure that the district or BOCES will report the individual subcomponent scores and the total composite effectiveness score for each classroom teacher and building principal in a manner prescribed by the Commissioner
- Certify that the district provides an opportunity for every classroom teacher and building principal to verify the subjects and/or student rosters assigned to them
- Assure that teachers and principals will receive timely and constructive feedback as part of the evaluation process
- Assure that any training course for lead evaluator certification addresses each of the requirements in the regulations, including specific considerations in evaluating teachers and principals of English Language Learners and students with disabilities
- Assure that educators who receive a Developing or Ineffective rating will receive a TIP or PIP plan, in accordance with the regulations, as soon as practicable but in no case later than 10 school days from the opening of classes in the school year following the performance year
- Assure that all evaluators and lead evaluators will be properly trained and that lead evaluators will be certified and recertified as necessary in accordance with the regulations
- Assure that the district or BOCES has appeal procedures that are consistent with the regulations and that they provide for the timely and expeditious resolution of an appeal
- Assure that, for teachers, all NYS Teaching Standards are assessed at least once per year, and, for principals, all Leadership Standards are assessed at least once per year
- Assure that it is possible for a teacher or principal to obtain each point in the scoring ranges, including 0 for each subcomponent and that the APPR Plan describes the process for assigning points for each subcomponent
- Assure that locally-selected measures are rigorous and comparable across all classrooms (for teachers, the same locally-selected measure is used across a subject and/or grade level; for principals, the same locally-selected measure must be used for all principals in the same or similar program or grade configuration)

- Assure that, if more than one type of locally-selected measure is used for different groups of teachers within a grade/subject, the measures are comparable based on the Standards of Educational and Psychological Testing
- Assure that, if more than one type of locally-selected measure is used for principals in the same or similar grade configuration or program, the measures are comparable based on the Standards of Educational and Psychological Testing
- Assure that the process for assigning points for all subcomponents and the composite scores will use the narrative HEDI descriptions described in the regulations to effectively differentiate educators' performance in ways that improve student learning and instruction
- Assure that district or BOCES will develop SLOs according to the rules and/or guidance established by SED and that past academic performance and / or baseline academic data of students is taken into account when developing an SLO
- Assure that Student Growth/Value Added Measure will be used where applicable
- Assure that any material changes to this APPR Plan will be submitted to the Commissioner for approval as soon as practicable and/or in a timeframe prescribed by the Commissioner
- Assure that this APPR Plan applies to all classroom teachers and building principals as defined in the regulation and SED guidance
- Assure that the district or BOCES will provide the Department with any information necessary to conduct annual monitoring pursuant to the regulations
- If this APPR Plan is being submitted subsequent to July 1, 2012, assure that this was the result of unresolved collective bargaining negotiations

Signatures, dates

Superintendent Signature: Date:

Bruce Korman 7/19/13

Teachers Union President Signature: Date:

Cheris L. Grant 7.16.13

Administrative Union President Signature: Date:

Michele Lagase 7-19-13

Board of Education President Signature: Date:

[Signature] 7/19/13